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## SCRUTINY BOARD (CHILDREN AND FAMILIES)

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Meeting to be held in Civic Hall, Leeds, LS1 1UR on  
Thursday, 12th December, 2013 at 9.45 am

*(A pre-meeting will take place for ALL Members of the Board at 9.15 a.m.)*

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### MEMBERSHIP

#### Councillors

- J Akhtar - Hyde Park and Woodhouse;
- J Chapman (Chair) - Weetwood;
- J Elliott - Morley South;
- C Gruen - Bramley and Stanningley;
- A Lamb - Wetherby;
- P Latty - Guiseley and Rawdon;
- K Mitchell - Temple Newsam;
- M Rafique - Chapel Allerton;
- K Renshaw - Ardsley and Robin Hood;
- A Sobel - Moortown;
- B Urry - Roundhay;

#### Co-opted Members (Voting)

- Mr E A Britten - Church Representative (Catholic)
- Mr A Graham - Church Representative (Church of England)
- Ms A Craven - Parent Governor Representative (Primary)
- Ms J Ward - Parent Governor Representative (Secondary)

#### Co-opted Members (Non-Voting)

- Ms C Foote - Teacher Representative
- Vacancy - Teacher Representative
- Ms S Hutchinson - Early Years Representative
- Ms J Morris-Boam - Young Lives Leeds (0-13 age group)
- Ms T Kayani - Young Lives Leeds (13-19 age group)

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**Agenda compiled by:**  
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**Sandra Newbould**  
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# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25* of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(* In accordance with Procedure Rule 25, notice of an appeal must be received in writing by the Head of Governance Services at least 24 hours before the meeting).</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED –</b> That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p> <p><b>No exempt items have been identified on this agenda.</b></p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p><b>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</b></p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p><b>APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTES</b></p> <p>To receive any apologies for absence and notification of substitutes.</p>	
6			<p><b>MINUTES - 14 NOVEMBER 2013</b></p> <p>To confirm as a correct record, the minutes of the meeting held on 14 November 2013.</p>	1 - 6
7			<p><b>CLUSTER INQUIRY - SESSION 2</b></p> <p>To consider a report from the Head of Scrutiny and Member Development providing an overview of the evidence to be presented at Session 2 of the Cluster inquiry.</p>	7 - 64
8			<p><b>UPDATE ON THE DEVELOPMENT OF THE OFFER TO KINSHIP CARERS IN LEEDS</b></p> <p>To consider a report from the Head of Scrutiny and Member Development providing an update on the development of a corporate offer for kinship carers in Leeds, and progress on the revisions to our kinship care policies.</p>	65 - 96

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			<p><b>FINANCIAL HEALTH MONITORING CHILDREN'S SERVICES- BUDGET UPDATE APRIL - SEPTEMBER 2013/14 AND BUDGET PROPOSALS FOR 2014/15</b></p> <p>To consider a report from the Head of Scrutiny and Member Development presenting information in relation to the financial health of Children's Services from April to September 2013/14.</p>	97 - 100
10			<p><b>DIRECTOR'S RESPONSE - SCRUTINY INQUIRY INTO RAISING ATTAINMENT IN MATHS AND ENGLISH</b></p> <p>To consider a report from the Director of Children's Services responding to the Scrutiny Board's recommendations made in the inquiry report 'Raising Attainment in Maths and English', published on 19 September 2013.</p>	101 - 108
11			<p><b>WORK SCHEDULE</b></p> <p>To consider the Scrutiny Board's work schedule for the 2013/14 municipal year.</p>	109 - 130
12			<p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>Thursday, 16 January 2014 at 9.45am (Pre-meeting for all Board Members at 9.15am)</p>	

# Agenda Item 6

## SCRUTINY BOARD (CHILDREN AND FAMILIES)

THURSDAY, 14TH NOVEMBER, 2013

**PRESENT:** Councillor J Chapman in the Chair

Councillors J Akhtar, J Elliott, C Gruen,  
G Hussain, A Lamb, P Latty, K Mitchell,  
M Rafique, K Renshaw and A Sobel

### CO-OPTED MEMBERS (VOTING)

Mr E A Britten – Church Representative (Catholic)  
Mr A Graham – Church Representative (Church of England)  
Ms A Craven – Parent Governor Representative (Primary)  
Ms J Ward – Parent Governor Representative (Secondary)

### CO-OPTED MEMBERS (NON-VOTING)

Ms C Foote – Teacher Representative  
Ms J Morris-Boam – Young Lives Leeds (0-13 age group)

#### 48 Late Items

In accordance with her powers under Section 100B(4)(b) of the Local Government Act 1972, the Chair agreed to accept the following late information:

- Agenda item 9, appendix 3 of the report 'Recommendation Tracking – Private Care Homes and Children's Residential Charter' (Minute No. 54 refers)

The above document had been updated since the time of agenda despatch and was subsequently made available on the Council's website.

#### 49 Declaration of Disclosable Pecuniary Interests

There were no declarations of disclosable pecuniary interests.

#### 50 Apologies for Absence and Notification of Substitutes

Apologies for absence were submitted by Councillor Bill Urry and Co-opted Members, Sandra Hutchinson and Taira Kayani. Notification had been received that Councillor Ghulam Hussain was substituting for Councillor Bill Urry.

#### 51 Minutes - 10 October 2013

**RESOLVED** – That the minutes of the meeting held on 10 October 2013 be approved as a correct record.

Draft minutes to be approved at the meeting  
to be held on Thursday, 12th December, 2013

## 52 Cluster Inquiry - Session 1

The Head of Scrutiny and Member Development submitted a report providing an overview of the evidence to be presented at Session 1 of the Cluster inquiry.

The following information was appended to the report:

- Ward, Cluster and Area Committee area maps
- Children's Trust Board Report, Cluster update – governance and performance arrangements, 5th September 2013
- Schools Forum – A guide for schools and academies on its role and their responsibilities, June 2013, Schools Funding Agency.

The following representatives were in attendance and responded to Members' queries and comments:

- Councillor Judith Blake, Executive Board Member, Children's Services
- Nigel Richardson, Director of Children's Services
- Sue Rumbold - Chief Officer, Partnership Development and Business
- Ken Morton, Head of Service, Young People and Skills
- Jim Hopkinson, Head of Service, Children's Services, Targeted Services
- Martin Fleetwood, Chair of Schools Forum.

The key areas of discussion were:

- History of Cluster development and Cluster governance models. The Board requested further analysis on any correlation between governance models and the success of Clusters.
- Acknowledgement that the lives of children and young people are better as a result of cluster arrangements however the importance of getting lines of accountability right was stressed. The Board requested that Schools Forum and CTB provide an annual 'health check' report on the performance of Clusters to the Scrutiny Board.
- Geographical cluster areas and how they fit with Wards and Area Committee areas.
- Resources provided. The Board requested further information relating to all resources provided in addition to delegated cluster funding.
- Role of Schools Forum with regard to Clusters.
- Ambition of the Children's Trust Board and the aspirations and objectives of Clusters.
- Role of Target Service Leaders.
- Commissioning and how this operates on a cluster level. Further clarity was requested.

### **RESOLVED –**

The Scrutiny Board (Children and Families):

Draft minutes to be approved at the meeting  
to be held on Thursday, 12th December, 2013

- a) Noted and considered the information contained and referenced in the report and presented verbally to the Board.
- b) Requested additional information to be circulated to Board members and where appropriate will be discussed in Session 2 on 12 December 2013.

### **53 The implications of academies for the Leeds Children's Services and education in general**

The Director of Children's Services submitted a report which provided information requested by the Scrutiny Board in December 2012 regarding the increase in the number of schools becoming Academies, the full implications of cost and resources on Leeds Children's Services and the development of a comprehensive Leeds position statement.

The following information was appended to the report:

- Converter and Sponsored academies in Leeds (October 2013)
- List of continuing responsibilities for all schools and academies funded from ESG
- Leeds Children's Services functions to Leeds maintained schools funded from ESG
- Leeds4Learning – A Strategy for Learning Improvement 2013.

The following representatives were in attendance and responded to Members' queries and comments:

- Councillor Judith Blake, Executive Board Member, Children's Services
- Nigel Richardson, Director of Children's Services
- Gail Webb, Head of Learning Improvement
- Nigel Wilson, Programme Manager, Academies and Trusts.

The key areas of discussion were:

- The level of Academy engagement with the School Improvement Team and the scope for robust challenge should concerns arise. The Board acknowledged the importance of the School Improvement Team and expressed a desire to write to the Secretary of State for Education with regard to the ongoing Ofsted evaluation of local authorities for the performance of all schools, including those that are no longer in local authority control.
- Summary of Academy provision in Leeds, conversion costs and impact on local authority funding. Further clarity was requested with regard to free schools, financial impact due to changes in non-domestic rates, and the net funding impact taking into consideration that some expenditure will no longer be required on/after conversion.

**RESOLVED** – The Scrutiny Board noted the content of the report and has requested further information to be circulated to all Board Members.

## **54 Recommendation Tracking - Private Care Homes and Children's Residential Charter**

The Head of Scrutiny and Member Development submitted a report which provided an update from the Director of Children's Services with regard to recommendation 1, on the progress of the development of the Children's Residential Home Charter.

The following information was appended to the report:

- Recommendation Flow Chart and Classifications
- Review of Private Care Homes Inquiry
- Children's Home Charter.

The following representatives were in attendance and responded to Members' queries and comments:

- Councillor Judith Blake, Executive Board Member, Children's Services
- Nigel Richardson, Director of Children's Services
- Steve Walker, Deputy Director of Children's Services, Safeguarding, Specialist and Targeted Services
- Sandra Pentelow, Principal Scrutiny Adviser, Democratic Services.

The key areas of discussion were:

- The inclusion of Children and Young People in the development of the charter.
- That children should feel happy, safe and secure in their home.

### **RESOLVED –**

The Scrutiny Board (Children and Families):

- a) Noted the information contained in the report
- b) Resolved to stop monitoring recommendation 1.

## **55 Work Schedule**

A report was submitted by the Head of Scrutiny and Member Development which detailed the Scrutiny Board's work programme for the current municipal year.

The draft Scrutiny Board (Children and Families) work schedule for 2013/2014 was appended to the report.

Sandra Pentelow, Principal Scrutiny Adviser, presented the report and responded to Members' queries and comments.

**RESOLVED –** That the contents of the report and appendices be noted.

Draft minutes to be approved at the meeting  
to be held on Thursday, 12th December, 2013



**56 Date and Time of Next Meeting**

Thursday, 12th December 2013 at 9.45 am in the Civic Hall, Leeds  
(Pre meeting for Board Members at 9.15 am)

(The meeting concluded at 12:25pm)

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## Report of the Head of Scrutiny and Member Development

### Report to Scrutiny Board (Children and Families)

**Date: 12 December 2013**

### **Subject: Cluster Inquiry – Session 2**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

#### **1.0 Purpose of this report**

- 1.1 At its meeting on 28 June 2013, the Scrutiny Board (Children and Families) considered its work programme for the 2013/14 municipal year. It was acknowledged that the Board had expressed during two meetings, 14 March 2013 and 25 April 2013, a wish to conduct an inquiry which would consider the role and function of Cluster Partnerships and value they have in the delivery of localised services to children, young people and their families.
- 1.2 Terms of reference were agreed by the Scrutiny Board on the 10 October 2013.
- 1.3 The purpose of the inquiry is to make an assessment of and, where appropriate, make recommendations on the following areas:
  - The lines of Cluster accountability to organisations within and external to the Local Authority.
  - Cluster governance arrangements and framework
  - Partnership engagement, representation and participation. To identify if there is good representation and participation from partner organisations at a local level across the city.
  - The performance of Clusters and the management of performance and financial information. Ensuring measures are in place which secures total accountability for resources and performance which demonstrates the difference that partnership activities are making across the City.
  - The improvement measures in place to enhance the performance of Clusters where it is required.

- The extent of collaborative and supportive working relationships between Clusters.
- Outcomes for Children and Young People as a result of Cluster intervention and operation to ensure that local investment is providing good value for money and having a positive impact on children, young people and their families.

## **2.0 Submission of evidence – December Meeting**

2.1 In accordance with the terms of reference the Scrutiny Board has requested information on the following areas:

- a) Six month Cluster performance reports (April – September) and Cluster performance and reasoning behind differences in performance.

A series of statistical data is appended to this report.

- Appendix A - provides City level information for September 2013 and April 2013 which identifies key measures as defined in the Children and Young Peoples Plan and provides comparative national and statistical neighbour information.
- Appendix B - details key indicator information at cluster level for September and April 2013.
- Appendix C – tracks the progress of each cluster on the three main obsessions defined in the Children and Young Peoples plan.
- Appendix D – provides a summary of the number and rate of young people who are NEET by cluster - October 2012 to October 2013
- Appendix E – provides an overview by cluster of children who are subject to a Child Protection Plan or are Looked After.

- b) Role of Local Authority in improving performance, providing intervention and providing support

- c) Cluster to Cluster collaborative working, support and sharing of good practice.

- Appendix F - provides a summary of best practice sharing supported through the cluster meeting structure. Also provided is the document 'Working Together to Safeguard Children Supporting Effective Early Intervention and Prevention Services in Leeds Clusters – Twenty Practice Points' which provides an example of the requirement to work collaboratively. Further information will be provided at the Scrutiny Meeting

- d) Significant challenges including socio-economic impacts faced by specific Clusters

- Appendix G provides demographic information for each cluster which provides an overview of Children and Young People in the City from BME communities and the number who speak English as an additional language (table 2 and 3). Tables 4 to 6 provide the Scrutiny Board

with information which identifies the clusters with significant challenges due to deprivation or financial hardship.

- e) Distribution of funding and monitoring of expenditure to ensuring resources, financial or otherwise, are fully utilised and investment is made appropriately.
- f) Cluster membership, partnership engagement, participation and effectiveness at a local level. Further supplementary documentation will be provided in advance of the meeting

2.2 In addition to information circulated in response to questions raised at the first session on the 14<sup>th</sup> of November, evidence will be submitted to the Board as follows:

- Power point presentation explaining key points as listed in paragraph 2.1.
- Information appended as detailed in paragraph 2.1

2.3 On the 16<sup>th</sup> of January 2014 the Scrutiny Board has agreed to follow a similar approach to that successfully adopted for its inquiry in 2012 on School Attendance. Two 'case study' areas were identified and instead of a formal Scrutiny Board meeting, half of the members went to each area for the morning. In both areas Board Members had the opportunity to talk to practitioners and speak to parents and young people, before reconvening for a round table discussion about their findings. Provisionally the two cluster areas selected for this inquiry are the Temple Newsam and Beeston, Cottingley and Middleton clusters.

2.4 The visits will enable the Scrutiny Board to focus on (but not exclusively) the following:

- The cluster business plan and how performance is monitored and managed.
- Significant current challenges for the cluster and examples of any that have been overcome.
- Scope of partnership engagement, representation, communication and participation in the cluster
- Working with other clusters and sharing of good practice.
- Where the cluster has made a difference. Particular initiatives or improvement measures that have been successful.
- Any examples of where local investment is/has providing good value for money and is having a positive impact on children, young people and their families.
- Barriers that are preventing the cluster from making progress in any of the priorities defined in the Children and Young Peoples Plan.

### **3 Corporate Considerations**

#### **3.1 Consultation and Engagement**

The Board will undertake consultation where it is deemed appropriate in order to conduct this inquiry or gather necessary evidence.

### **3.2 Equality and Diversity / Cohesion and Integration.**

- 3.2.1 The Equality Improvement Priorities 2011 to 2015 have been developed to ensure our legal duties are met under the Equality Act 2010. The priorities will help the council to achieve its ambition to be the best City in the UK and ensure that as a city work takes place to reduce disadvantage, discrimination and inequalities of opportunity.
- 3.2.2 Equality and diversity will be a consideration throughout the Scrutiny Inquiry and due regard will be given to equality through the use of evidence, written and verbal, outcomes from consultation and engagement activities.
- 3.2.3 The Scrutiny Board may engage and involve interested groups and individuals (both internal and external to the council) to inform recommendations.
- 3.2.4 Where an impact has been identified this will be reflected in the final inquiry report, post inquiry. Where a Scrutiny Board recommendation is agreed the individual, organisation or group responsible for implementation or delivery should give due regard to equality and diversity, conducting impact assessments where it is deemed appropriate.

### **3.3 Council Policies and City Priorities**

This inquiry will assist in achieving outcomes and priorities as defined in the Children and Young Peoples Plan 2011-2015 and the Child Friendly City Priority Plan.

### **3.4 Resources and Value for Money**

There is no resource or value for money implications relating to this report. At the conclusion of the inquiry any identified impact will be reported in the final inquiry report.

### **3.5 Legal Implications, Access to Information and Call In**

None

### **3.6 Risk Management**

None

### **4.7 Recommendations**

The Scrutiny Board (Children and Families) is recommended to:

- 4.7.1 Note and consider the information contained and referenced in this report, and presented verbally to the Board on the 12 of December 2013.
- 4.7.2 Make recommendations as deemed appropriate.
- 4.7.3 Note that the terms of reference may incorporate additional information to extend the inquiry should the Children and Families Scrutiny Board identify any further scope for inquiry or request further witness or evidence during this session.

#### **4.8 Background documents<sup>1</sup>**

None

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<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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# Appendix A

## Children and Young People's Plan Key Indicator Dashboard - City level: September 2013

	Measure	National	Stat neighbour	Result for same period last year	Result Jun 2013	Result Jul 2013	Result Aug 2013	Result Sep 2013	DOT	Data last updated	Timespan covered by month result
Safe from harm	1. Number of children looked after	59/10,000 (2011/12 FY)	74/10,000 (2011/12 FY)	1431 (89.8/10,000)	1358 (84.1/10,000)	1376 (85.2/10,000)	1372 (85.0/10,000)	1357 (84.0/10,000)	▲	30/09/13	Snapshot
	2. Number of children subject to Child Protection Plans	37.8/10,000 (2011/12 FY)	39.1/10,000 (2011/12 FY)	903 (56.7/10,000)	878 (54.4/10,000)	845 (52.3/10,000)	868 (53.7/10,000)	816 (50.5/10,000)	▲	30/09/13	Snapshot
Do well in learning and have the skills for life	3a. Primary attendance	95.2% (HT1-4 2013 AY)	95.2% (HT1-4 2013 AY)	95.8% (HT1-4 2012 AY)		95.3% (HT1-4 2013 AY)			▼	HT1-4	AY to date
	3b. Secondary attendance	94.2% (HT1-4 2013 AY)	94.1% (HT1-4 2013 AY)	93.8% (HT1-4 2012 AY)		93.7% (HT1-4 2013 AY)			▼	HT1-4	AY to date
	3c. SILC attendance (cross-phase)	90.4% (HT1-4 2012 AY)	91.1% (HT1-4 2012 AY)	85.9% (HT1-5 2011 AY)		87.5% (HT1-4 2012 AY)			▲	HT1-4	AY to date
	4. NEET	7.2% (Aug 13)	9.5% (Aug 13)	8.6% (Sep 12 - 1691)	6.7% (1501)	7.2% (1603)	7.8% (1744)	7.7% (1639)	▲	30/09/13	1 month
	5. Early Years Foundation Stage good level of development	52% (2013 AY)	48% (2013 AY)	63% (2012 AY)		51% (2013 AY)			N/A	Oct 13 SFR	AY
	6. Key Stage 2 level 4+ in reading, writing and maths	75% (2013 AY)	78% (2013 AY)	73% (2012 AY)		73% (2013 AY - provisional)			▶	Sep 13 SFR	AY
	7. 5+ A*-C GCSE inc English and maths	60.2% (2013 AY)	59.7% (2013 AY)	55.0% (2012 AY)		56.6% (2013 AY - provisional)			▲	Oct 13 SFR	AY
	8. Level 3 qualifications at 19	55.0% (2012 AY)	53.8% (2012 AY)	50% (2011 AY)		50% (4,189)			▶	Apr 13 SFR	AY
	9. 16-18 year olds starting apprenticeships	90,939 (Aug 12- Apr 13)	576 (Aug 12- Apr 13)	1,716 (Aug 11 - Apr 12)		1,149 (Aug 12 - Apr 12)			▼	Jul 13 SFR	Cumulative Aug - July
	10. Disabled children and young people accessing short breaks	Local indicator	Local indicator	1732		1261			▼	Apr-12	FY
Healthy lifestyles	11. Obesity levels at year 6	19.2% (2012 AY)	20.0% (2012 AY)	19.9% (2011 AY)		19.7% (2012 AY)			▲	Dec 12 SFR	AY
	12. Teenage conceptions (rate per 1000)	28.3 (Jun 2012)	36.1 (Jun 2012)	37.0 (Jun 2011)		44.4 (Jun 2012)			▼	Aug-13	Quarter
	13a. Uptake of free school meals - primary	79.8% (2011 FY)	79% (Yorks & H)	77.6% (2011/12 FY)		73.1% (2012/13 FY)			▼	Oct-13	FY
	13b. Uptake of free school meals - secondary	69.3% (2011 FY)	67.4% (Yorks & H)	71.1% (2011/12 FY)		71.1% (2012/13 FY)			▶	Oct-13	FY
	14. Alcohol-related hospital admissions for under-18s	Local indicator	Local indicator	69		57			▼	2012	Calendar year
Fun	15. Children who agree that they enjoy their life	Local indicator	Local indicator	80% (2011 AY)		80% (2012 AY)			▶	Sep-12	AY
Voice and influence	16. 10 to 17 year-olds committing one or more offence	1.9% (2009/10)	2.3% (2009/10)	1.5% (2011/12)		1.0% (2012/13)			▲	Apr-13	FY
	17a. Children and young people's influence in school	Local indicator	Local indicator	68% (2012 AY)		67% (2012/13 AY)			▼	Oct-13	AY
	17b. Children and young people's influence in the community	Local indicator	Local indicator	52% (2012 AY)		50% (2012/13 AY)			▼	Oct-13	AY

Key AY - academic year DOT - direction of travel FY - financial year HT - half term SFR - statistical first release (Department for Education data publication)

Direction of travel arrow is not applicable for comparing Early Years Foundation Stage outcomes from 2013 with earlier years; assessment in 2013 was against a new framework  
Comparative national data for academic attainment indicators are the result for all state-maintained schools

### Notes

The direction of travel arrow is set according to whether the indicator shows that outcomes are improving for children and young people, comparing the most recent period's data to the result for the same period last year.

Improving outcomes are shown by a rise in the number/percentage for the following indicators: 3, 5, 6, 7, 8, 9, 10, 13, 17. Improving outcomes are shown by a fall in the number/percentage for the following indicators: 1, 2, 4, 11, 12, 14, 16.

Children and Young People's Plan Key Indicator Dashboard - City level: April 2013

	Measure	National	Stat neighbour	Result for same period last year	Result Jan 2013	Result Feb 2013	Result Mar 2013	Result Apr 2013	DOT	Data last updated	Timespan covered by month result
Safe from harm	1. Number of children looked after	59/10,000 (2011/12 FY)	74/10,000 (2011/12 FY)	1463 (91.8/10,000)	1375 (85.1/10,000)	1386 (85.8/10,000)	1377 (85.3/10,000)	1372 (85.0/10,000)	▲	30/04/13	Snapshot
	2. Number of children subject to Child Protection Plans	37.8/10,000 (2011/12 FY)	39.1/10,000 (2011/12 FY)	893 (56.0/10,000)	994 (61.5/10,000)	970 (60.1/10,000)	992 (61.4/10,000)	991 (96.4/10,000)	▼	30/04/13	Snapshot
Do well in learning and have the skills for life	3a. Primary attendance	95.6% (HT1-4 2012 AY)	95.7% (HT1-4 2012 AY)	95.9% (HT1-2 2012 AY)		94.8% (HT1-2 2013 AY)			▼	HT1-2	AY to date
	3b. Secondary attendance	94.1% (HT1-4 2012 AY)	94.2% (HT1-4 2012 AY)	94.1% (HT1-2 2012 AY)		93.8% (HT1-2 2013 AY)			▼	HT1-2	AY to date
	3c. SILC attendance (cross-phase)	90.4% (HT1-4 2012 AY)	91.1% (HT1-4 2012 AY)	85.9% (HT1-5 2011 AY)		87.5% (HT1-4 2012 AY)			▼	HT1-5	AY to date
	4. NEET	5.6% (Mar 13)	6.8% (Mar 13)	7.4% (Apr 12 - 1711)	6.6% (1490)	6.3% (1437)	6.2% (1401)	6.4% (1432)	▼	30/04/13	1 month
	5. Foundation Stage good level of achievement	64% (2012 AY)	63% (2012 AY)	58% (2011 AY)		63% (5565)			▲	Oct 12 SFR	AY
	6. Key Stage 2 level 4+ English and maths	79% (2012 AY)	80% (2012 AY)	73% (2011 AY)		77% (2012 AY)			▲	Dec 12 SFR	AY
	7. 5+ A*-C GCSE inc English and maths	59.0% (2012 AY)	58.7% (2012 AY)	53.7% (2011 AY)		55.0% (2012 AY)			▲	Jan 13 SFR	AY
	8. Level 3 qualifications at 19	55.0% (2012 AY)	53.8% (2012 AY)	50% (2011 AY)		50% (4,189)			▶	Apr 12 SFR	AY
	9. 16-18 year olds starting apprenticeships	49,680 (Aug 12- Oct 12)	288 (Aug 12- Oct 12)	861 (Aug 11 - Oct 12)		672 (Aug 12 - Oct 12)			▼	Feb 13 SFR	Cumulative Aug - July
	10. Disabled children and young people accessing short breaks	Local indicator	Local indicator	1732		1261			▼	Apr-12	FY
Healthy lifestyles	11. Obesity levels at year 6	19.2% (2012 AY)	20.0% (2012 AY)	19.9% (2011 AY)		19.7% (2012 AY )			▲	Dec 12 SFR	AY
	12. Teenage conceptions (rate per 1000)	32.0 (Sep 2011)	36.9 (Sep 2011)	44.3 (Sep 2010)		38.2 (Sep 2011)			▲	Nov-12	Quarter
	13a. Uptake of free school meals - primary	79.8% (2011 FY)	79% (Yorks & H)	76.8% (2010/11 FY)		76.9% (2011/12 FY)			▲	Jul-12	FY
	13b. Uptake of free school meals - secondary	69.3% (2011 FY)	67.4% (Yorks & H)	67.1% (2010/11 FY)		68.9% (2011/12 FY)			▲	Jul-12	FY
	14. Alcohol-related hospital admissions for under-18s	Local indicator	Local indicator	69		57			▼	2012	Calendar year
Fun	15. Children who agree that they enjoy their life	Local indicator	Local indicator	80% (2011 AY)		80% (2012 AY)			▶	Sep-12	AY
Voice and influence	16. 10 to 17 year-olds committing one or more offence	1.9% (2009/10)	2.3% (2009/10)	1.9%		1.5% (1026 in 2011/12)			▲	Apr-12	FY
	17a. Children and young people's influence in school	Local indicator	Local indicator	70% (2011 AY)		68% (2012 AY)			▼	Sep-12	AY
	17b. Children and young people's influence in the community	Local indicator	Local indicator	58% (2011 AY)		52% (2012 AY)			▼	Sep-12	AY

Key AY - academic year DOT - direction of travel FY - financial year HT - half term SFR - statistical first release (Department for Education data publication)

## Appendix - B

### Children and Young People's Plan Key Indicator Dashboard - Cluster level: September 2013

	Children looked after <sup>3</sup> 5 6	Child protection plans <sup>3 5 6</sup>	Primary attendance <sup>4</sup>	Secondary attendance <sup>4</sup>	Adjusted NEET <sup>3 4 5</sup>	Early Years Foundation Stage <sup>4</sup>	Key Stage 2 Level 4+ <sup>4</sup>	5 A*-C GCSEs inc Eng and Maths <sup>4</sup>	Level 3 quals at age 19 <sup>5 7</sup>	Obesity levels at Year 6 <sup>5</sup>	Primary uptake of FSM <sup>4</sup>	Secondary uptake of FSM <sup>4</sup>	Alcohol-related hospital admissions for under-18s <sup>5 6</sup>	Teenage conceptions <sup>5</sup> 6	10-17 yr old offenders <sup>5 6</sup>
	As at 30/09/13	As at 30/09/13	HT1-4 12/13	HT1-4 12/13	As at 30/09/13	2013 AY	2012 AY	2012 AY	2012 AY	2011/12 AY	2012/13 FY	2012/13 FY	2012	06/09-06/10	07/12-06/13
	No. RPTT	No. RPTT	95.3%	93.7%	No. %	51%	77%	55.0%	50.0%	19.9%	73.1%	71.1%	57	No. RPT	No. RPT
Time period covered	As at 30/09/13	As at 30/09/13	HT1-4 12/13	HT1-4 12/13	As at 30/09/13	2013 AY	2012 AY	2012 AY	2012 AY	2011/12 AY	2012/13 FY	2012/13 FY	2012	06/09-06/10	07/12-06/13
Leeds Cluster	1357	816	95.3%	93.7%	7.7%	51%	77%	55.0%	50.0%	19.9%	73.1%	71.1%	57	44.4	1.1%
ENE - Alwoodley <sup>2</sup>	16 28.6	7 12.5	95.8%	95.2%	22 3.8	64%	83%	59%	63.5%	14.9%	68.3%	72.4%	<5	24 29.3	13 5.4
ENE - C.H.E.S.S. <sup>1</sup>	101 133.7	39 51.6	93.2%	N/A	69 7.6	31%	61%	N/A	42.6%	20.9%	72.3%	unavailable	6	48 46.4	43 14.3
ENE - EPOSS <sup>2</sup>	7 9.7	7 9.7	96.2%	93.2%	11 1.7	65%	92%	60%	59.3%	13.9%	62.0%	59.4%	<5	22 14.0	7 2.1
ENE - Inner East	222 192.7	62 53.8	94.4%	92.1%	128 9.0	45%	62%	34%	39.0%	22.4%	76.6%	75.0%	<5	111 74.2	69 16.0
ENE - N.E.X.T.	14 17.8	9 11.4	95.8%	94.7%	26 2.4	59%	85%	58%	69.8%	19.2%	61.6%	74.0%	<5	25 18.7	16 4.8
ENE - NETWORKS	29 51.0	27 47.5	95.3%	93.9%	36 4.9	64%	78%	33%	56.9%	20.5%	73.4%	70.5%		26 28.6	22 9.8
ENE - Seacroft Manston	101 102.8	96 97.7	94.5%	91.1%	105 7.1	45%	77%	44%	40.6%	22.7%	72.6%	69.9%	6	99 54.6	51 12.2
SSE - Ardsley & Tingley	12 34.8	<5	95.8%	94.3%	18 3.3	57%	75%	68%	65.0%	14.3%	70.0%	71.8%	<5	25 36.9	10 6.1
SSE - Beeston, Cottingley and Middleton	92 115.9	47 59.2	95.1%	94.5%	71 6.6	39%	72%	57%	39.4%	24.4%	73.3%	53.6%	<5	83 68.3	36 11.6
SSE - Brigshaw	17 34.4	14 28.3	95.6%	94.6%	21 2.8	62%	73%	59%	53.8%	20.2%	72.2%	63.6%	6	32 36.2	7 3.2
SSE - Garforth	<5	5 13.8	96.0%	96.3%	7 1.2	52%	76%	74%	61.6%	16.8%	68.4%	69.3%		22 30.5	<5
SSE - J.E.S.S	217 213.5	133 130.9	94.6%	90.6%	134 9.4	35%	71%	33%	31.0%	24.4%	77.5%	unavailable	5	106 71.9	64 17.3
SSE - Morley	42 49.2	39 45.6	95.4%	94.7%	35 3.1	54%	86%	53%	45.5%	16.0%	69.4%	63.8%	<5	52 38.0	23 6.5
SSE - Rothwell	22 34.9	20 31.7	95.5%	92.9%	31 4.2	63%	80%	54%	44.8%	19.8%	68.8%	73.3%	<5	33 30.6	18 6.9
SSE - Templenewsam Halton	37 65.8	27 48.0	95.4%	93.5%	51 5.9	45%	73%	59%	48.4%	18.1%	70.4%	59.5%	<5	66 65.9	19 7.7
WNW - ACES	75 149.9	33 66.0	95.3%	89.0%	61 8.7	37%	81%	28%	33.2%	21.2%	78.5%	65.8%	<5	44 56.6	33 17.2
WNW - Aireborough	13 18.1	5 7.0	96.2%	94.7%	22 2.4	65%	82%	70%	69.1%	17.9%	72.0%	55.6%	<5	28 22.5	<5
WNW - Bramley	91 121.2	54 71.9	95.1%	93.5%	79 7.6	36%	67%	57%	36.7%	21.8%	71.3%	79.1%	<5	98 80.1	37 12.0
WNW - ESNW	13 26.2	13 26.2	95.3%	92.5%	21 3.2	55%	76%	47%	57.1%	19.7%	71.9%	67.5%	<5	26 29.4	10 4.6
WNW - Famley	25 66.4	23 61.1	95.2%	94.1%	47 8.6	53%	80%	57%	39.1%	20.8%	70.9%	76.9%		35 52.0	14 9.4
WNW - Horsforth	14 37.4	6 16.0	96.6%	95.1%	12 2.7	54%	92%	63%	67.9%	13.4%	71.8%	unavailable		19 33.0	7 4.5
WNW - Inner NW Hub	48 74.2	41 63.3	95.1%	94.3%	45 5.7	62%	81%	58%	57.6%	22.0%	75.7%	64.9%	<5	42 38.1	38 14.7
WNW - OPEN XS	53 168.5	32 101.7	94.2%	90.6%	34 9.9	54%	65%	25%	41.7%	32.2%	79.6%	85.1%		20 44.3	20 19.6
WNW - Otley/Pool/Bramhope	7 16.9	12 29.0	96.0%	95.0%	15 2.8	65%	82%	73%	64.8%	16.5%	77.8%	unavailable		13 16.0	12 6.3
WNW - Pudsey	33 33.9	43 44.2	95.5%	92.8%	34 2.5	56%	79%	62%	52.2%	18.4%	66.6%	unavailable	<5	46 29.9	18 4.5

Key: AY - academic year FSM - free school meals FY - financial year RPT - rate per thousand RPTT - rate per ten thousand

#### Notes

1 - C.H.E.S.S. cluster does not include any secondary schools.

2 - On 1 April 2013 Wigton Moor Primary moved from EPOSS to Alwoodley. As some data-sets pre-date this boundary change, data for some indicators is only available by the previous boundaries. This will be updated over time.

3 - Data by cluster for these indicators does not add up to the Leeds total, due to some children's records having a missing postcode, or an out of authority postcode. For NEET data, the city-wide total also includes a proportion of young people whose status has expired.

For children looked after the postcode used is where the child lived at the point of becoming looked after, not placement postcode.

4 - Data for these indicators is by schools within the cluster, not by pupils living in the cluster area.

5 - Data for these indicators is by children and young people living in the cluster area, not attending schools in the cluster

6 - Data suppressed for instances of fewer than 5.

7 - Data based on where the young person lived three years previously when they were in Year 11, regardless of where they actually gained the Level 3 qualification.

Children and Young People's Plan Key Indicator Dashboard - Cluster level: April 2013

	Children looked after <sup>3</sup> <sub>5 6</sub>		Child protection plans <sup>3 5 6</sup>		Primary attendance <sup>4</sup>		Secondary attendance <sup>4</sup>		NEET <sup>3 4 5</sup>		Early Years Foundation Stage <sup>4</sup>		Key Stage 2 Level 4+ <sup>4</sup>		5 A*-C GCSEs inc Eng and Maths <sup>4</sup>		Level 3 quals at age 19 <sup>5 7</sup>		Obesity levels at Year 6 <sup>5</sup>		Primary uptake of FSM <sup>4</sup>		Secondary uptake of FSM <sup>4</sup>		Alcohol-related hospital admissions for under-18s <sup>5 6</sup>		Teenage conceptions <sup>5</sup>		10-17 yr old offenders <sup>5 6</sup>	
Time period covered	As at 30/04/13		As at 30/04/13		HT1-2 12/13		HT1-2 12/13		As at 30/04/13		2012 AY		2012 AY		2012 AY		2010/11 AY		2010/11 AY		2011/12 FY		2011/12 FY		2012		06/09-06/10		Jan-Dec 2012	
Leeds	1372		991		94.8%		93.8%		6.4%		63%		77%		55.0%		50.0%		19.9%		76.9%		68.9%		57		43.4		1.0%	
Cluster	No.	RPTT	No.	RPTT					No.	%															No.	RPT	No.	RPT		
ENE - Alwoodley <sup>2</sup>	16	28.6	7	12.5	95.2%	95.2%	30	4.9	72%	83%	59%	63.5%	21.0%	70.7%	74.5%	<5	24	29.3	11	5.6										
ENE - C.H.E.S.S. <sup>1</sup>	110	145.6	74	97.9	92.4%	N/A	62	6.7	46%	61%	N/A	42.6%	22.0%	80.3%	N/A	6	48	46.4	48	16.0										
ENE - EPOSS <sup>2</sup>	6	8.3	9	12.5	96.1%	93.8%	19	2.1	77%	92%	60%	59.3%	15.1%	75.5%	60.4%	<5	22	14.0	14	3.7										
ENE - Inner East	215	186.6	84	72.9	93.5%	92.2%	159	10.5	51%	62%	34%	39.0%	24.1%	79.1%	69.5%	<5	111	74.2	89	20.7										
ENE - N.E.X.T.	15	19.0	18	22.8	95.3%	94.9%	26	2.4	71%	85%	58%	69.8%	17.6%	69.2%	87.1%	<5	25	18.7	15	4.5										
ENE - NETWORKS	25	44.0	53	93.2	95.1%	94.4%	43	5.2	62%	78%	33%	56.9%	21.8%	78.7%	91.5%	6	26	28.6	20	8.9										
ENE - Seacroft Manston	99	100.7	91	92.6	93.8%	90.9%	154	9.4	62%	77%	44%	40.6%	20.1%	69.4%	89.9%	6	99	54.6	51	12.2										
SSE - Ardsley & Tingley	12	34.8	<5		95.3%	94.2%	18	3.0	63%	75%	68%	65.0%	21.1%	72.4%	72.9%	<5	25	36.9	9	5.5										
SSE - Beeston, Cottingley and Middleton	97	122.2	52	65.5	94.2%	94.6%	81	7.0	53%	72%	57%	39.4%	23.0%	82.9%	unavailable	<5	83	68.3	37	12.0										
SSE - Brigshaw	20	40.4	20	40.4	95.3%	94.3%	34	4.3	67%	73%	59%	53.8%	24.7%	76.1%	61.3%	6	32	36.2	6	2.7										
SSE - Garforth	<5		6	16.6	95.7%	96.1%	18	2.7	64%	76%	74%	61.6%	16.2%	69.2%	78.2%	6	22	30.5	<5											
SSE - J.E.S.S	215	211.6	145	142.7	94.0%	90.7%	167	10.0	47%	71%	33%	31.0%	22.0%	79.8%	89.8%	5	106	71.9	74	20.1										
SSE - Morley	44	51.5	25	29.3	95.1%	94.6%	48	3.9	63%	86%	53%	45.5%	17.9%	68.1%	66.9%	<5	52	38.0	21	5.9										
SSE - Rothwell	23	36.5	27	42.8	95.2%	93.7%	47	5.4	76%	80%	54%	44.8%	20.4%	75.3%	37.8%	<5	33	30.6	22	8.4										
SSE - Templenewsam Halton	43	76.5	32	56.9	95.1%	93.8%	55	5.9	57%	73%	59%	48.4%	19.9%	75.9%	50.2%	<5	66	65.9	20	8.1										
WNW - ACES	65	129.9	48	95.9	94.5%	89.1%	61	8.5	60%	81%	28%	33.2%	25.8%	81.5%	72.7%	<5	44	56.6	38	19.8										
WNW - Aireborough	13	18.1	10	13.9	95.8%	94.9%	28	2.7	76%	82%	70%	69.1%	15.2%	73.2%	56.3%	<5	28	22.5	7	2.2										
WNW - Bramley	98	130.5	65	86.6	94.7%	94.1%	104	8.9	51%	67%	57%	36.7%	20.9%	70.7%	69.9%	<5	98	80.1	39	12.7										
WNW - ESNW	17	34.3	27	54.4	94.8%	92.1%	24	3.2	70%	76%	47%	57.1%	15.3%	78.3%	75.8%	<5	26	29.4	14	6.5										
WNW - Farnley	26	69.1	24	63.8	95.0%	94.0%	54	9.0	57%	80%	57%	39.1%	20.8%	74.9%	74.3%	6	35	52.0	15	10.1										
WNW - Horsforth	15	40.0	6	16.0	96.3%	95.1%	16	2.8	74%	92%	63%	67.9%	15.4%	75.7%	55.0%	6	19	33.0	<5											
WNW - Inner NW Hub	52	80.3	60	92.7	94.7%	94.2%	57	6.4	68%	81%	58%	57.6%	19.3%	84.1%	64.1%	<5	42	38.1	38	14.7										
WNW - OPEN XS	57	181.2	32	101.7	93.0%	90.6%	39	10.5	65%	65%	25%	41.7%	25.6%	88.5%	28.5%	6	20	44.3	20	19.6										
WNW - Otley/Pool/Bramhope	8	19.3	10	24.2	95.8%	95.2%	15	2.5	77%	82%	73%	64.8%	16.0%	83.2%	61.4%	6	13	16.0	10	5.2										
WNW - Pudsey	33	33.9	44	45.3	95.2%	93.0%	45	3.2	66%	79%	62%	52.2%	19.5%	74.4%	66.6%	<5	46	29.9	21	5.2										

Key: AY - academic year FSM - free school meals FY - financial year RPT - rate per thousand RPTT - rate per ten thousand

Notes

1 - C.H.E.S.S. cluster does not include any secondary schools.

2 - On 1 April 2013 Wigton Moor Primary moved from EPOSS to Alwoodley to JESS. As some data-sets pre-date this boundary change, data for some indicators is only available by the previous boundaries. This will be updated over time.

3 - Data by cluster for these indicators does not add up to the Leeds total, due to some children's records having a missing postcode, or an out of authority postcode. For NEET data, the city-wide total also includes a proportion of young people whose status has expired. For children looked after the postcode used is where the child lived at the point of becoming looked after, not placement postcode.

4 - Data for these indicators is by schools within the cluster, not by pupils living in the cluster area.

5 - Data for these indicators is by children and young people living in the cluster area, not attending schools in the cluster

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## Appendix - C

### **Monthly obsessions tracker by cluster**

**Month: September 2013**

#### Notes

1 - The change columns for absence data are expressed as percentage point increases/reductions.

2 - Absence data covers HT1-5 of each academic year and is updated once annually

3 - From April 2013 Wigton Moor primary school moved from EPOSS to Alwoodley. This has the effect of moving three LSOAs from EPOSS to Alwoodley.

Population totals have been updated accordingly which are part of the reason for substantial rises in CLA and NEET in Alwoodley since the start of the CYPP and corresponding falls for these indicators in EPOSS.

Obsession	Latest position	Change since last month	% change since CYPP start	Change since CYPP start	Progress since CYPP start
Safely reduce the number of children looked after	75	2 æ	17% æ	11 æ	
Reduce the number of young people not in employment, education or training (unadjusted NEET)	60	-21	-37%	-35	
Reduce school absence: primary	4.2%	N/A	N/A	-1.6	
Reduce school absence: secondary	10.8%	N/A	N/A	-1.9	

Aireborough

Obsession	Latest position	Change since last month	% change since CYPP start	Change since CYPP start	Progress since CYPP start
Safely reduce the number of children looked after	13	-1	-43%	-10	
Reduce the number of young people not in employment, education or training (unadjusted NEET)	22	-8	-39%	-14	
Reduce school absence: primary	3.1%	N/A	N/A	-1.1	
Reduce school absence: secondary	5.3%	N/A	N/A	-1.6	

Obsession	Latest position	Change since last month	% change since CYPP start	Change since CYPP start	Progress since CYPP start
Safely reduce the number of children looked after	16	1 æ	45% æ	5 æ	
Reduce the number of young people not in employment, education or training (unadjusted NEET)	22	-17	-15%	-4	
Reduce school absence: primary	3.5%	N/A	N/A	-2.0	
Reduce school absence: secondary	5.6%	N/A	N/A	-0.9	



Obsession	Latest position	Change since last month	% change since CYPP start	Change since CYPP start	Progress since CYPP start
Safely reduce the number of children looked after	12	0	20% æ	2 æ	
Reduce the number of young people not in employment, education or training (unadjusted NEET)	18	2 æ	-5%	-1	
Reduce school absence: primary	4.0%	N/A	N/A	-0.7	
Reduce school absence: secondary	5.6%	N/A	N/A	-1.4	

Obsession	Latest position	Change since last month	% change since CYPP start	Change since CYPP start	Progress since CYPP start
Safely reduce the number of children looked after	92	-2	-5%	-5	
Reduce the number of young people not in employment, education or training (unadjusted NEET)	71	-30	-48%	-65	
Reduce school absence: primary	4.8%	N/A	N/A	-1.7	
Reduce school absence: secondary	5.9%	N/A	N/A	-3.7	

Bramley

Obsession	Latest position	Change since last month	% change since CYPP start	Change since CYPP start	Progress since CYPP start
Safely reduce the number of children looked after	91	3 æ	-24%	-28	
Reduce the number of young people not in employment, education or training (unadjusted NEET)	79	-53	-38%	-49	
Reduce school absence: primary	4.5%	N/A	N/A	-1.6	
Reduce school absence: secondary	6.8%	N/A	N/A	-3.6	

Brigshaw

Obsession	Latest position	Change since last month	% change since CYPP start	Change since CYPP start	Progress since CYPP start
Safely reduce the number of children looked after	17	-1	-15%	-3	
Reduce the number of young people not in employment, education or training (unadjusted NEET)	21	-17	-38%	-13	
Reduce school absence: primary	4.1%	N/A	N/A	-1.0	
Reduce school absence: secondary	5.3%	N/A	N/A	-2.0	

Obsession	Latest position	Change since last month	% change since CYPP start	Change since CYPP start	Progress since CYPP start
Safely reduce the number of children looked after	101	3 æ	-15%	-18	
Reduce the number of young people not in employment, education or training (unadjusted NEET)	68	-20	-28%	-26	
Reduce school absence: primary	5.3%	N/A	N/A	-2.0	
Reduce school absence: secondary	0.0%	N/A	N/A	0.0	

Obsession	Latest position	Change since last month	% change since CYPP start	Change since CYPP start	Progress since CYPP start
Safely reduce the number of children looked after	7	0	-42%	-5	
Reduce the number of young people not in employment, education or training (unadjusted NEET)	11	-8	-62%	-18	
Reduce school absence: primary	3.2%	N/A	N/A	-0.8	
Reduce school absence: secondary	6.6%	N/A	N/A	-1.7	

Obsession	Latest position	Change since last month	% change since CYPP start	Change since CYPP start	Progress since CYPP start
Safely reduce the number of children looked after	13	0	8% æ	1 æ	
Reduce the number of young people not in employment, education or training (unadjusted NEET)	21	-15	-42%	-15	
Reduce school absence: primary	3.9%	N/A	N/A	-1.3	
Reduce school absence: secondary	6.8%	N/A	N/A	-1.2	

Famley

Obsession	Latest position	Change since last month	% change since CYPP start	Change since CYPP start	Progress since CYPP start
Safely reduce the number of children looked after	25	0	-19%	-6	
Reduce the number of young people not in employment, education or training (unadjusted NEET)	47	-18	-20%	-12	
Reduce school absence: primary	4.1%	N/A	N/A	-2.4	
Reduce school absence: secondary	7.5%	N/A	N/A	-1.6	



Garforth

Obsession	Latest position	Change since last month	% change since CYPP start	Change since CYPP start	Progress since CYPP start
Safely reduce the number of children looked after	<5	0	0%	0	
Reduce the number of young people not in employment, education or training (unadjusted NEET)	7	-6	-71%	-17	
Reduce school absence: primary	3.8%	N/A	N/A	-0.8	
Reduce school absence: secondary	4.0%	N/A	N/A	-1.9	

Obsession	Latest position	Change since last month	% change since CYPP start	Change since CYPP start	Progress since CYPP start
Safely reduce the number of children looked after	14	1 ♂	-46%	-12	
Reduce the number of young people not in employment, education or training (unadjusted NEET)	12	-7	-50%	-12	
Reduce school absence: primary	2.8%	N/A	N/A	-1.3	
Reduce school absence: secondary	5.0%	N/A	N/A	-1.3	

Inner East

Obsession	Latest position	Change since last month	% change since CYPP start	Change since CYPP start	Progress since CYPP start
Safely reduce the number of children looked after	222	-6	12% æ	23 æ	
Reduce the number of young people not in employment, education or training (unadjusted NEET)	127	-70	-29%	-51	
Reduce school absence: primary	5.4%	N/A	N/A	-1.8	
Reduce school absence: secondary	8.2%	N/A	N/A	-2.3	

Obsession	Latest position	Change since last month	% change since CYPP start	Change since CYPP start	Progress since CYPP start
Safely reduce the number of children looked after	48	-2	-17%	-10	
Reduce the number of young people not in employment, education or training (unadjusted NEET)	44	-34	-51%	-45	
Reduce school absence: primary	4.1%	N/A	N/A	-1.0	
Reduce school absence: secondary	6.5%	N/A	N/A	-2.7	

Obsession	Latest position	Change since last month	% change since CYPP start	Change since CYPP start	Progress since CYPP start
Safely reduce the number of children looked after	217	-9	0% æ	1 æ	
Reduce the number of young people not in employment, education or training (unadjusted NEET)	123	-82	-28%	-47	
Reduce school absence: primary	5.4%	N/A	N/A	-1.8	
Reduce school absence: secondary	7.7%	N/A	N/A	-6.8	

Morley

Obsession	Latest position	Change since last month	% change since CYPP start	Change since CYPP start	Progress since CYPP start
Safely reduce the number of children looked after	42	2 æ	8% æ	3 æ	
Reduce the number of young people not in employment, education or training (unadjusted NEEET)	34	-19	-44%	-27	
Reduce school absence: primary	4.3%	N/A	N/A	-1.1	
Reduce school absence: secondary	5.6%	N/A	N/A	-1.8	

Obsession	Latest position	Change since last month	% change since CYPP start	Change since CYPP start	Progress since CYPP start
Safely reduce the number of children looked after	14	-4	-13%	-2	
Reduce the number of young people not in employment, education or training (unadjusted NEET)	26	-13	-37%	-15	
Reduce school absence: primary	3.2%	N/A	N/A	-1.3	
Reduce school absence: secondary	5.0%	N/A	N/A	-1.7	

Obsession	Latest position	Change since last month	% change since CYPP start	Change since CYPP start	Progress since CYPP start
Safely reduce the number of children looked after	29	-3	4% æ	1 æ	
Reduce the number of young people not in employment, education or training (unadjusted NEET)	36	-22	-23%	-11	
Reduce school absence: primary	4.4%	N/A	N/A	-1.4	
Reduce school absence: secondary	6.1%	N/A	N/A	-4.0	



OPEN XS

Obsession	Latest position	Change since last month	% change since CYPP start	Change since CYPP start	Progress since CYPP start
Safely reduce the number of children looked after	53	-1	0%	0	
Reduce the number of young people not in employment, education or training (unadjusted NEET)	34	-20	-31%	-15	
Reduce school absence: primary	4.6%	N/A	N/A	-2.4	
Reduce school absence: secondary	8.4%	N/A	N/A	-2.6	

Otley/Pool/Bramhope

Obsession	Latest position	Change since last month	% change since CYPP start	Change since CYPP start	Progress since CYPP start
Safely reduce the number of children looked after	7	0	-42%	-5	
Reduce the number of young people not in employment, education or training (unadjusted NEET)	15	1 æ	-12%	-2	
Reduce school absence: primary	3.0%	N/A	N/A	-1.1	
Reduce school absence: secondary	4.5%	N/A	N/A	-1.8	

Pudsey

Obsession	Latest position	Change since last month	% change since CYPP start	Change since CYPP start	Progress since CYPP start
Safely reduce the number of children looked after	33	-1	6% æ	2 æ	
Reduce the number of young people not in employment, education or training (unadjusted NEET)	34	-22	-40%	-23	
Reduce school absence: primary	4.0%	N/A	N/A	-1.2	
Reduce school absence: secondary	6.2%	N/A	N/A	-1.6	

Rothwell

Obsession	Latest position	Change since last month	% change since CYPP start	Change since CYPP start	Progress since CYPP start																														
Safely reduce the number of children looked after	22	0	-24%	-7	<table border="1"> <caption>Data for Safely reduce the number of children looked after</caption> <thead> <tr> <th>Date</th> <th>Value</th> </tr> </thead> <tbody> <tr><td>Jul-11</td><td>28</td></tr> <tr><td>Sep-11</td><td>28</td></tr> <tr><td>Nov-11</td><td>26</td></tr> <tr><td>Jan-12</td><td>26</td></tr> <tr><td>Mar-12</td><td>28</td></tr> <tr><td>May-12</td><td>18</td></tr> <tr><td>Jul-12</td><td>22</td></tr> <tr><td>Sep-12</td><td>22</td></tr> <tr><td>Nov-12</td><td>20</td></tr> <tr><td>Jan-13</td><td>24</td></tr> <tr><td>Mar-13</td><td>24</td></tr> <tr><td>May-13</td><td>22</td></tr> <tr><td>Jul-13</td><td>18</td></tr> <tr><td>Sep-13</td><td>22</td></tr> </tbody> </table>	Date	Value	Jul-11	28	Sep-11	28	Nov-11	26	Jan-12	26	Mar-12	28	May-12	18	Jul-12	22	Sep-12	22	Nov-12	20	Jan-13	24	Mar-13	24	May-13	22	Jul-13	18	Sep-13	22
Date	Value																																		
Jul-11	28																																		
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May-13	22																																		
Jul-13	18																																		
Sep-13	22																																		
Reduce the number of young people not in employment, education or training (unadjusted NEET)	31	-16	-43%	-23	<table border="1"> <caption>Data for Reduce the number of young people not in employment, education or training (unadjusted NEET)</caption> <thead> <tr> <th>Date</th> <th>Value</th> </tr> </thead> <tbody> <tr><td>Jul-11</td><td>55</td></tr> <tr><td>Sep-11</td><td>65</td></tr> <tr><td>Nov-11</td><td>70</td></tr> <tr><td>Jan-12</td><td>65</td></tr> <tr><td>Mar-12</td><td>60</td></tr> <tr><td>May-12</td><td>38</td></tr> <tr><td>Jul-12</td><td>38</td></tr> <tr><td>Sep-12</td><td>50</td></tr> <tr><td>Nov-12</td><td>40</td></tr> <tr><td>Jan-13</td><td>42</td></tr> <tr><td>Mar-13</td><td>45</td></tr> <tr><td>May-13</td><td>50</td></tr> <tr><td>Jul-13</td><td>48</td></tr> <tr><td>Sep-13</td><td>31</td></tr> </tbody> </table>	Date	Value	Jul-11	55	Sep-11	65	Nov-11	70	Jan-12	65	Mar-12	60	May-12	38	Jul-12	38	Sep-12	50	Nov-12	40	Jan-13	42	Mar-13	45	May-13	50	Jul-13	48	Sep-13	31
Date	Value																																		
Jul-11	55																																		
Sep-11	65																																		
Nov-11	70																																		
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Jul-13	48																																		
Sep-13	31																																		
Reduce school absence: primary	4.4%	N/A	N/A	-0.8	<table border="1"> <caption>Data for Reduce school absence: primary</caption> <thead> <tr> <th>Year</th> <th>Value</th> </tr> </thead> <tbody> <tr><td>HT1-5 2009/10</td><td>5.1</td></tr> <tr><td>HT1-5 2010/11</td><td>5.0</td></tr> <tr><td>HT1-5 2011/12</td><td>4.3</td></tr> </tbody> </table>	Year	Value	HT1-5 2009/10	5.1	HT1-5 2010/11	5.0	HT1-5 2011/12	4.3																						
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Reduce school absence: secondary	7.9%	N/A	N/A	-1.0	<table border="1"> <caption>Data for Reduce school absence: secondary</caption> <thead> <tr> <th>Year</th> <th>Value</th> </tr> </thead> <tbody> <tr><td>HT1-5 2009/10</td><td>8.9</td></tr> <tr><td>HT1-5 2010/11</td><td>8.3</td></tr> <tr><td>HT1-5 2011/12</td><td>7.9</td></tr> </tbody> </table>	Year	Value	HT1-5 2009/10	8.9	HT1-5 2010/11	8.3	HT1-5 2011/12	7.9																						
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HT1-5 2009/10	8.9																																		
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HT1-5 2011/12	7.9																																		

Seacroft Manston

Obsession	Latest position	Change since last month	% change since CYPP start	Change since CYPP start	Progress since CYPP start
Safely reduce the number of children looked after	101	0	15% æ	13 æ	
Reduce the number of young people not in employment, education or training (unadjusted NEET)	105	-80	-36%	-59	
Reduce school absence: primary	4.9%	N/A	N/A	-1.1	
Reduce school absence: secondary	7.8%	N/A	N/A	-3.3	

Obsession	Latest position	Change since last month	% change since CYPP start	Change since CYPP start	Progress since CYPP start
Safely reduce the number of children looked after	40	0	-11%	-5	
Reduce the number of young people not in employment, education or training (unadjusted NEET)	51	-23	-26%	-18	
Reduce school absence: primary	4.1%	N/A	N/A	-1.0	
Reduce school absence: secondary	5.9%	N/A	N/A	-1.9	

**Appendix D**

**Number and rate of young people who are NEET by cluster - October 2012 to October 2013**

Area	Cluster		Oct-12		Nov-12		Dec-12		Jan-13		Feb-13		Mar-13		Apr-13		May-13		Jun-13		Jul-13		Aug-13		Sep-13		Oct-13		
			No.	%	No.	%	No.	%	No.	%	No.	%	No.	%	No.	%	No.	%	No.	%	No.	%	No.	%	No.	%	No.	%	No.
WNN	ACES	Adjusted	70	9.7	70	9.8	66	9.2	71	10.0	75	10.6	62	8.8	64	9.1	74	10.6	79	11.1	76	10.9	84	11.5	76	10.8	61	8.5	
WNN	Aireborough	Adjusted	44	4.2	27	2.6	25	2.4	28	2.7	32	3.1	30	2.9	32	3.1	34	3.3	31	3.0	33	3.2	32	3.1	52	5.7	32	3.3	
ENE	Alwoodley	Adjusted	37	6.1	25	4.1	30	4.9	32	5.2	28	4.6	26	4.2	32	5.2	33	5.4	34	4.9	39	5.6	40	5.7	37	6.4	26	4.3	
SSE	Ardlsley & Tingley	Adjusted	23	3.9	14	2.3	15	2.5	20	3.4	22	3.7	21	3.6	19	3.3	19	3.3	21	3.6	19	3.3	18	3.1	39	7.1	22	4.0	
SSE	Beeston, Cottingley and Middleton	Adjusted	92	7.9	80	6.9	80	6.9	88	7.6	82	7.1	77	6.7	86	7.5	91	8.0	89	7.8	93	8.2	105	9.1	99	9.2	87	8.0	
WNN	Bramley	Adjusted	100	8.5	92	7.9	94	8.0	104	8.9	98	8.4	96	8.2	108	9.3	116	10.1	120	10.3	123	10.7	135	11.4	111	10.6	105	9.7	
SSE	Brigshaw	Adjusted	34	4.3	32	4.1	30	3.8	31	4.0	32	4.1	31	4.0	35	4.5	36	4.7	37	4.7	38	4.9	39	5.0	37	4.8	32	4.1	
ENE	C.H.E.S.S.	Adjusted	79	8.7	73	8.0	71	7.8	68	7.4	56	6.1	56	6.1	65	7.2	71	7.8	72	8.0	84	9.3	91	9.8	84	9.2	67	7.2	
ENE	EPOS	Adjusted	38	4.2	24	2.6	24	2.7	24	2.7	20	2.2	21	2.3	20	2.3	18	2.0	19	2.3	19	2.4	21	2.6	30	4.7	25	3.7	
WNN	ESNW	Adjusted	33	4.4	23	3.1	24	3.2	30	4.1	26	3.5	29	3.9	25	3.4	25	3.4	27	3.7	32	4.3	37	5.0	41	6.2	29	4.2	
WNN	Farnley	Adjusted	52	8.7	47	7.8	46	7.6	47	7.9	48	8.0	47	7.9	56	9.4	61	10.4	59	9.9	65	11.1	67	11.2	61	11.2	55	9.8	
SSE	Garforth	Adjusted	30	4.5	17	2.5	22	3.3	28	4.2	23	3.5	20	3.0	19	2.9	21	3.2	17	2.6	17	2.6	14	2.1	23	4.0	23	4.0	
WNN	Horsforth	Adjusted	22	3.8	14	2.4	15	2.6	17	3.0	17	3.0	17	3.0	18	3.1	18	3.2	17	3.0	20	3.5	20	3.5	27	6.1	18	3.4	
ENE	Inner East	Adjusted	168	11.2	157	10.5	151	10.0	160	10.7	156	10.5	156	10.5	164	11.2	176	11.9	174	11.6	190	12.8	202	13.3	158	11.0	148	10.0	
WNN	Inner NW Hub	Adjusted	66	7.3	61	6.7	62	6.8	72	8.0	69	7.7	64	7.2	60	6.8	64	7.2	64	7.2	68	7.7	80	8.8	65	8.2	54	6.5	
SSE	J.E.S.S <sup>1</sup>	Adjusted	167	11.2	149	9.8	153	10.0	175	11.2	178	11.3	185	11.7	188	11.9	193	12.3	201	11.8	217	13.3	236	13.4	166	11.6	112	10.1	
SSE	Morley	Adjusted	61	5.0	46	3.7	44	3.6	50	4.1	52	4.2	49	4.0	51	4.2	50	4.1	52	4.2	50	4.1	56	4.5	73	6.5	57	4.9	
ENE	N.E.X.T.	Adjusted	39	3.5	29	2.6	34	3.1	32	2.9	34	3.1	30	2.7	27	2.5	32	2.9	33	3.0	34	3.1	40	3.6	53	5.0	33	3.0	
ENE	NETWORKS	Adjusted	52	6.3	40	4.9	47	5.7	44	5.4	38	4.7	41	5.0	46	5.7	49	6.0	50	6.2	57	7.1	59	7.2	55	7.4	38	4.9	
WNN	OPEN XS	Adjusted	35	9.5	30	8.3	28	7.7	32	8.7	32	8.7	34	9.2	41	11.2	40	10.8	42	11.2	46	12.4	56	14.6	43	12.5	33	9.2	
WNN	Otley/Pool/Bramhope	Adjusted	23	3.8	15	2.5	17	2.8	16	2.7	16	2.7	18	3.0	18	3.0	17	2.8	14	2.3	18	3.0	16	2.6	31	5.7	16	2.8	
WNN	Pudsey	Adjusted	65	4.6	40	2.9	36	2.6	42	3.0	41	3.0	41	3.0	48	3.5	49	3.6	49	3.5	51	3.7	58	4.2	74	5.5	68	4.9	
SSE	Rothwell	Adjusted	59	6.8	47	5.4	46	5.3	45	5.2	49	5.7	45	5.2	49	5.8	52	6.1	53	6.2	47	5.6	49	5.7	49	6.5	43	5.6	
ENE	Seacroft Monston	Adjusted	153	9.4	132	8.1	130	8.0	153	9.4	157	9.7	151	9.3	160	9.9	169	10.4	160	9.9	180	11.2	189	11.5	143	9.7	132	8.7	
SSE	Templensam Halton	Adjusted	69	7.3	65	6.9	64	6.8	57	6.1	54	5.8	57	6.1	57	6.2	61	6.7	65	7.0	66	7.1	76	8.1	73	8.5	60	6.8	
	No cluster / Out of area	Adjusted	<5	6.0	<5	5.3	<5	7.7	6	11.1	5	10.2	5	10.2	10	23.3	8	21.6	<5	7.7	<5	20.0	<5	16.0	<5	16.0	<5	4.4	
	Unknown address	Adjusted																											9.5

Adjusted NEET by area	Oct-12		Nov-12		Dec-12		Jan-13		Feb-13		Mar-13		Apr-13		May-13		Jun-13		Jul-13		Aug-13		Sep-13		Oct-13	
	No.	%	No.	%	No.	%	No.	%	No.	%	No.	%	No.	%	No.	%	No.	%	No.	%	No.	%	No.	%	No.	%
ENE	575	7.3	486	6.2	484	6.1	513	6.9	503	6.4	489	6.2	519	6.7	530	8.1	542	7.3	603	8.2	642	8.5	560	8.2	469	6.6
SSE	474	7.3	404	6.2	410	6.3	494	6.4	440	6.7	436	6.7	453	7.0	523	6.8	535	6.8	547	7.1	593	7.4	559	7.8	451	6.4
WNN	562	6.3	459	5.1	460	5.1	459	5.7	492	5.5	479	5.4	516	5.8	449	6.8	502	6.2	532	6.7	585	7.2	581	7.9	471	6.1

Adjusted NEET for city and comparators	Oct-12		Nov-12		Dec-12		Jan-13		Feb-13		Mar-13		Apr-13		May-13		Jun-13		Jul-13		Aug-13		Sep-13		Oct-13	
	No.	%	No.	%	No.	%	No.	%	No.	%	No.	%	No.	%	No.	%	No.	%	No.	%	No.	%	No.	%	No.	%
Leeds	1582	7.0	1353	5.9	1374	6.0	1490	6.6	1437	6.3	1401	6.2	1432	6.4	1501	6.7	1501	6.7	1603	7.2	1744	7.8	1679	7.7	1397	6.4
Statistical neighbour authorities		6.9%		6.9%		6.7%		6.8%		6.8%		6.8%		7.3%		7.3%		7.4%		8.5%		9.5%		7.0%		6.3%
England		6.0%		5.8%		5.8%		5.7%		5.6%		5.6%		5.9%		5.9%		5.9%		6.6%		7.2%		6.7%		5.3%

1 - Data for JESS has historically appeared disproportionately high compared to other clusters. This is because when a young person's postcode is unknown, they are given the default postcode of the igen centre which falls within this cluster. From October 2013 JESS data is separated out so that young people with the igen centre postcode are shown in the 'Unknown address' row. Historical data has not been updated, this should be borne in mind when comparing JESS data over time.

2 - From April 2013 Wigton Moor primary school moved from EPOSS to Alwoodley. This has the effect of moving three LSOAs from EPOSS to Alwoodley. The population totals have been updated accordingly with effect from June's data which is why although numbers of NEET young people remain largely unchanged between May and June in these clusters, the percentage has altered as the 16-19 population has increased in Alwoodley and decreased in EPOSS.

3 - The 16-19 cluster population can vary month-on-month. This accounts for why clusters can see the number of NEET remain the same but the percentage change if the population (the denominator for this indicator) increases or decreases.

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Appendix E

Children and Young Peoples Plan outcome: Children and young people are safe from harm – October 2013

		Population (Jan 2013)		CAFs initiated				Number of requests for service				Number of referrals				Number of children subject to a CPP				Number of children looked after			
		0-18 (not including 18)	0-19 (not including 19)	2012/13		2013/14 as at 31/10/2013		2012/13		2013/14 as at 31/10/2013		2012/13		2013/14 as at 31/10/2013		2012/13 as at 31/03/2013		2013/14 as at 31/10/13		2011/12 as at 31/03/2013		2013/14 as at 31/10/2013	
Sort by area	Sort by cluster																						
Leeds																							
Area	Cluster			No.	Ratio	No.	Ratio	No.	Ratio	No.	Ratio	No.	Ratio	No.	RPTT	No.	RPTT	No.	RPTT	No.	RPTT		
		161,506	172,887	867	N/A	658	N/A	33,089	N/A	20,840	N/A	11,082	N/A	7,314	N/A	992	61.4	795	49.2	1377	85.3	1352	83.7
WNW	ACES	5003	5258	34	1.3	31	1.6	1,309	1.4	1,017	1.7	438	1.3	312	1.4	55	109.9	29	58.0	63	125.9	76	151.9
WNW	Aireborough	7184	7517	36	1.0	22	0.8	779	0.6	388	0.5	198	0.4	128	0.4	11	15.3	<5		15	20.9	13	18.1
ENE	Alwoodley	5600	5919	27	1.1	11	0.5	633	0.7	584	0.9	139	0.5	105	0.4	6	12.8	8	14.3	12	25.6	14	25.0
SSE	Ardsley and Tingley	3451	3663	9	0.5	5	0.4	436	0.7	205	0.5	129	0.6	83	0.6	<5		<5		11	31.9	10	29.0
SSE	Beeston, Cottingley and Middleton	7940	8362	74	1.8	39	1.2	2,182	1.4	1,500	1.6	869	1.7	615	1.8	52	65.5	49	61.7	88	110.8	90	113.4
WNW	Bramley	7508	8150	52	1.3	41	1.3	2,112	1.5	1,340	1.5	662	1.4	521	1.6	71	94.6	55	73.3	103	137.2	92	122.5
SSE	Brigshaw	4946	5200	27	1.0	22	1.1	686	0.7	472	0.8	236	0.7	136	0.6	20	40.4	16	32.3	20	40.4	18	36.4
ENE	C.H.E.S.S.	7556	7933	38	1.0	31	1.0	1,843	1.3	1,060	1.2	639	1.3	433	1.3	57	75.4	33	43.7	113	149.6	102	135.0
ENE	EPOSS	7214	7595	15	0.4	13	0.5	539	0.3	291	0.3	187	0.4	111	0.4	9	11.1	7	9.7	8	9.8	6	8.3
WNW	ESNW	4963	5228	21	0.8	33	1.7	721	0.8	413	0.7	184	0.6	148	0.7	27	54.4	13	26.2	17	34.3	15	30.2
WNW	Famley	3764	3971	10	0.5	18	1.2	919	1.3	521	1.2	300	1.2	184	1.1	23	61.1	20	53.1	27	71.7	24	63.8
SSE	Garforth	3611	3849	17	0.9	7	0.5	321	0.5	209	0.5	110	0.5	99	0.6	6	16.6	6	16.6	<5		<5	
WNW	Horsforth	3748	4090	16	0.8	17	1.1	331	0.5	180	0.4	99	0.4	71	0.4	<5		5	13.3	16	42.7	14	37.4
ENE	Inner East	11519	12099	98	1.6	61	1.3	3,431	1.6	2,069	1.5	1,319	1.8	755	1.5	89	77.3	67	58.2	215	186.6	219	190.1
WNW	Inner NW Hub	6472	7661	50	1.3	37	1.3	1,259	1.0	810	1.1	418	1.0	277	1.0	63	97.3	46	71.1	55	85.0	50	77.3
SSE	J.E.S.S	10162	11132	70	1.3	54	1.3	3,532	1.8	1,999	1.7	1,266	1.9	805	1.8	149	146.6	130	127.9	214	210.6	216	212.6
SSE	Morley	8545	8955	22	0.5	21	0.6	1,186	0.7	735	0.7	416	0.8	258	0.7	24	28.1	37	43.3	43	50.3	40	46.8
ENE	N.E.X.T.	7880	8292	18	0.4	21	0.7	642	0.4	362	0.4	226	0.4	110	0.3	21	26.6	<5		14	17.8	18	22.8
ENE	NETWORKS	5686	5985	25	0.8	10	0.4	806	0.7	550	0.8	351	1.0	192	0.8	48	84.4	33	58.0	24	42.2	27	47.5
WNW	OPEN XS	3145	4454	21	1.0	26	1.5	736	1.2	540	1.5	264	1.3	178	1.3	31	98.6	32	101.7	57	181.2	52	165.3
WNW	Otley/Pool/Bramhope	4136	4383	22	1.0	9	0.5	456	0.6	225	0.5	125	0.5	79	0.4	10	24.2	14	33.8	8	19.3	7	16.9
WNW	Pudsey	9723	10200	34	0.7	30	0.8	1,095	0.6	788	0.7	333	0.5	292	0.7	41	42.2	36	37.0	34	35.0	30	30.9
SSE	Rothwell	6302	6620	23	0.7	21	0.8	921	0.8	577	0.8	285	0.7	213	0.8	32	50.8	16	25.4	25	39.7	22	34.9
ENE	Seacroft Manston	9827	10439	54	1.0	47	1.2	2,767	1.5	1,609	1.4	969	1.5	623	1.5	91	92.6	93	94.6	99	100.7	100	101.8
SSE	Templenewsam Halton	5621	5932	45	1.5	27	1.2	1,005	0.9	630	0.9	313	0.9	229	0.9	33	58.7	18	32.0	45	80.1	38	67.6
	Unmapped / out of Leeds / no address	N/A	N/A	9	N/A	<5	N/A	2,442	N/A	1,766	N/A	607	N/A	357	N/A	17	N/A	23	N/A	49	N/A	57	N/A

Key: RPTT = rate per ten thousand Ratio = Ratio of CAFs, referrals or requests for service to the population share for that cluster

2012/13 and 2013/14 are financial years

Instances of fewer than 5 are suppressed.

From April 2013 Wigton Moor primary school moved from EPOSS to Alwoodley. This has the effect of moving three LSOAs from EPOSS to Alwoodley, population totals have been updated accordingly.

Note on numbers of children: one CAF is made per family, so multiple children can be recorded on a single CAF. Multiple requests for service can be made for a single child. One referral is made per child.

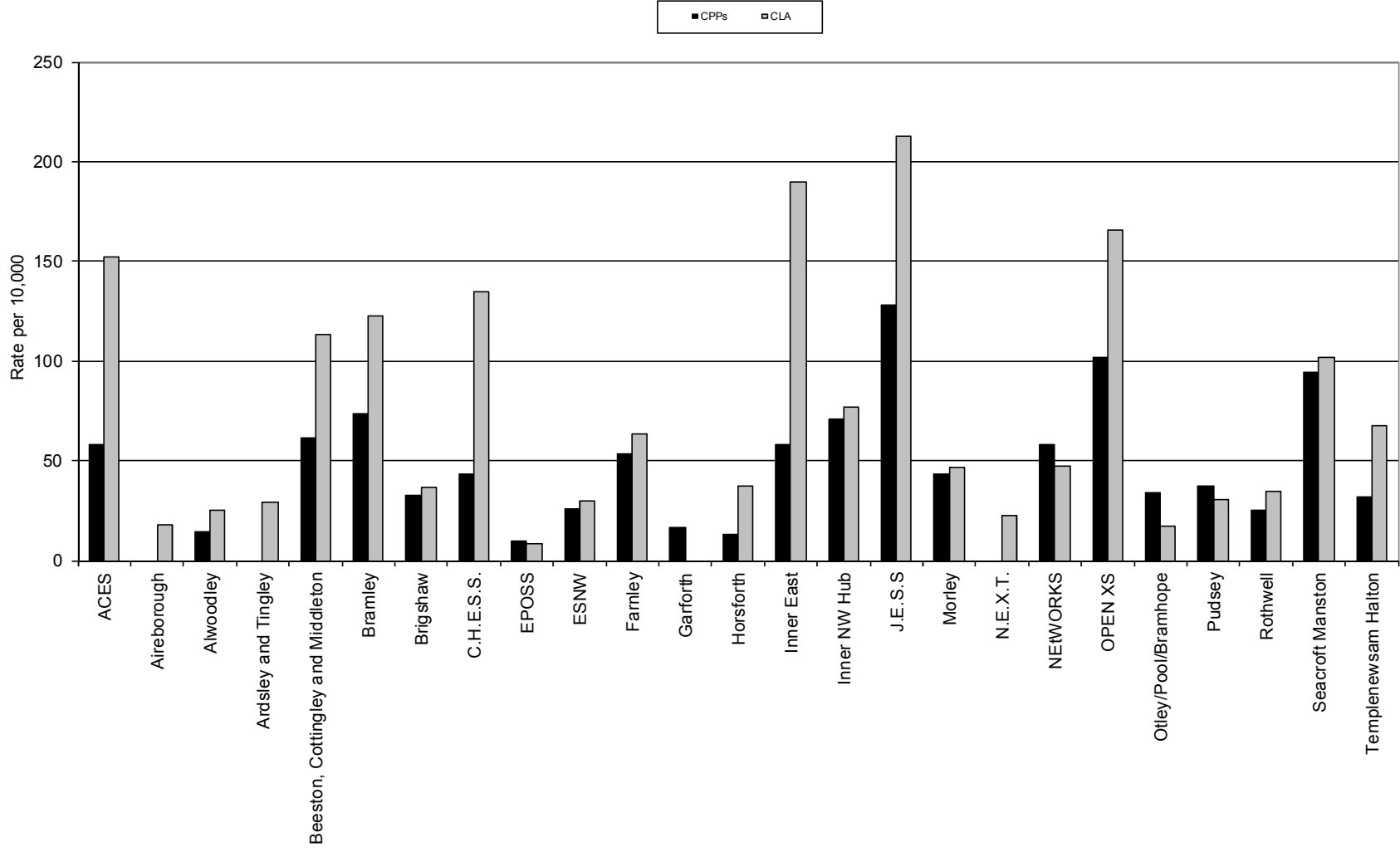
Change over last 12 months

	Children subject to child protection plans																							
	Nov-12		Dec-12		Jan-13		Feb-13		Mar-13		Apr-13		May-13		Jun-13		Jul-13		Aug-13		Sep-13		Oct-13	
	No.	RPTT	No.	RPTT	No.	RPTT	No.	RPTT	No.	RPTT	No.	RPTT	No.	RPTT	No.	RPTT	No.	RPTT	No.	RPTT	No.	RPTT	No.	RPTT
Leeds	933	58.5	954	59.9	994	61.5	970	60.1	992	61.4	991	61.4	936	58.0	878	54.4	845	52.3	868	53.7	816	50.5	795	49.2
ACES	54	110.9	65	133.5	67	133.9	62	123.9	55	109.9	48	95.9	45	89.9	38	76.0	34	68.0	38	76.0	33	66.0	29	58.0
Aireborough	10	14.1	8	11.3	10	13.9	6	8.4	11	15.3	10	13.9	7	9.7	7	9.7	9	12.5	9	12.5	5	7.0	<5	<5
Alwoodley	5	10.8	6	12.9	5	10.7	6	12.8	6	12.8	7	12.5	10	17.9	<5	<5	8	14.3	9	16.1	7	12.5	8	14.3
Ardsley and Tingley	6	17.1	<5	<5	<5	<5	<5	<5	<5	<5	<5	<5	<5	<5	<5	<5	<5	<5	<5	<5	<5	<5	<5	<5
Beeston, Cottingley and Middleton	79	102.7	65	84.5	57	71.8	50	63.0	52	65.5	52	65.5	59	74.3	70	88.2	55	69.3	52	65.5	47	59.2	49	61.7
Bramley	75	99.5	78	103.5	75	99.9	72	95.9	71	94.6	65	86.6	51	67.9	54	71.9	69	91.9	67	89.2	54	71.9	55	73.3
Brigshaw	20	39.6	15	29.7	18	36.4	16	32.3	20	40.4	20	40.4	17	34.4	16	32.3	14	28.3	11	22.2	14	28.3	16	32.3
C.H.E.S.S.	42	56.5	45	60.5	45	59.6	47	62.2	57	75.4	74	97.9	64	84.7	49	64.8	42	55.6	39	51.6	39	51.6	33	43.7
EPOSS	6	7.4	7	8.6	12	14.8	8	9.8	9	11.1	9	12.5	8	11.1	8	11.1	10	13.9	10	13.9	7	9.7	7	9.7
ESNW	20	40.6	24	48.7	28	56.4	24	48.4	27	54.4	27	54.4	18	36.3	16	32.2	13	26.2	13	26.2	13	26.2	13	26.2
Famley	30	80.4	28	75.0	26	69.1	24	63.8	23	61.1	24	63.8	26	69.1	19	50.5	27	71.7	23	61.1	23	61.1	20	53.1
Garforth	5	13.6	5	13.6	5	13.8	5	13.8	6	16.6	6	16.6	6	16.6	6	16.6	7	19.4	8	22.2	5	13.8	6	16.6
Horsforth	5	13.8	<5	<5	5	13.3	<5	<5	<5	<5	6	16.0	6	16.0	6	16.0	6	16.0	6	16.0	6	16.0	5	13.3
Inner East	86	79.9	87	80.9	94	81.6	96	83.3	89	77.3	84	72.9	73	63.4	68	59.0	62	53.8	67	58.2	62	53.8	67	58.2
Inner NW Hub	62	97.7	65	102.41	60	92.7	59	91.2	63	97.3	60	92.7	48	74.2	44	68.0	40	61.8	42	64.9	41	63.3	46	71.1
J.E.S.S	113	114.15	122	123.2	131	128.9	140	137.8	149	146.6	145	142.7	160	157.4	153	150.6	140	137.8	148	145.6	133	130.9	130	127.9
Morley	24	28.3	22	26.0	19	22.2	23	26.9	24	28.1	25	29.3	27	31.6	25	29.3	27	31.6	31	36.3	39	45.6	37	43.3
N.E.XT.	16	19.6	24	29.3	20	25.4	19	24.1	21	26.6	18	22.8	16	20.3	14	17.8	6	7.6	8	10.2	9	11.4	<5	<5
NETWORKS	25	45.2	33	59.7	47	82.7	54	95.0	48	84.4	53	93.2	42	73.9	36	63.3	34	59.8	27	47.5	27	47.5	33	58.0
OPEN XS	30	97.5	25	81.2	37	117.6	38	120.8	31	98.6	32	101.7	39	124.0	37	117.6	32	101.7	30	95.4	32	101.7	32	101.7
Otley/Pool/Bramhope	12	28.5	12	28.5	11	26.6	9	21.8	10	24.2	10	24.2	10	24.2	10	24.2	10	24.2	8	19.3	12	29.0	14	33.8
Pudsey	20	21.1	25	26.3	41	42.2	36	37.0	41	42.2	44	45.3	44	45.3	48	49.4	50	51.4	51	52.5	43	44.2	36	37.0
Rothwell	36	57.5	47	75.1	43	68.2	33	52.4	32	50.8	27	42.8	19	30.1	19	30.1	15	23.8	24	38.1	20	31.7	16	25.4
Seacroft Manston	90	92.3	78	80.0	84	85.5	84	85.5	91	92.6	91	92.6	82	83.4	83	84.5	86	87.5	95	96.7	96	97.7	93	94.6
Temple Newsam Halton	39	70.7	35	63.5	29	51.6	27	48.0	33	58.7	32	56.9	32	56.9	30	53.4	31	55.2	30	53.4	27	48.0	18	32.0
Unmapped / out of Leeds / no address	23	N/A	27	N/A	22	N/A	25	N/A	17	N/A	19	N/A	24	N/A	15	N/A	16	N/A	19	N/A	21	N/A	23	N/A

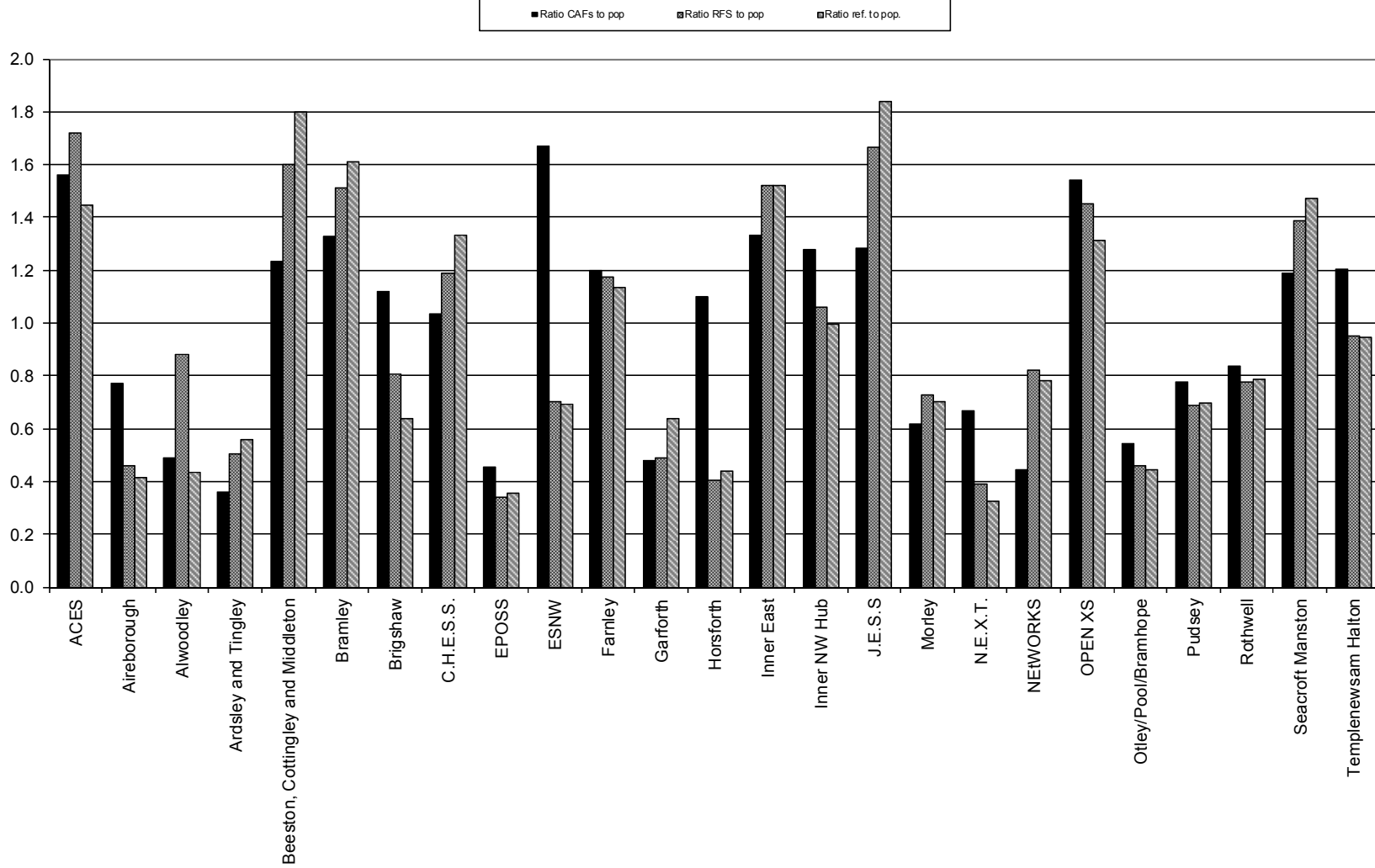
Children looked after

	Nov-12		Dec-12		Jan-13		Feb-13		Mar-13		Apr-13		May-13		Jun-13		Jul-13		Aug-13		Sep-13		Oct-13	
	No.	RPTT	No.	RPTT	No.	RPTT	No.	RPTT	No.	RPTT	No.	RPTT	No.	RPTT	No.	RPTT	No.	RPTT	No.	RPTT	No.	RPTT	No.	RPTT
Leeds	1414	88.7	1395	87.5	1375	85.1	1386	85.8	1377	85.3	1372	85.0	1370	84.8	1358	84.1	1376	85.2	1372	85.0	1357	84.0	1352	83.7
ACES	69	141.7	69	141.7	67	133.9	67	133.9	63	125.9	65	129.9	68	135.9	70	139.9	74	147.9	73	145.9	75	149.9	76	151.9
Aireborough	15	21.1	15	21.1	15	20.9	16	22.3	15	20.9	13	18.1	14	19.5	14	19.5	14	19.5	14	19.5	13	18.1	13	18.1
Alwoodley	10	21.5	10	21.5	10	21.3	13	27.7	12	25.6	16	28.6	16	28.6	17	30.4	15	26.8	15	26.8	16	28.6	14	25.0
Ardsley and Tingley	11	31.4	11	31.4	11	31.9	11	31.9	11	31.9	12	34.8	12	34.8	13	37.7	12	34.8	12	34.8	12	34.8	10	29.0
Beeston, Cottingley and Middleton	95	123.5	92	119.6	89	112.1	89	112.1	88	110.8	97	122.2	96	120.9	93	117.1	93	117.1	94	118.4	92	115.9	90	113.4
Bramley	112	148.6	106	140.6	105	139.9	106	141.2	103	137.2	98	130.5	95	126.5	93	123.9	90	119.9	88	117.2	91	121.2	92	122.5
Brigshaw	21	41.6	21	41.6	21	42.5	20	40.4	20	40.4	20	40.4	20	40.4	20	40.4	20	40.4	18	36.4	17	34.4	18	36.4
C.H.E.S.S.	113	151.9	111	149.2	113	149.6	112	148.2	113	149.6	110	145.6	107	141.6	105	139.0	102	135.0	98	129.7	101	133.7	102	135.0
EPOSS	10	12.3	10	12.3	9	11.1	8	9.8	8	9.8	6	8.3	7	9.7	8	11.1	7	9.7	7	9.7	7	9.7	6	8.3
ESNW	18	36.5	17	34.5	18	36.3	16	32.2	17	34.3	17	34.3	15	30.2	14	28.2	14	28.2	13	26.2	13	26.2	15	30.2
Famley	32	85.7	28	75.0	30	79.7	27	71.7	27	71.7	26	69.1	26	69.1	25	66.4	25	66.4	25	66.4	25	66.4	24	63.8
Garforth	<5	<5	<5	<5	<5	<5	<5	<5	<5	<5	<5	<5	<5	<5	<5	<5	<5	<5	<5	<5	<5	<5	<5	<5
Horsforth	20	55.3	20	55.3	21	56.0	19	50.7	16	42.7	15	40.0	14	37.4	13	34.7	13	34.7	13	34.7	14	37.4	14	37.4
Inner East	220	204.5	219	203.6	216	187.5	214	185.8	215	186.6	215	186.6	225	195.3	232	201.4	229	198.8	228	197.9	222	192.7	219	190.1
Inner NW Hub	56	88.2	56	88.2	54	83.4	55	85.0	55	85.0	52	80.3	52	80.3	52	80.3	51	78.8	50	77.3	48	74.2	50	77.3
J.E.S.S	219	221.2	220	222.2	209	205.67	210	206.7	214	210.6	215	211.6	211	207.6	210	206.7	228	224.4	226	222.4	217	213.5	216	212.6
Morley	42	49.6	41	48.4	43	50.3	42	49.2	43	50.3	44	51.5	43	50.3	42	49.2	43	50.3	40	46.8	42	49.2	40	46.8
N.E.XT.	14	17.1	14	17.1	13	16.5	14	17.8	14	17.8	15	19.0	15	19.0	17	21.6	18	22.8	18	22.8	14	17.8	18	22.8
NETWORKS	22	39.8	22	39.8	20	35.2	23	40.5	24	42.2	25	44.0	27	47.5	28	49.2	31	54.5	32	56.3	29	51.0	27	47.5
OPEN XS	59	191.7	59	191.7	58	184.4	59	187.6	57	181.2	57	181.2	56	178.1	56	178.1	56	178.1	53	168.5	54	171.7	53	168.5
Otley/Pool/Bramhope	9	21.4	8	19.0	8	19.3	8	19.3	8	19.3	8	19.3	8	19.3	7	16.9	7	16.9	7	16.9	7	16.9	7	16.9
Pudsey	35	36.9	33	34.8	31	31.9	33	33.9	34	35.0	33	33.9	34	35.0	31	31.9	31	31.9	34	35.0	33	33.9	30	30.9
Rothwell	21	33.5	25	39.9	24	38.1	24	38.1	25	39.7	23	36.5	22	34.9	20	31.7	19	30.1	22	34.9	22	34.9	22	34.9
Seacroft Manston	91	93.3	89	91.3	91	92.6	101	102.8	99	100.7	99	100.7	98	99.7	102	103.8	101	102.8	101	102.8	101	102.8	100	101.8
Temple Newsam Halton	41	74.3	43	78.0	45	80.1	45	80.1	45	80.1	43	76.5	40	71.2	34	60.5	41	72.9	40	71.2	37	65.8	38	67.6
Unmapped / out of Leeds / no address	55	N/A	52	N/A	50	N/A	52	N/A	49	N/A	46	N/A	46	N/A	44	N/A	44	N/A	48	N/A	54	N/A	57	N/A

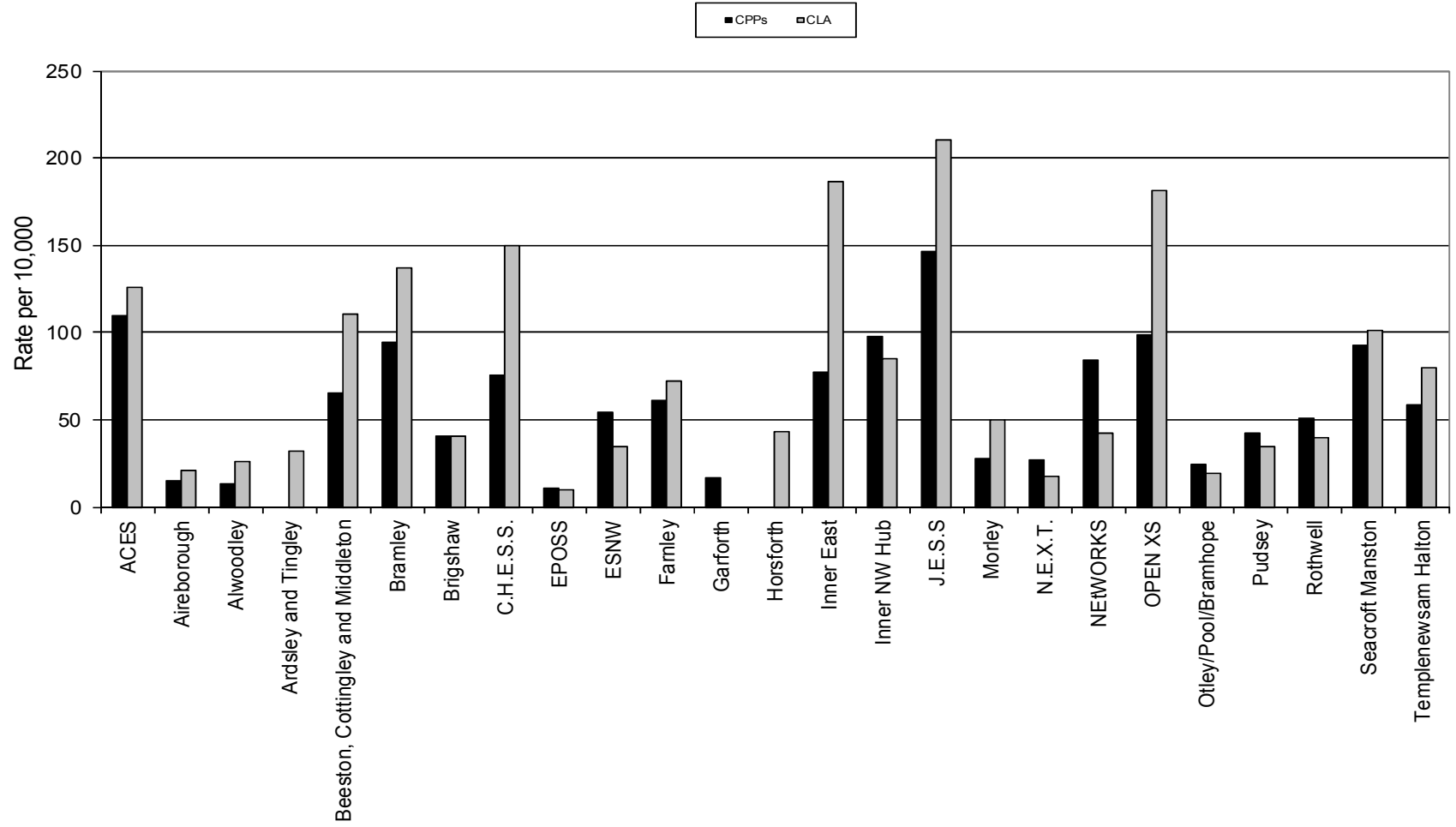
Rates per 10,000 of children looked after and CPPs - 2013/14 year to date



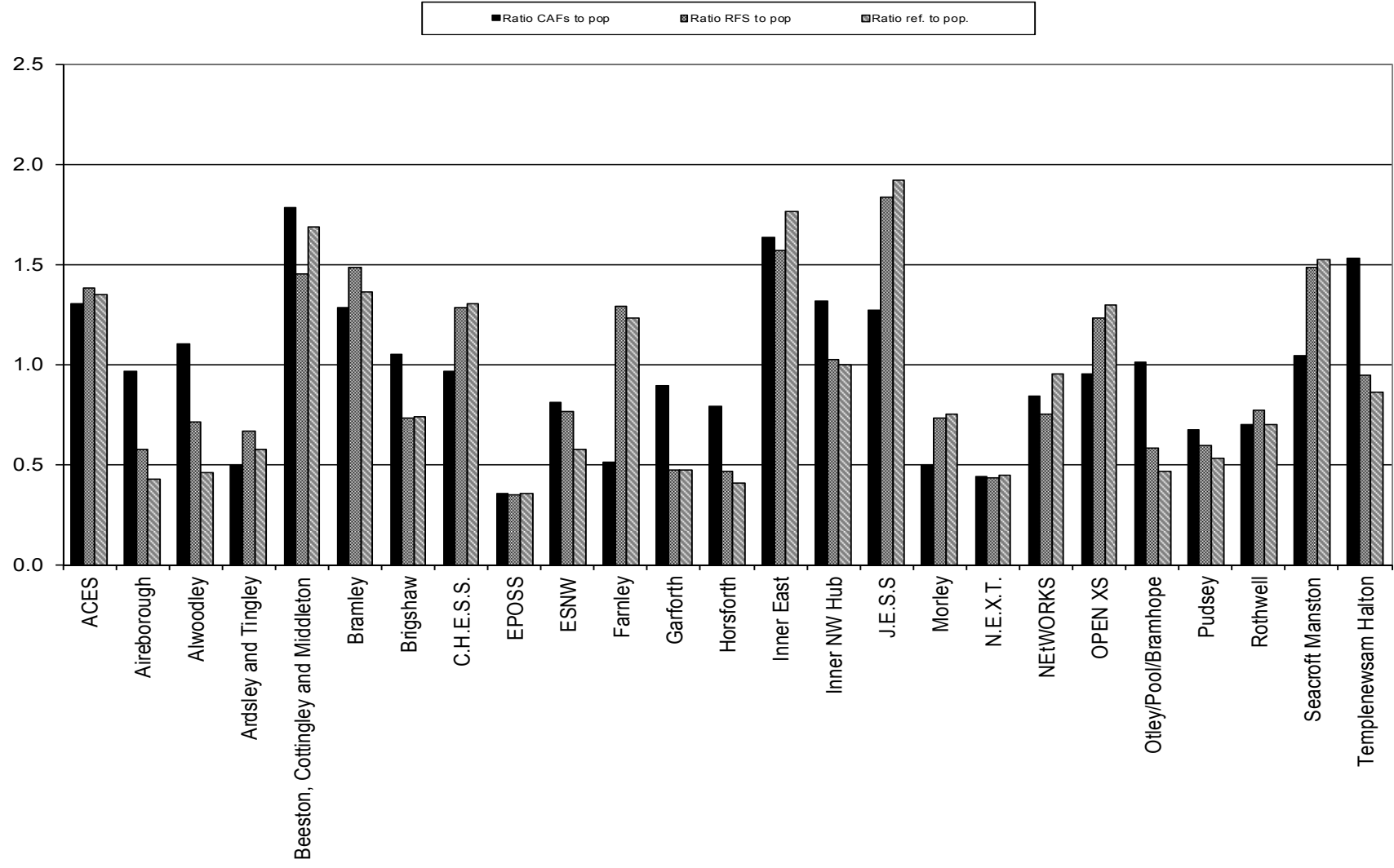
**Ratio of percentage share of referrals, requests for service and CAFs to percentage share of population -  
2013/14**



Rates per 10,000 of children looked after and CPPs - 2012/13



**Ratio of percentage share of referrals, requests for service and CAFs to percentage share of population - 2012/13**



**Appendix F**

**Scrutiny inquiry into clusters - Session 2 – 12 December 2013**

**Sharing best practice within and across clusters**

Version number:	0.1
Date produced:	04 December 2013
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Status:	
Filepath:	U:\CHILDRENS TRUST/Cluster/Scrutiny/Papers for session 2 – 12 12 13/Best Practice
Protective marking:	Not protectively marked. Refer to page 3 for information on the Government Protective Marking Scheme

## Background

There are various ways in which best practice is shared between Clusters. Much of this takes place at the local level and is supported by relationships forged between staff working across areas and the positive conversations and learning arising out of these.

Specific examples of best practice sharing will be provided in the presentation to the Scrutiny Inquiry on 12 12 13 by TSLs based in the three areas. Further opportunities for the Scrutiny Board to understand how best practice is shared and how improved outcomes are achieved at a local level will also be provided through the third session of the inquiry in January which will focus on a 'deep dive' exercise in two clusters.

## Current arrangements

Best practice sharing is also supported through the cluster meeting structure as outlined below:

**Cluster chairs** – one meeting per area per term. Focus on sharing latest developments and best practice as well as information sharing

**Cluster chairs/cluster managers/elected members/local authority partners/TSLs** – one meeting per area per term. Focus on sharing information about what's going well, problem solving and cross boundary issues

**Cluster support group** – meeting involving children's services staff involved at a strategic level with clusters to share information, discuss policy issues and cluster development

**TSL meetings** – take place in each area every half term to look at targeted service work and families first

**Cluster manager/TSL meetings** - take place every other month to look at performance data and service development. Recent examples include improvements to housing safeguarding arrangements, linking the work of the probation service to the cluster, elective home education.

**Cluster multi agency guidance and support** – meets on average every three weeks. Professionals from local services meet to ensure that that every family assessed as needing support or requesting support, are considered, using agreed principles, to ensure eligible families receive preventative, well coordinated and targeted support.

**Cluster partnership meetings** – take place termly and are the main business meetings for all partner agencies within the cluster

**Review and support sub – group of School Forum** – recently established to take an overview of expenditure of School Forum funding by clusters and support clusters to make most effective use of the funding they receive. This group will meet a minimum of twice a year but more frequently in the first instance.

Please note that some of these arrangements are currently being refreshed to maximise effective working practices across and between all clusters.



These meetings are supported by a wide range of supporting performance and comparison data (provided with the agenda).

### **Future arrangements**

Sharing of best practice is seen as a priority. To this end a **cluster market place event** is being planned for the new year. This will provide an opportunity for all clusters and key partners to show case their work and share best practice.

In the longer term the Children's Performance Service is investigating the potential to develop an extranet Sharepoint site which will facilitate data and information storage and sharing across all clusters. An initial paper outlining the proposals has been to the October round of cluster chairs meetings and was well received. The development phase of this will commence in the new year.

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# Working Together to Safeguard Children Supporting Effective Early Intervention and Prevention Services in Leeds Clusters – Twenty Practice Points

## Introduction

This note brings together current thinking in Leeds about effective inter-agency working in clusters to support early help. This means 'providing support as soon as a problem emerges, at any point in a child's life' (Working Together, Page 11).

Our work on this is informed by updated guidance in 'Working Together to Safeguard Children', published by HM Government in March 2013, regional and national studies, the Leeds Children and Young People's Plan, the Early Intervention and Prevention Strategy and our on-going journey of improvement for children's services.

It takes account of recent developments and investments in cluster working. This includes the commitment from Schools Forum to continue to fund cluster working over the next three years, the restructuring of children's social work teams from Spring 2012, development of Early Start teams over 2012/13, the introduction of targeted services leadership functions in all clusters by January 2013, our Families First programme and access to a developing range of restorative and evidence based family support services for the most vulnerable families.

In recent years in Leeds we have collectively made the improvement of safeguarding services our highest priority. In autumn 2011 OfSTED found that 'there is a strong sense of shared responsibility for this work with agreement secured across partner agencies at the highest level. The message is that, in Leeds, 'safeguarding is everyone's business'.

Building on this, we want to ensure that our early intervention and preventative support to children, young people and families is well understood and as effective as possible.

### Key issues for our services:

- Safely reduce the need for babies and children under 2 to be taken into care
- An agreed offer of parent and family support available through all 25 clusters
- Ensure each cluster has good multi-agency representation to deliver the CYPP
- Ensure each cluster has information sharing agreements which enable full implementation of 'Top 100 methodology'
- Ensure robust Guidance and Support, and access to intensive family support to prevent stepping up to and enable stepping down from a social work intervention
- Increase quantity and improve quality of Common Internal Records and Common Assessment Frameworks carried out prior to requests for social work services
- Promote the inclusion of disabled children to access short breaks within local universal provision



### Shaping an effective early help offer will include:

- Identifying problems at an early stage and preventing escalation of problems
- Child focused practice, shaped by views of and quality relationships with children, young people and families
- A clear interface between universal, targeted and specialist services supported by effective information sharing protocols and joint working arrangements
- Access to services where the step up to and step down from interventions is clear, consistent and easy to understand
- Good quality family assessments which are dynamic and lead to quick help, focused and clear action plans, regular reviews and no drift
- All agencies working together, providing a team around the child/family, particularly where there are complex multiple problems such as domestic violence, mental health issues, housing problems and substance misuse
- Services of a high quality, well managed front line work, staff with access to regular formal supervision and periodic audits and reviews of case work

### Elements of our early intervention work in Leeds currently include:

- **Multi-agency cluster partnerships** in 25 localities to support effective local working and a focus on children's services priorities; support and co-ordination from a **Targeted Services Leader**
- A range of **staff in universal settings and cluster teams** to support early help work with children and their families
- Increased good assessment practice using the **Common Internal Record** paperwork and the **Common Assessment Framework** to support co-ordinated early intervention work
- **Cluster 'top 100' methodology** work to identify, improve co-ordination of and support for vulnerable children and families at risk of poor outcomes
- **Cluster support and guidance arrangements** in each area to co-ordinate early intervention and prevention provision across the age and service spectrum from 0-19
- Availability of children's social work service **duty and advice team** which provides support to any practitioner who is concerned about a child's welfare and would like advice from an appropriately trained, qualified social worker
- **Follow up of requests to duty and advice** not requiring a social worker via local Targeted Services Leaders
- **Stepping down from social work interventions** through cluster support and guidance arrangements
- Swift access to **support and intervention services** where there is a need for intensive family support that cannot be met within the universal offer of service



## **Analysing the effectiveness of local arrangements**

A number of papers and studies on early intervention and prevention with children and families have been published in recent years. This includes work by the Institute of Public Care / Oxford Brookes University – Early Intervention and Prevention with Children and Families: Getting the Most from Team around the Family Systems, June 2012 (the publication is available online at <http://ipc.brookes.ac.uk/publications/index.php?absid=716> ).

Based on available research and their recent work with a number of local partnerships the Institute of Public Care have published a self-assessment tool. This incorporates a set of 10 standards and prompts for local partnerships to use in analysing the effectiveness of their existing arrangements. It is intended also to be developmental, prompting partnerships to think about what they might need to do to either develop or further hone their local arrangements as a result. The tool is available online at <http://ipc.brookes.ac.uk/publications/index.php?absid=717>.

## **What this means in practice for cluster partnerships and local services in Leeds – twenty practice points**

From recent discussions with a number of cluster representatives, service managers, local authority partners and the cluster support group the following areas of practice have been identified to support effective early help work.

1. The principles of ‘safeguarding is everyone’s responsibility’ and ‘a child centred approach’ underpin the work of the cluster.
2. There are good points of communication and contact with a range of local agencies which have a role to play in the safeguarding agenda.
3. Wherever possible individual services and universal services take swift action to meet the needs of children and young people.
4. There are clear arrangements in place to access additional support for children and families who would benefit from early help (eg. top 100 work, guidance and support meetings, early start allocation meetings).
5. These arrangements allow swift support, with oversight from the Targeted Services Leader and periodic reviews of their focus and effectiveness.
6. There are clear processes in place and access to skilled advice to support the effective assessment of the needs of individual children and families who may benefit from early help services (eg common internal record, common assessment framework (CAF), family CAF).
7. A range of staff are trained to undertake the lead practitioner role with access to support and advice to do this effectively from local managers and the Targeted Services Leader.
8. Colleagues are trained and supported to undertake high quality assessments with clear, outcome-focused plans and family involvement.
9. Assessments are systematic and dynamic, they cover the child’s development needs, parents’ or carers’ capacity to respond to those needs and the impact and influence of wider family, community and environmental circumstances.

10. Where a child has other assessments these are co-ordinated so that the child does not become lost between the different agencies involved and their different procedures.
11. There are clear criteria for accessing services which are well understood by professionals in the cluster.
12. The availability of the children's social work service duty and advice team is clearly understood and promoted across local services.
13. There are effective links with the local children's social work service including clear arrangements for stepping down from social work interventions to local cluster partners.
14. The cluster has access to a range of effective, evidence based and restorative services to address assessed needs early. This includes high quality support in universal services and cluster teams along with access to specialist support when needed for assistance with, for example, health issues, problems relating to drugs, alcohol and domestic violence.
15. The cluster has access to services which focus on improving family functioning and building the family's own capability to solve problems; these are done within a structured, evidence-based framework involving regular review to ensure that real change is being made.
16. Arrangements are in place to support effective sharing of information between professionals and local agencies to support effective identification, assessment, service provision and review.
17. The outcome based accountability (OBA) action plan to safely reduce the number of children looked after is regularly reviewed and data is analysed to measure the impact of early help work alongside data on children's social work service interventions.
18. The cluster supports a culture of continuous learning and improvement and identifies opportunities to draw on what works and share good practice, this includes auditing a sample of case files every six months, high quality supervision arrangements, identifying and moderating good local practice across clusters.
19. The cluster supports periodic reviews of cases which can provide valuable lessons about how organisations are working together to safeguard and promote the welfare of children.
20. The cluster supports local innovation and proposes changes that are informed by evidence and examination of local data.

Based on this we have developed a **cluster assessment tool** to use with cluster partnerships and local services, helping to highlight areas of good practice and areas for development. An example of how this could look is attached.



## **Tools and resources to support this work include:**

### Documents

- Working Together to Safeguard Children (<http://www.education.gov.uk/aboutdfe/statutory/g00213160/working-together-to-safeguard-children>)
- Children's Services Handbook
- Children and Young People's Plan
- Early Start handbook
- Top 100 Methodology
- Standard terms of reference and paperwork for support and guidance meetings
- Information Sharing Agreement for cluster support and guidance meetings
- Audit tool and supervision policy
- Family Learning Signature
- Helping Hand Framework for Early Start Teams

### Workforce development opportunities

- Family support training eg. summer school
- Restorative practice training
- Area based family support practitioner events
- Families First briefings
- CAF training
- Working With Parents Level 3 /4 qualifications
- Family Support Conference planned for Oct 2013

## **Further information**

For further information contact:

Jim Hopkinson, Head of Targeted Services

Area Heads of Targeted Services: ENE – Gillian Mayfield, WNW – Jancis Andrew, SE – Martyn Stenton

Andrea Richardson, Head of Early Help Services

Version 2.0 Martyn Stenton 01/08/13

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## **Appendix G**

### **Challenges and Socio-Economic Impact**

#### **Cluster Tables – Demographic Information and Analysis 28<sup>th</sup> November 2013**

Table 1

Number of 0-18 year olds living in each cluster

	0-18 Population
ACES	5003
Aireborough	7184
Alwoodley	5600
Ardsley and Tingley	3451
Beeston, Cottingley and Middleton	7940
Bramley	7508
Brigshaw	4946
C.H.E.S.S.	7556
EPOSS	7214
ESNW	4963
Famley	3764
Garforth	3611
Horsforth	3748
Inner East	11519
Inner NW Hub	6472
J.E.S.S	10162
Morley	8545
N.E.X.T.	7880
NEtWORKS	5686
OPEN XS	3145
Otley/Pool/Bramhope	4136
Pudsey	9723
Rothwell	6302
Seacroft Manston	9827
Templenewsam Halton	5621

Data source: GP registrations, January 2013

Table 2 - Percentage of children and young people from BME communities

Cluster	% BME		% Asian		% Black		% Mixed		% Other	
	Primary	Secondary	Primary	Secondary	Primary	Secondary	Primary	Secondary	Primary	Secondary
ACES	25.2%	21.1%	12.0%	11.3%	3.3%	3.1%	4.6%	3.7%	2.5%	0.7%
Aireborough	6.7%	3.9%	1.7%	1.6%	0.8%	0.1%	3.3%	1.4%	1.0%	0.9%
Alwoodley	36.5%	31.5%	20.2%	17.0%	4.9%	5.3%	7.5%	5.7%	3.9%	3.5%
Ardley & Tingley	7.2%	4.5%	2.0%	1.0%	1.1%	0.7%	3.7%	1.9%	0.3%	0.8%
Beeston Cottingley and Middleton	24.8%	20.5%	9.9%	8.1%	7.3%	6.5%	5.6%	3.8%	1.1%	0.6%
Bramley	12.2%	9.1%	1.4%	1.9%	4.1%	3.0%	4.7%	2.6%	1.6%	0.9%
Brigshaw	3.3%	2.6%	0.5%	0.4%	0.9%	0.6%	1.4%	1.2%	0.4%	0.3%
C.H.E.S.S.	83.4%	85.6%	54.3%	53.6%	17.3%	19.6%	6.3%	7.5%	3.4%	2.0%
EPOSS	5.1%	5.0%	1.5%	2.1%	0.8%	0.4%	2.3%	2.4%	0.4%	0.2%
ESNW	23.3%	19.3%	9.1%	7.1%	1.7%	1.9%	5.7%	6.3%	6.7%	4.0%
Farnley	11.6%	7.4%	2.8%	2.4%	1.9%	1.1%	4.0%	2.1%	0.4%	0.7%
Garforth	4.9%	3.6%	0.8%	0.7%	1.1%	0.3%	2.6%	1.8%	0.5%	0.8%
Horsforth	9.1%	8.3%	2.3%	1.8%	1.1%	0.8%	4.0%	3.7%	1.5%	2.0%
Inner East	51.4%	41.5%	17.8%	15.1%	19.6%	16.2%	8.5%	5.8%	4.6%	2.8%
Inner NW Hub	43.5%	35.9%	20.1%	19.4%	6.6%	6.3%	10.5%	6.4%	6.0%	3.1%
JESS	40.9%	30.9%	21.9%	16.3%	11.7%	8.6%	4.5%	3.8%	2.1%	0.8%
Morley	8.7%	5.9%	3.0%	1.6%	1.2%	0.6%	3.2%	2.7%	0.9%	0.8%
N.E.X.T.	46.4%	49.0%	31.3%	32.3%	4.4%	5.1%	8.1%	8.7%	2.1%	2.8%
NETWORKS	50.2%	47.1%	20.0%	17.3%	14.2%	15.0%	13.2%	12.1%	2.2%	2.4%
OPEN XS	79.4%	69.9%	28.0%	29.0%	24.8%	22.4%	11.3%	13.9%	15.3%	4.4%
Otley/Pool/Bramhope	5.6%	4.3%	1.5%	1.0%	0.6%	0.5%	3.0%	2.4%	0.5%	0.4%
Pudsey	16.0%	14.0%	10.5%	10.2%	0.8%	0.6%	3.7%	2.2%	0.9%	0.8%
Rothwell	6.4%	5.5%	0.8%	0.6%	1.0%	1.2%	3.4%	3.2%	1.0%	0.3%
Seacroft Manston	12.0%	8.3%	2.1%	1.4%	3.0%	3.4%	5.6%	2.8%	1.1%	0.5%
Templenewsam Halton	17.6%	10.7%	2.5%	1.0%	7.3%	5.6%	5.4%	3.0%	1.9%	0.7%

Data source: School census January 2013

Table 3 - Percentage of children and young people who speak English as an additional language

Cluster	% EAL	
	Primary	Secondary
ACES	24.8%	17.2%
Aireborough	2.6%	1.9%
Alwoodley	18.8%	14.9%
Ardley & Tingley	2.9%	1.7%
Beeston Cottingley and Middleton	18.3%	16.1%
Bramley	8.2%	5.9%
Brigshaw	1.2%	1.1%
C.H.E.S.S.	70.1%	45.3%
EPOSS	2.2%	1.8%
ESNW	15.8%	12.4%
Farnley	5.0%	3.3%
Garforth	1.8%	1.3%
Horsforth	4.2%	4.2%
Inner East	37.8%	26.6%
Inner NW Hub	29.6%	20.8%
JESS	34.1%	25.8%
Morley	3.8%	1.4%
N.E.X.T.	27.6%	17.4%
NETWORKS	23.0%	16.7%
OPEN XS	62.5%	42.4%
Otley/Pool/Bramhope	2.5%	1.8%
Pudsey	9.0%	8.6%
Rothwell	2.3%	1.8%
Seacroft Manston	5.7%	4.5%
Templenewsam Halton	10.1%	6.9%

Data source: School census January 2013

Table 4 - Percentage of school age children resident in the most deprived lower super output areas (by home postcode)

Cluster	3%		10%		20%	
	Primary	Secondary	Primary	Secondary	Primary	Secondary
ACES	6.5%	3.8%	47.6%	41.6%	65.4%	59.5%
Aireborough	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Alwoodley	0.0%	0.0%	20.8%	25.4%	29.4%	33.9%
Ardsley & Tingley	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Beeston Cottingley and Middleton	5.8%	6.9%	38.8%	37.6%	53.6%	53.8%
Bramley	0.0%	0.0%	27.6%	25.1%	56.6%	52.3%
Brigshaw	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
C.H.E.S.S.	29.2%	34.4%	76.8%	76.3%	100.0%	100.0%
EPOSS	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
ESNW	0.0%	0.0%	9.5%	8.6%	25.5%	23.0%
Famley	0.0%	0.0%	31.5%	32.6%	54.1%	52.8%
Garforth	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Horsforth	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Inner East	28.5%	28.1%	77.8%	77.2%	93.5%	93.2%
Inner NW Hub	7.7%	8.7%	7.7%	8.7%	21.7%	25.5%
JESS	27.6%	28.2%	82.2%	82.6%	86.9%	87.4%
Morley	0.0%	0.0%	0.0%	0.0%	9.7%	6.8%
N.E.X.T.	0.0%	0.0%	4.3%	3.7%	4.3%	3.7%
NEtWORKS	10.4%	10.7%	32.7%	31.9%	38.6%	38.2%
OPEN XS	0.0%	0.0%	16.2%	15.2%	56.8%	49.0%
Otley/Pool/Bramhope	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Pudsey	0.0%	0.0%	0.0%	0.0%	4.0%	4.0%
Rothwell	0.0%	0.0%	0.0%	0.0%	5.3%	5.8%
Seacroft Manston	18.7%	17.9%	44.6%	44.0%	72.6%	70.7%
Templenewsam Halton	21.7%	17.1%	47.8%	38.1%	47.8%	38.1%

Data source: School census January 2013

Table 5 - Percentage of children and young people eligible for free school meals

Cluster	% FSM	
	Primary	Secondary
ACES	32%	32%
Aireborough	8%	8%
Alwoodley	13%	14%
Ardsley & Tingley	14%	9%
Beeston Cottingley and Middleton	37%	32%
Bramley	36%	30%
Brigshaw	13%	13%
C.H.E.S.S.	36%	39%
EPOSS	6%	7%
ESNW	18%	16%
Famley	27%	27%
Garforth	12%	7%
Horsforth	10%	8%
Inner East	43%	40%
Inner NW Hub	26%	26%
JESS	40%	38%
Morley	15%	14%
N.E.X.T.	10%	10%
NEtWORKS	23%	25%
OPEN XS	40%	45%
Otley/Pool/Bramhope	8%	7%
Pudsey	14%	12%
Rothwell	17%	18%
Seacroft Manston	34%	30%
Templenewsam Halton	27%	21%

Data source: School census January 2013

Table 6 - Distribution of children and young people's households across ACORN categories

Cluster	Percentage living in Acorn Category Wealthy Achievers - 2013		Percentage living in Acorn Category Urban Prosperity - 2013		Percentage living in Acorn Category Comfortably Off - 2013		Percentage living in Acorn Category Moderate Means - 2013		Percentage living in Acorn Category Hard Pressed - 2013		Percentage with a postcode that matched to ACORN but category was unclassified		Percentage with a postcode that did not match ACORN	
	Primary	Secondary	Primary	Secondary	Primary	Secondary	Primary	Secondary	Primary	Secondary	Primary	Secondary	Primary	Secondary
ACES	2.2%	2.5%	5.3%	5.6%	22.4%	26.4%	30.8%	26.1%	39.0%	39.3%	0.1%	0.0%	0.1%	0.2%
Aireborough	23.9%	26.0%	2.3%	1.7%	43.8%	45.4%	11.8%	10.5%	16.9%	15.7%	0.5%	0.3%	0.7%	0.4%
Alwoodley	43.8%	41.6%	2.2%	3.2%	27.3%	23.2%	0.0%	0.0%	26.6%	31.9%	0.2%	0.1%	0.0%	0.0%
Ardley & Tingley	35.1%	39.1%	0.8%	0.6%	31.2%	30.6%	9.6%	9.3%	22.5%	19.8%	0.4%	0.2%	0.4%	0.4%
Beeston Cottingley and Middleton	1.9%	2.8%	1.5%	1.1%	20.0%	21.9%	22.3%	22.4%	53.9%	51.8%	0.2%	0.0%	0.2%	0.1%
Bramley	1.7%	1.9%	1.0%	0.8%	20.2%	23.5%	20.1%	21.4%	56.2%	52.1%	0.1%	0.0%	0.7%	0.3%
Brigshaw	15.0%	14.2%	0.0%	0.0%	43.4%	43.0%	15.1%	15.2%	26.2%	27.3%	0.1%	0.0%	0.1%	0.2%
C.H.E.S.S.	0.0%	0.0%	24.5%	25.6%	0.0%	0.0%	66.8%	65.1%	8.7%	9.3%	0.0%	0.0%	0.0%	0.0%
EPOSS	57.9%	53.0%	2.0%	1.1%	29.0%	31.1%	4.5%	5.3%	6.2%	9.0%	0.2%	0.4%	0.3%	0.2%
ESNW	34.0%	32.6%	1.2%	1.6%	27.4%	30.2%	2.8%	1.8%	34.5%	33.7%	0.0%	0.0%	0.1%	0.1%
Famley	9.0%	12.0%	2.1%	0.7%	26.6%	27.4%	14.6%	12.4%	45.1%	46.5%	2.5%	0.9%	2.0%	0.0%
Garforth	15.8%	20.0%	0.2%	0.2%	56.2%	60.6%	13.9%	10.8%	13.4%	7.4%	0.1%	0.8%	0.5%	0.2%
Horsforth	31.8%	36.5%	7.0%	6.7%	42.1%	40.1%	1.7%	1.0%	17.3%	15.5%	0.0%	0.1%	0.0%	0.0%
Inner East	0.0%	0.0%	3.2%	3.6%	8.3%	8.7%	19.2%	18.8%	68.6%	68.7%	0.0%	0.0%	0.7%	0.3%
Inner NW Hub	5.7%	7.5%	38.4%	37.0%	20.3%	19.8%	0.7%	0.6%	34.8%	35.0%	0.1%	0.1%	0.0%	0.0%
JESS	0.4%	0.6%	3.8%	2.6%	10.4%	10.8%	29.1%	27.8%	56.1%	58.0%	0.0%	0.0%	0.2%	0.1%
Morley	16.7%	19.5%	2.1%	1.1%	37.8%	38.4%	20.3%	18.9%	22.9%	21.9%	0.2%	0.1%	0.0%	0.0%
N.E.X.T.	35.2%	36.8%	17.3%	13.8%	38.2%	39.7%	2.4%	2.5%	6.3%	6.8%	0.6%	0.3%	0.0%	0.0%
NETWORKS	6.9%	8.7%	12.6%	11.0%	39.6%	39.2%	4.6%	3.9%	35.7%	37.2%	0.3%	0.0%	0.2%	0.1%
OPEN XS	0.0%	0.0%	42.4%	45.0%	0.7%	1.5%	5.9%	7.3%	50.8%	46.2%	0.1%	0.0%	0.0%	0.0%
Otley/Pool/Bramhope	31.5%	31.1%	3.8%	4.7%	42.8%	41.9%	4.3%	4.4%	16.9%	17.9%	0.1%	0.0%	0.5%	0.0%
Pudsey	10.4%	12.7%	2.3%	1.5%	50.6%	47.7%	14.2%	14.6%	21.3%	22.7%	0.3%	0.3%	1.0%	0.5%
Rothwell	22.9%	21.3%	0.9%	0.6%	38.6%	37.0%	12.2%	11.6%	24.9%	29.3%	0.0%	0.0%	0.6%	0.2%
Seacroft Manston	3.8%	4.6%	0.7%	0.4%	17.9%	19.2%	12.3%	11.8%	65.0%	63.7%	0.0%	0.0%	0.3%	0.3%
Templenewsam Halton	10.6%	15.3%	0.1%	0.4%	32.6%	37.1%	7.6%	7.2%	48.5%	39.4%	0.3%	0.4%	0.3%	0.1%

Data source: School census January 2013

See 'Acorn classification guide' for more information about what these categories mean

ACORN - (acronym for A Classification Of Residential Neighbourhoods) is a geodemographic information system categorising some United Kingdom postcodes into various types based upon census data and other information such as lifestyle surveys

## Report of Director of Children's Services

### Report to Scrutiny Board

**Date: 12 December 2013**

**Subject: Update on the development of the offer to kinship carers in Leeds**



Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

### Summary of main issues

1. This report provides an update to the Scrutiny Board on the development of a corporate offer for kinship carers in Leeds, and progress on the revisions to our kinship care policies.
2. The report highlights the implementation of the 'Corporate Offer' from the whole Council for kinship carers who are approved as Leeds kinship foster carers.
3. Finally, the report will inform the Board of on-going developments to review policies and increase support for kinship carers in Leeds.

### Recommendations

4. That the Scrutiny Board:
  - a) notes these developments and continues to support the work towards providing the offer to kinship carers in Leeds.
  - b) considers the draft Kinship Care Friends and Family Policy v15 (6 Nov 2013)

## **1 Purpose of this report**

- 1.1 This report seeks to update the Scrutiny Board on the development of the Corporate Offer to Leeds Kinship carers and the review of the Kinship Care (Family and Friends) Policy

## **2 Background information**

- 2.1 Kinship care can be used to describe a range of arrangements for children, young people and families. The distinctions between these different arrangements are important and reflect significant differences in the respective roles and responsibilities of parents, carers and the Local Authority. A summary of these different arrangements is included in Annex A.
- 2.2 For the purposes of this report, the key types of arrangement are:
- 2.2.1 *Informal Kinship Care* - these are arrangements that are initiated by the families themselves, the children are not in care and the Council has not placed them. However, their family may have a legal order such as a Special Guardianship Order in place for the child.
- 2.2.2 *Formal Kinship Care* – these arrangements are initiated by the Local Authority where the child is in care, and the alternative would be for the child to be placed in foster or residential care. These carers are often referred to as Kinship Foster Carers.
- 2.3 The majority of informal kinship arrangements work well and meet the needs of the child with the support of universal agencies. It is important, however, that any difficulties are responded to early. The review of the policy and strategy for supporting informal kinship arrangements has been undertaken with the following premise:
- 2.4 Families may need advice and assistance during the early stages of considering whether to care for a relative or a friend's child, in order to weigh up the options and to consider what support services they might require.
- 2.5 Partner agencies have a key role to play in identifying and supporting children who are living with family and friends carers.
- 2.6 Services need to be aware of and sensitive to the needs of these children and their families and give priority to access services such as housing, education and health (in the same way as looked after children).
- 2.7 Early intervention, underpinned by a Common Assessment Framework (CAF), may help prevent difficulties escalating to the point where specialist services are required.
- 2.8 The proposed policy regarding informal kinship carers ensures the following:
- 2.9 Through Targeted Services, support and advice will be offered to kinship carers to access support from universal services and welfare benefits.

- 2.10 Where a child is assessed as a child in need a range of support may be available to kinship carers including financial assistance in order to provide basic equipment. Support is identified through Child and Family Assessment.
- 2.11 Where the child is at serious risk of harm and longer term support is required to maintain the child in the informal kinship placement as an alternative to care, Children's services will, subject to a financial means test, support the carer financially. This will be based on the age-related fostering allowance payable to children who are 'looked after' as described earlier in this report.

### **3 Main issues**

#### **Corporate Offer to formal kinship carers**

- 3.1 There are 180 kinship foster carers in Leeds. For these kinship carers the council has been improving the range of offers available to foster carers.
- 3.1.1 Discounts :
- The Council has negotiated a great range of discounts at a range of Leeds based retail, food, entertainment and other outlets including Spice Quarter; Browns; Leeds Wellbeing Centre; Kids Clubhouse and many more.
- 3.1.2 Corporate offer through Sport & Active Lifestyles. This includes the following:
- Leeds Card Extra: Discounts and exclusive offers across Leeds all year round in our sports and leisure facilities as well as museums, theatres, restaurants and shops.
  - Annual Bodyline Gym and Swim Card: this includes Peak and Off-Peak access to swimming pools and gyms in all our Leisure Centres.
  - For children placed with kinship foster carers the children and young people can access an Annual Junior Bodyline Card: Peak and Off-Peak access to swimming pools, gyms, fitness and squash, along with access to the climbing wall at Aireborough. For all children aged 8-18 in the kinship foster carers immediate family including your Looked after Children (Note: Terms and Conditions apply about age and access to gyms at certain times).
  - For children placed with kinship foster carers the children can access Free Junior Swimming Lessons: For children in your immediate family, including your Looked After Children.
- 3.2 The development of the Corporate Offer has been welcomed by the carers and the children and young people alike. It is also hoped that the offer could be extended to those kinship carers who have taken an alternative legal order such as adoption, special guardianship or residence order. Where carers take out these orders, the child is no longer looked after. However this is a good outcome for children as it provides them with permanence and security.

## **Kinship Care (Family and Friends) Policy – formal and informal carers**

- 3.3 The Kinship Care (Family and Friends) Policy has been revised in recent months with advice and guidance from the Family Rights Group, the Grandparents Association and Grandparents Plus.
- 3.4 The policy is in the final stages of development and will be signed off subject to approval by the Director of Children’s Services and Executive Member for Children’s Services in late December 2013. A copy of the draft policy is appended to this report.
  - 3.4.1 Financial support to kinship carers and financial support to prevent children entering care (Section 17) has been reviewed as part of the revisions to the policy.

## **4 Corporate Considerations**

### **4.1 Consultation and Engagement**

- 4.1.1 The scrutiny board requested an update on the offer to kinship carers.

### **4.2 Equality and Diversity / Cohesion and Integration**

- 4.2.1 There are no specific equality issues identified.

### **4.3 Council policies and City Priorities**

- 4.3.1 The need to safely and appropriately reduce the numbers of children looked after in Leeds is a key priority. The support to family members to care for children, who may otherwise enter care, is key in achieving this to outcome.

### **4.4 Resources and value for money**

- 4.4.1 Financial support to kinship to carers is not seen to require an increase in resources.

### **4.5 Legal Implications, Access to Information and Call In**

- 4.5.1 There are no legal implications in this report.

### **4.6 Risk Management**

- 4.6.1 No risks have been identified, other than the need to progress on the Corporate Offer in order to achieve the intended outcome.

## **5 Conclusions**

- 5.1 The Scrutiny Board has requested an update on the Corporate Offer to Kinship Carers and this report notes the developments to date and plans going forward.

## **6 Recommendations**

- 6.1 That the Scrutiny Board:



a) notes these developments and continues to support the work towards providing the offer to kinship carers in Leeds.

b) considers the draft Kinship Care Friends and Family Policy v15 (6 Nov 2013)

## **7 Background documents<sup>1</sup>**

None

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<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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# Formal and Informal Arrangements where children and young people live with Kinship (family and friends) Carers

Type of Kinship Care arrangement	Formal Kinship Carer	Special Guardianship	Residence Order	Informal Kinship Carer	Private Foster Carer
Who made the arrangements	Local Authority placed the child	Local Authority placed the child or Child's parents made the arrangements or Carer stepped in because the parents were not available	Local Authority placed the child or Child's parents made the arrangements or Carer stepped in because the parents were not available	Child's parents made the arrangements or Carer stepped in because the parents were not available	Child's parents made the arrangements or Carer stepped in because the parents were not available
Is the child looked after	Child is looked after	When a Special Guardianship Order is in place, the child is not looked after but may have been prior to the arrangement	When a Residence Order is in place, the child is not looked after but may have been prior to the arrangement	Child is not looked after	Child is not looked after
Did the local authority approve this arrangement	Local Authority approved the carer	A Special Guardianship arrangement may be made in private law proceedings or be a permanence outcome identified by the Local Authority	A Residence Order arrangement may be made in private law proceedings or be a permanence outcome identified by the Local Authority	No approval made	Arrangement is assessed for suitability but not approved by the Local Authority. Arrangement may be prohibited if assessed as unsuitable because of the carer or the premises where there child will live
What relation is the carer to the child	The carer is a relative or friend of the family	The carer is a relative or friend of the family or may have been a non-related foster carer	The carer is a relative of the family was a non-related foster carer	Carer is a close relative of the child defined as: grandparent, brother, sister, uncle, aunt or step-parent of the child	Carer is not a close relative of the child defined as: grandparent, brother, sister, uncle, aunt or step-parent of the child. May be a more distant relative than those falling within this definition or a friend or a teacher
Is there a legal order	Available legal orders are: Care Order, Special Guardianship Order, Residence Order	Available legal order: Special Guardianship Order	Available legal order: Residence Order	A Special Guardianship Order or a Residence Order is available as a legal order and under private law proceedings	Not supported by a legal order
How long will the arrangement last	Arrangement is intended to last as per the requirements of the care plan or the making of an alternative order	Arrangement is intended to last until the child becomes 18 unless varied or discharged by the court before 18	Arrangement is intended to last until the child becomes 18	Duration of the Arrangement is subject to the discretion of the person with Parental Responsibility	Arrangement is intended to last for 28 days or more
Parental responsibility	Remains with birth parents if the child is accommodated under section 20 CA, or if the child is subject to a care order or emergency protection order, the local authority holds parental responsibility and determines the extent it is delegate to others	The birth parents retain parental responsibility but do not exercise it and share this with the Special Guardianship Carer. There are decisions that cannot be made without the consent of the parents or if the parents do not consent, without the permission of the court.  These include: changing the child's surname; removing the child from the UK for more than three months; situations where consent is required by law e.g. circumcision of a male child; and giving consent to the child being placed for adoption	The birth parents retain parental responsibility and shares this with the Residence Order Carer. There are decisions that cannot be made without the consent of the parents or if the parents do not consent, without the permission of the court.  These include: changing the child's surname; removing the child from the UK for more than three months; situations where consent is required by law e.g. circumcision of a male child; sterilisation of a female child and giving consent to the child being placed for adoption	Parental Responsibility remains with birth parents but the carer may do what is reasonable to safeguard or promote the child's welfare and has delegated responsibility	Parental Responsibility remains with the birth parents

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# Leeds City Council

## Kinship Care (Family and Friends) Policy

*DRAFT*



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## 1. Introduction

Children may be brought up by members of their extended families, friends or other people who are connected with them for a variety of reasons and in a range of different arrangements. Leeds City Council recognises the major contribution of kinship care as a permanent placement option for children who cannot live with their birth parents.

This policy sets out how Leeds City Council, in collaboration with its local partners will meet the needs of children living with family and friends in any of the following circumstances:

- In informal arrangements with a relative
- As a private fostering arrangement
- As a looked after child with foster carers
- Under a residence order or Special Guardianship Order
- In arrangements which may lead to an Adoption Order

In drawing up this policy we have consulted with family and friends already caring for children and also with local support groups in the community, as well as with our partner agencies.

Family and friends carers play a unique role in enabling children and young people to remain with people they know and trust if they cannot, for whatever reason, live with their parents. Family and friends often start to care for other people's children in a crisis or emergency situation. These children are sometimes looked after by the local authority, but most are not. The majority of the relatives who provide care are grandparents, aunts and uncles and older siblings.

Leeds City Council will only become involved if there are welfare or protection issues and where the family needs support; if the arrangement falls within the definition of a private fostering or if the child is, or becomes looked after by the Local Authority.

Leeds City Council recognise that in order to enable family and friends to offer appropriate care for children and young people who cannot live with their parents, access to a range of high quality support services at universal, targeted and specialist levels may be needed.

The Director of Children's Services has nominated The Chief Officer Children's Social Work Service, as the lead person responsible for ensuring Leeds' children are well cared for in Family and Friends arrangements.

Carers and professionals may also access further advice and information from 'The Kinship Care Guide for England'.



Kinship Care Guide  
LICENSED COPY.pdf

## 2. Values and Principles

The key principle of the Children Act 1989 is that children should be enabled to live within their families unless this is not consistent with their welfare.

Leeds City Council recognises the major contribution of kinship care as a permanence option for children and young people.

Permanency planning is based on the philosophy that every child has the right to a permanent and stable home, preferably with his or her own family. The primary focus of permanency planning is to prevent children drifting in care (Brydon, 2004).

Leeds City Council, as corporate parent for children looked after, will work diligently to find permanent, safe homes for children in care, in a timely manner. The best possible care involves giving children security, stability and love through their childhood and beyond.

Permanency is described as a:

*'Framework of emotional permanence (attachment), physical permanence (stability) and legal permanence (the carer has parental responsibility for the child) which gives a child a sense of security, continuity, commitment and identity (Care Planning Guidance 2011).'*

Leeds City Council will not interfere with informal care arrangements which meet legal requirements unless there is a request for services or where there are safeguarding concerns.

Children are active participants and their wishes and feelings will be sought and taken into account when making plans for them.

### 3. Legal Framework

There are a number of ways in which children can live with people other than their birth parents and the different legal situations are set out in **Appendix 1** to this policy. It summarises the legal framework as well as the support entitlement in each situation.

The majority of family and friends carers act informally, by agreement with those holding parental responsibility for the children they care for. Providing they are a relative of the child as defined by section 105 of the Children Act 1989 or have parental responsibility for the child, there is no requirement to notify the local authority of the arrangement. Most of these arrangements remain entirely private without the need for the involvement of the Leeds City Council although where a child is assessed as 'being in need'; support may be provided under section 17 of the Children Act 1989.

A child shall be taken to be in need if:

- a) s/he is unlikely to achieve or maintain, or to have the opportunity of achieving or maintaining, a reasonable standard of health or development without the provision for her/him of services by a local authority
- b) her/his health or development is likely to be significantly impaired, or further impaired, without the provision for him of such services; or
- c) s/he is disabled.

'Family' in relation to such a child, includes any person who has parental responsibility for the child and any other person with whom, s/he has been living.

Additionally consideration should be given to the Breaks for Carers of Disabled Children Regulations 2011. In performing their duty under paragraph 6(1) (c) of Schedule 2 to the 1989 Act (1), a local authority must:

- a) Have regard to the needs of those carers who would be unable to continue to provide care unless breaks from caring were given to them; and
- b) Have regard to the needs of those carers who would be able to provide care for their disabled child more effectively if breaks from caring were given to them to allow them to:
  - i. Undertake education, training or any regular leisure activity
  - ii. Meet the needs of other children in the family more effectively, or,
  - iii. Carry out day to day tasks which they must perform in order to run their household.



Other legal arrangements include children looked after by the Local Authority under s31 of Children Act 1989 (courts make these decisions about children being looked after) or accommodated by the Local Authority under s20 of the Children Act 1989. In both cases children may be cared for by family and friends only if the carers have been approved as Local Authority Foster Carers under the Fostering Regulations 2011 and where they meet the requirements of the National Minimum Fostering Standards 2011.

Further legal arrangements for children to live with family and friends include adoption Orders and Special Guardianship Orders under the Adoption and Children Act 2002; Residence Orders under the Children Act 1989 and Private Fostering under the Private Fostering Regulations 2005. Private Fostering is where a parent arranges for their child to live with someone who is not directly related to them or who is a friend of the family and the length of stay is for more than 28 days.

The following sections of this policy set out the support that we can provide to family and friends who are caring for children in these different situations.

#### **4. Informal arrangements for children living with family and friends carers**

##### **4.1 Aim and Definition**

Our aim is to ensure that family and friends carers receive the support they need to meet the needs of the children they are caring for.

Informal family and friends care arrangements are defined as:

*Arrangements made by birth parents for the full time care, nurture and protection of their children, living apart from them with other family members or family friends.*

Parental responsibility will generally remain with the birth parents but with day to day parenting tasks and decisions delegated to the carers. The majority of these informal arrangements will be supported by other orders (Special Guardianship, Residence Orders and Adoption Orders) and these specific orders will be discussed later in this document. On the whole, these arrangements work well and **will not** come to the attention of the council.

Children cared for under these arrangements are **not** looked after children. The arrangements may be made under the following circumstances:

- Children living with close relatives (as defined by Children Act 1989) as agreed by parents at the parents' own initiative.
- Children living with close relatives (as defined by Children Act 1989) as agreed by parents and with the support of the council e.g. as an agreed safeguarding measure.
- Young people aged 16+ who are living with a relative of their own volition.
- Children and young people living with friends or non-close relatives (as defined by Children Act 1989) as agreed by parents for a period of less than 28 days.
- Parents have made an arrangement with friends or non-close relatives for over 28 days under Private Fostering regulations 2005. (NB in such cases the LA has a role to play in safeguarding these placements under the Private Fostering Regulations 2005. See section below about Private Fostering.) It is the responsibility of the Parents to inform the Local Authority of the arrangements they have made for their child.

## 4.2 Early identification and support for informal family and friends carers

The majority of informal arrangements work well and meet the needs of the child with the support of universal agencies such as Health and Education and Housing services. It is important, however, that any difficulties are responded to early.

Families may need advice and assistance during the early stages of considering whether to care for a relative or a friend's child, in order to weigh up the options and to consider what support services they might require. Partner agencies such as Health, Education and Housing have a key role to play in identifying and supporting children who are living with family and friends carers. Services need to be aware of and sensitive to the needs of these children and their families and give priority to access services wherever possible.

To enable family and friends to offer appropriate care for children and young people who cannot live with their parents, access to a range of high quality universal and targeted services may be needed. Support services should not be withheld because a child is living with a family or friend carer in an informal arrangement. Early intervention, underpinned by a Common Assessment Framework (CAF), may help prevent difficulties escalating to the point where specialist services are required.

Leeds City Council recognises that support may be required at different stages of the child's life, for example, during the transition to secondary school.

## 4.3 Our approach

Where there is a request for services, children living with informal family and friends carers will be treated as potential 'children in need' and entitled to an assessment for support services.

Families requiring support will be assisted and signposted to appropriate services that will help them care for the child, including access to any state benefits they may be entitled to. Support and access to services will be based on the needs of the child rather than their legal status, in order to ensure that family and friends carers are provided with support they need.

Leeds City Council will provide advice and guidance to carers requesting information about kinship care and will signpost carers to appropriate organisations. These may include voluntary organisations, health and education services and welfare benefit services.

Where, in the child's best interests, an arrangement by the parents is facilitated by the council, as a safe alternative to public care, the child will also be subjected to a child in need plan or, where appropriate, a child protection plan. This will ensure the coordinated provision of a range of support to meet the child's needs, and ensure the arrangements are in the best interests of the child, and the child's need for permanence is being met in the current arrangement.

Following assessment, Leeds City Council may also make payments under Section 17 of the Children Act to support a child to live with family or friends, to promote their best interests and prevent the child becoming looked after. These payments will be monitored and reviewed and parents and carers will be given advice about entitlement to universal benefits.

In all cases, it is essential that the parents and the family/friends carers have a clear understanding of the status of the arrangements i.e. this is a private arrangement made by the parents supported by Leeds City Council and that the child is **not** a looked after child.

Where support is being provided by Leeds City Council, a written account detailing provision of services will be given to carers.

## **4.4 Accountability**

### **4.4.1 Arrangements where there is no Leeds City Council involvement**

Parental responsibility remains with the birth parents but day to day parenting tasks and decisions are delegated to the carers. It is good practice for an agreement to be drawn up between the carer and the birth parents, so that everyone knows the arrangements for the care and protection of the child.

Where kinship carers have stepped in to protect and care for the child without the involvement of the Local Authority, they may require support services and can request advice about service provision through universal services, extended cluster services, targeted services and if required Children's Social Work Services.

### **4.4.2 Arrangements where there is involvement by Leeds City Council**

There will be circumstances when Leeds City Council will participate in arrangements where the parents arrange for relatives or friends to care for a child in order to prevent the child from becoming looked after. This may be in response to a crisis in the parental home which makes it unsafe for the child to remain with his/her parents. The suitability of these arrangements will need to be agreed by the social worker's team manager following appropriate assessment.

Where there is a possibility of the child becoming looked after the family will be offered the opportunity of a Family Group Conference (FGC) to ensure the best arrangements are made to secure the child's welfare. The FGC will assist families in making plans for children and potential kinship carers will be provided with advice and information to help them care for the child, without the child having to be formally looked after by the Local Authority.

It is essential that everyone has a clear understanding of the status of the arrangements and that this is recorded in writing and shared with parents and carers.

Parents and carers and staff involved in facilitating informal arrangements need to be clear about the child's legal status i.e. the child is a Child in Need, not a looked after child, and the role of the parents and carers in making and adhering to these arrangements.

The parents retain and will continue to exercise parental responsibility with agreement reached as to the day to day parenting tasks delegated to the carers and the decisions they can take.

The suitability of the arrangements to meet the child's needs and the range of support, including any financial support to meet the child's needs, will be reviewed via Leeds City Council's Child in Need or Child Protection review procedures.

If the assessment is that the child may need to become looked after, legal advice may be appropriate to assist with the decision.

When Leeds City Council supports informal arrangements made by parents, the child will be treated as a Child in Need and appropriate assessments will be made under the Framework for Assessment for Children in Need and their Families, to inform a Child in Need plan or Child Protection plan if required.

The assessment will explore whether care for a child can be safely provided by a relative or friend, the suitability of these arrangements and whether this is the most appropriate legal status for these arrangements.

The Child in Need plan will agree practical and any other support needed, including emotional support, access to psychological services or financial support, to be provided for the child, to the child's carer and the role and responsibility of the child's parents. This is important as neither the

carer or Leeds City Council has parental responsibility for the child in these circumstances, since no court orders have been made conferring it.

The carer may do what is reasonable to safeguard and promote the child's welfare (s.3 (5) Children Act 1989) but should be supported to refer back to the parent or other person with parental responsibility about significant decisions.

It is acknowledged that many of these arrangements will be temporary and short term but, if the arrangement continues, plans need to be made to secure permanence for the child and prevent drift.

Carers may be given advice and guidance on applying for Residence Orders or Special Guardianship Orders under Private Law and would be encouraged to seek independent legal advice.

If the support provided means that Leeds City Council assumes a level of responsibility for the placement that is similar to the level of responsibility that it would have if the child were looked after, consideration must be given to whether the child needs to be looked after, and the carer assessed as a Foster Carer under Fostering Regulations 2011.

#### **4.5 Reasons why a child may need to be looked after by the Local Authority**

Assessment is required to assess a child's safeguarding needs. The child may need to be looked after if some or all of the following circumstances apply. Each case must be assessed on its own facts. This list is not exhaustive and other factors may be relevant:

- Birth parents may not agree, or may be inconsistent as to their agreement for child being cared for by family and friends carers
- There is concern that an arrangement for a child to live with family or friends carers may be seriously disrupted by a birth parent, whose behaviour may have been assessed as being potentially dangerous, or as posing a significant risk to the child or family
- Court orders are in place which makes managing contact difficult
- A birth parent may be untraceable, or incapable of giving agreement to the child being cared for by family/friends carers
- It Leeds City Council assesses that it needs to share parental responsibility with the birth parents in order to promote and safeguard the child's welfare and secure the placement

#### **4.6 Legal Aid and legal fees**

Family and friends carers will be given advice on how to apply for legal aid in order to secure legal orders for the child. In order to qualify for legal aid, a merits and means test is applied.

Leeds City Council will consider the payment of the legal costs of carers to apply for a Special Guardianship Order or Residence Order where it supports the application and where not doing so would lead to the child/ren remaining looked after unnecessarily.

Decisions about these payments will be made by a Head of Service in Children's Social Work Service. It is an expectation that legal aid eligibility will be explored before any payments are made by the Leeds City Council.

## **4.7 Supporting Contact**

Children benefit from having contact with their birth parents unless there are specific reasons why this would not be safe or in the child's interest. In some cases, older children will want to make their own decisions about keeping in contact with their parents.

Contact arrangements must meet the needs of the child rather than just be for the benefit of the parent. It is acknowledged that management of contact can be a source of considerable anxiety and sometimes conflict for family and friends carers. Advice and support may be needed to manage contact and Leeds City Council will undertake to provide this advice or signpost the carer to another organisation / helpline who may be able to provide more specialist advice.

Local mediation services can help parties to communicate better and resolve disputes taking account of the child's wishes in a supported environment and organisations like the Grandparents Association may be able to help with such issues. Similarly if the courts are involved with the children, the CAFCASS officer may assist you in drawing up safe contact arrangements for you and your family. If necessary Contact Orders can be made in the courts which spell out the arrangements by making a legal order.

Contact arrangements are best if they are in line with the child's needs.

Where a child is Looked After, we are required to endeavour to promote contact between the child and his or her family 'unless it is not practicable or consistent with the child's welfare'. The overall objective of the contact arrangements will be included in the child's Care Plan and the specific arrangements will be set out in the child's Placement Plan.

## **4.8 Education support**

Leeds City Council recognises the importance of continuity of education for children and young people. With this in mind we address the needs of children and young people living with family and friends within our school admissions policy.

Advice and guidance on educational matters for children cared for by family and friends will be provided, by directing carers to the most appropriate helplines or services.

Young people aged 16 -19 in kinship placements may be entitled to the Government funded bursary scheme where their parents have died. For more information contact:

[www.gov.uk/1619-bursary-fund](http://www.gov.uk/1619-bursary-fund)

## **4.9 Financial support available for informal carers**

Parents can elect to make arrangements for their children to live with close relatives for as long as they choose or with friends for a limited period (under 28 days for non-close relatives), without the involvement of Leeds City Council. The responsibility for funding these arrangements rests entirely with the parent(s) and others with parental responsibility. Parents will always be expected to make appropriate financial arrangements with the carer to enable them to care for the child.

Arrangements can be made for the carer to claim Child Benefit or any universally available benefits for children, payable, by contacting the Child Benefit Centre. Only the person caring for a child is entitled to claim Child Benefit. Other benefits may be claimed such as Guardian Allowance (if the parents of the child are deceased) or disability living allowance if the child is under the age of 16 and disabled. If the young person is 16 or over, they may be able to claim a Personal Independence Payment (PIP).

#### **4.10 Informal family and friends arrangements made by parents supported by Leeds City Council and with payments from The Children Act 1989, Section 17**

Parents will always be expected to make appropriate financial arrangements with the carer to enable the carer to care for the child. However, if a child's needs cannot be met by a family member or friend without financial support in the short term, Leeds City Council may, with the agreement of the parents, provide financial support to the arrangement under Section 17 (Children Act 1989) rather than accommodate the child under Section 20 (Children Act 1989) so long as this is consistent with the child's welfare. In all cases, the carers will be expected to access universal benefits in the first instance as the Local Authority cannot duplicate state benefits.

Before considering taking on a commitment to a child, carers can access information about the level of support, including any financial assistance, that they may be offered. This will include how finances have been or will be calculated and how long this support will last.

It is an expectation that any Kinship Carer will access universally available financial and practical support in advance of approaching the local authority for financial assistance:

- Child Benefit
- Child Tax credits (or Universal benefit when this applies)
- Welfare benefits (or Universal benefit when this applies)
- Support available via Welfare Reform

Leeds Local Welfare Support Scheme Tel: 0113 3760330

#### **Welfare Reform advice guide**

Carers for example, who would have to give up their job to care for the child(ren) will then be able to make an informed choice about whether the placement is feasible for them to enter into. Any payments made by Leeds City Council will be monitored and reviewed regularly to ensure that they are still required.

Time limited payments may assist carers at any stage of the child's life. Examples of time limited financial support might be a contribution towards nursery care fees where the carer is working and the child is not of school age or where the carer needs to manage a change or interruption to their work commitments or to respond to the child's needs. Basic equipment may be required, e.g. bed, bedding, clothing where the carer does not have essential equipment in the family home and cannot access these from other sources or it is required immediately for the child to be able to live with carer.

Where longer term support is required to maintain the child in the kinship placement, Leeds City Council has the discretion to, subject to a financial means test, pay an allowance to carers. This will be based on the age-related fostering allowance payable to children who are 'looked after'.

Those carers who may only be in receipt of welfare benefits payments for children, or who are on very limited incomes, may be able to receive a top-up payment for the child up to the age-related fostering allowance. This top-up will be payable for a maximum of two years. These payments are to cover costs, for example, during the transitional period and to assist the carer in realigning their financial commitments.

The relevant start date of the payments would be the date that Leeds City Council assessed that this was a child in need and the arrangement has commenced where the child is living with the informal carer.

In exceptional circumstances, payments may continue for a longer period and any such agreement for long term support is required will be made by a Head of Service within Children's Social Work Service.

## **The following criteria will be applied to all such payments:**

- The purpose of the payments must be to safeguard and promote the welfare of the child
- As part of the Child and Family assessment, a view should be taken as to whether the carers need financial support based on their reasonable requirements in taking on the care of the child
- There are no other legitimate sources of finance. Benefits advice should be sought immediately if carers are struggling with the costs of caring for the children. Where children are not looked after by the Local Authority carers can access child benefit and child tax credits and other universally available benefits
- Payments will be paid to the carer, not the parents
- The payment would not place any person in a fraudulent position

## **5. Private Fostering arrangements**

A privately fostered child is a child under 16 (or 18 if disabled) who is cared for by an adult who is not a parent or close relative, where the child is to be cared for in that home for 28 days or more.

Close relative is defined as 'a grandparent, brother, sister, uncle or aunt (whether of the full blood or half blood or by marriage or civil partnership) or step-parent.' It does not include a child who is Looked After by a local authority.

In a private fostering arrangement, the parent still holds parental responsibility and agrees the arrangement with the private foster carer and is responsible for any financial payments in respect of the child. Child benefit and child tax credits can be claimed by the private foster carer.

Leeds City Council has a duty to assess and monitor the welfare of all privately fostered children and the way in which they carry out these duties is set out in the Children (Private Arrangements for Fostering) Regulations 2005. However, the local authority may also become involved with a child in a private fostering arrangement where the child comes within the definition of a Child in Need.

In such cases, Leeds City Council has a responsibility to provide services to meet the assessed needs of the child under Section 17 of the Children Act 1989. Following assessment, a Child in Need Plan will be drawn up and a package of support will be identified. This may comprise a variety of different types of services and support, including financial support. (See Financial Support to Informal Carers).

## **6. Formal arrangements - Kinship Foster Carers**

### **6.1 Our approach**

Where a child is looked after and where it is in their best interests, and it is the most appropriate placement, Leeds City Council will ensure that they will give preference to a member of the family/relative, or friend (connected persons) as the placement of choice for the child.

It will do this by considering a member of the family/relative, or friend (connected person) at each stage of the decision-making process, within legal proceedings or assessment in relation to the looked after child.

In addition, any person who is connected to the child who is identified as a potential carer and who puts themselves forward to offer care will be considered for an assessment to determine whether they are likely to be suitable to offer long term, good quality care for the child.

Leeds City Council will therefore take a pro-active approach to identifying, considering and supporting family and friends carers in the child's network who may be able to care for the child.

There is an expectation that Family Group Conferencing will be utilised to help identify any potential carers or family support (see later section on Family Group Conferencing).

## **6.2 Wishes and Feelings of the Child or Young Person**

The assessment for temporary and full approval of family and friends as foster carers includes the requirement that the wishes and views of the child or young person, the birth family and the carer's immediate and extended family, where relevant, are sought as part of the planning process and that they are taken into account when making the final recommendations.

Children tell us:

*“Try family and friends but assess first”, and “use the same judgement as when moving to live with another family member as social workers would when moving to a foster carer.”*

Many children benefit from placements with family and friends, however not all relatives are able to safeguard and promote a child's welfare and their parenting capacity will be rigorously assessed before approval as a local authority foster carer.

Where children already have a good relationship with the prospective carer and those carers who have time to offer the child are likely to be more suitable candidates. This is in comparison with those with no pre-existing relationship and or who have commitments such as long work hours or other caring commitments.

## **6.3 Assessment of family and friends carers**

The child may be living with family members prior to full approval as a foster carer, subject to an assessment of the placement, for up to 16 weeks. This temporary approval can only be extended in exceptional circumstances. In this context the carer is referred to as a Connected Person and the process of obtaining approval for the placement is set out in the Placement with Kinship carers (Connected Persons) Procedure.

Foster carers who are approved on a temporary basis will receive a weekly fostering maintenance payment to cover the costs of caring for the child. This is in line with all foster carers and is based on the age of the child. The carers will not be able to claim other benefits, such as Child Benefit or Child Tax Credits because the fostering allowance includes this element of payment.

In addition the child will have a placement plan which sets out the specific arrangements surrounding the child and the carers, including the expectations of the foster carers and the support they can expect to receive to enable to fulfil their responsibilities for the child.

The assessment and approval process for family and friends who apply to be kinship foster carers for a specific Looked After child will be the same as for any other foster carer except that the timescales for the assessment are different where a child is already in the placement as indicated above. In all other respects the requirements are the same as for any other potential foster carers and the National Minimum Standards for Fostering apply, in particular Standard 30 refers directly to kinship foster carers.



A leaflet explaining the assessment process and the requirements of Kinship Foster carers is available to potential foster carers and a supervising Social Worker from the Fostering Service kinship care team will be allocated to carry out the assessment.

#### **6.4 Permanence**

At any stage of the assessment process where it is considered in the child's best interests, will promote their welfare and achieve a permanence arrangement, consideration will be given to supporting the carers to apply for an appropriate legal order giving them parental responsibility. The relevant orders are a Residence Order, Special Guardianship Order or an Adoption Order.

Leeds City Council will review the child's care plan through the care planning process to ensure that the child does not remain looked after for longer than is needed and where financial support is not the primary reason for maintaining that status. The review will be chaired by an Independent Reviewing Officer.

Kinship foster carers who are offering a potential permanent placement for a child will have access to on-going support services irrespective of the legal status of the child and will be eligible for practical and financial support following an assessment of need, the allowance currently being paid to the carer and the drawing up of a support plan.

#### **6.5 Legal Fees**

Leeds City Council will consider the payment of the legal costs of carers to apply for a Special Guardianship Order or Residence Order where it supports the application and where not doing so would lead to the child/ren remaining looked after unnecessarily.

Decisions about these payments will be made by a Head of Service in Children's Social Work Service.

#### **6.6 Care Leavers/Supported Lodgings**

Kinship foster carers caring for looked after children aged 17 or over, may be re-assessed and approved as supported lodgings providers for that young person and will be supported by Leeds City Council Supported Lodgings Scheme so that the young person can remain in placement once they reach 18 years old.

In these cases, the young person's Pathway Plan will indicate whether this arrangement will best meet their needs and that the criteria for such arrangements are met.

#### **6.7 Expectations of a Kinship Foster Carer**

Prospective kinship foster carers will be considered in terms of their capacity to look after children in a safe and responsible way that meets their developmental needs. Some considerations for anyone thinking about becoming a kinship carer include:

- Does the child have an established relationship with you
- Is there sufficient/appropriate space in the house for this particular child and their belongings
- Smoking is not usually acceptable if the child is under 5 years.

- Your age should be considered carefully in respect of a particular child e.g. young adults without child care experience may not be suitable and older carers may not be suitable for very young children
- Do you have sufficient practical support
- Are there any financial constraints/debts
- Does the prospective carer have good knowledge of the child
- How many outside commitments do you have e.g. work, other caring commitments etc
- If you work full time, it would not usually be appropriate to place a young baby as the baby will need to make good attachments with the carer.

In considering whether a relative, friend or other connected person should be approved as a foster carer, account must be taken of the needs, wishes and feelings of the child whom it is proposed to place with them and the capacity of the carer to meet those particular needs. The assessment will balance the strengths of the carers arising from their position within the family network against any aspects which may make them less suitable. The carer's past experiences of parenting will be assessed as part of a fuller picture of their capacity to care for the child.

Once approved as kinship foster carers, they will be allocated a supervising social worker from the kinship fostering service to provide them with support and supervision; and they will receive fostering allowances for as long as they care for the child as a foster carer.

While the child remains a looked after child, as a kinship foster carer, they will be expected to cooperate with all the processes that are in place to ensure that the child receives appropriate care and support, for example, contributing to reviews of the child's Care Plan, working with professionals, cooperating with the child's social worker and promoting the child's education and health needs.

## **6.8 Training and Development of Kinship Foster Carers**

All family and friends foster carers, temporarily approved or fully approved under the Fostering Service Regulations 2011, are in all respects foster carers and entitled to the same level of training and support as unrelated foster carers.

All kinship foster carers will be supported by a named allocated supervising social worker who will be responsible for the kinship foster carer's support, supervision, training and development.

Leeds Fostering Service ensures that all family and friends foster carers temporarily or fully approved will receive support which is equivalent to that provided for unrelated carers including basic and incremental fostering allowances. Kinship foster carers are able to access the Tasks, Skills and Competency Framework available to all foster carers.

## **6.9 Training and Support Groups**

Leeds City Council will ensure that kinship foster carers have access to family and friends preparation groups, post approval training and support in order to achieve the Children's Workforce Development Council's training, support and development standards within 18 months of approval.

Further training and development needs will be identified with the carer by the supervising social worker and recorded in the carer's personal professional development plan.

Separate family and friends support groups are arranged to specifically to address the needs of family and friends carers. Kinship carers may also attend foster care support groups in their locality.

### **6.10 Corporate Offer to Kinship Foster Carers**

Kinship Foster Carers have the same access to the Corporate Offer for foster carers.

### **Support for carers – corporate offer**

### **6.11 Other formal arrangements**

#### **6.11.1 Residence Order**

A Residence Order is a Court Order which gives parental responsibility to the person in whose favour it is made, usually lasting until the child is 18. Parental responsibility is shared with the parents. Relatives may apply for a Residence Order after caring for the child for one year.

Residence Orders may be made in private family proceedings in which the local authority is not a party nor involved in any way in the arrangements. However, a Residence Order in favour of a kinship foster carer with whom a child is living may be an appropriate outcome as part of a permanence plan for a Child in Need or a 'Looked After' child.

The local authority may pay Residence Order Allowances to relatives or friends, unless they are a spouse or civil partner of a parent, with whom a child is living under a Residence Order. This is set out in paragraph 15 of Schedule 1 of the Children Act 1989, however this is discretionary and would only normally be considered when a child has been previously looked after by the carer and this has been agreed by the social worker as a permanent option for the child.

#### **6.11.2 Special Guardianship Order**

Special Guardianship offers a further option for children needing permanent care outside their birth family. It can offer greater security without absolute severance from the birth family as in adoption.

A special guardian formally takes on the legal powers and responsibilities of parenting a child until their 18<sup>th</sup> birthday. This includes taking most decisions to do with the child's upbringing, including where the child lives and goes to school, and what medical treatment they receive.

Relatives, friends or foster carers may apply for a Special Guardianship Order after caring for the child for one year, or sooner with the leave of the court. As Special Guardians, they will have parental responsibility for the child which, while it is still shared with the parents, can be exercised with greater autonomy on day-to-day matters than where there is a Residence Order.

Special Guardianship Orders may be made in private family proceedings and the local authority may not be a party to any such arrangements. However, Leeds City Council will be responsible for sending a report to the court regarding whether a Special Guardianship Order is in the child's best interest. A Special Guardianship Order can be made in favour of a relative or foster carer with whom a child is living and may be an appropriate outcome as part of a permanence plan for a Child in Need or a 'Looked After' child.

Where the child was looked after immediately prior to the making of the Special Guardianship Order, Leeds City Council has a responsibility to assess the support needs of the child, parents and Special Guardians, including the need for financial support.

### **6.11.3 Adoption Order**

Adoption is the process by which all parental rights and responsibilities for a child are permanently transferred to an adoptive parent by a court. As a result the child legally becomes part of the adoptive family.

An Adoption Order in favour of a relative or foster carer with whom a child is living may be an appropriate outcome as part of a permanence plan for a Child in Need or a 'Looked After' child.

Leeds City Council's Adoption Service provides a range of adoption support services in conjunction with partner agencies. An assessment for adoption support services can be requested by the adopted child, adoptive parents and their families, as well as birth relatives. The support required is then set out in an Adoption Support Plan and this may include a range of support and advice and also financial support in some cases.

## **7. Support with Housing**

Housing services provided by the Council can make an important contribution to promoting kinship care arrangements by assisting carers to secure suitable housing. Housing services, which are currently being re-organised, comprise three core divisions: Statutory Housing Services, Council Housing and Property and Contracts.

Statutory Housing Services is responsible for the assessment of housing need and making accompanying priority awards for council re-housing. Statutory Housing Services is also responsible for the regulation and lead partnership with the private rented sector. Leeds City Council Housing division manages the 58,000 stock of council houses in the city.

A housing applicant can be awarded priority status for re-housing if, for example, their current accommodation is overcrowded, is considered not 'reasonable' for occupation or to promote the capacity of parents/carers to care for dependent children/prevent children becoming looked after.

Statutory Housing Services and Children's Services will continue to build on developing partnership work by carrying out housing need assessments for both formal and informal carers who require re-housing in order to better care for children.

Statutory Housing Services is responsible for carrying out adaptations (Disabled Facilities Grants) for children living in non-council housing: privately owned, private rented and housing association.

Leeds City Council Housing division will assess whether adaptations are required for children living in council housing. Again the provision of housing adaptations will be an option to promote the capacity the kinship carers to care for disabled children.

Children's Services can work with the Leeds Welfare and Benefits Service to make applications for Discretionary Housing Payment where a family is affected by the Social Sector Size Criteria relating to housing benefit eligibility.

## **8. Family Group Conferences**

Family Group Conferences are meetings with family members, which aim to achieve the best outcomes for children. They promote the involvement of the wider family to achieve a resolution of difficulties for Children in Need, and may help to identify short-term and/or permanent solutions for children within the family network.

A Family Group Conference (FGC) is a decision making meeting in which a child's wider family network come together to make a plan about the future arrangements for the child. The plan will ensure that s/he is safe and his/her wellbeing is promoted.

FGCs are intended as a respectful and empowering process in which parents, children and members of the wider family are given clear information about the agency's concerns and are asked to produce a plan that addresses those concerns and answers specific queries.

The expectation is that the family's plan will be agreed by the referring agency provided it adequately addresses the concerns which the agency has identified and is safe for the child

Family Group Conferences are most often used for children who are in danger of becoming looked after. Referrals can only be taken from Leeds Children's Social Work Service and the Intensive Family Support Service.

## **8. Compliments and Complaints procedure**

Where a family or friends carer is not satisfied with the level of support provided to enable them to care for the child, then they have access to the local authority's complaints process. Our aim would be to resolve any such dissatisfaction without the need for a formal investigation but where an informal resolution is not possible, a formal investigation will be arranged.

## Appendices

### Appendix 1

#### 13 - Formal and Informal Arrangements where children and young people live with Kinship (family and friends) Carers (*hyperlink needed when centrally saved*)



Kinship Carers  
v6.pdf

### Appendix 2: Local and national organisations providing support, advice and opportunities

There are a wide range of resources available to support children in the local area, including early year's provision, day care and out of school services, schools and colleges, health services, leisure facilities and youth support services.

Kinship (family and Friends) carers are encouraged to access all the universal services available both locally and nationally.

The following websites provide a wealth of information about local and national resources that family and friends carers can tap into. In particular, families and professionals may wish to consult the Kinship Care Guide for England, an information booklet written by Grandparents Plus

#### Leeds City Council Services

- **Children's Social Work Service Leeds**

[Children's Social Work Service](#)

Tel: 0113 222 4403 between 8.30am – 5pm

- **Family Information Service - Leeds**

[www.familyinformationleeds.co.uk](http://www.familyinformationleeds.co.uk)

This website provides information and advice for parents, carers, children and young people, with extensive links to useful support and other resources, as well as upcoming courses and community events.

Free Phone: **0800 731 0640** or Tel: **0113 247 4386**

Email: [family.info@leeds.gov.uk](mailto:family.info@leeds.gov.uk)

Family Information Service

Technorth

9 Harrogate Road

Leeds

LS7 3NB

- **Leeds Museums and Galleries**

[www.leeds.gov.uk/museumsandgalleries](http://www.leeds.gov.uk/museumsandgalleries)

On this website you can find out all about our nine fascinating museum sites and discover all the fun, friendly and exciting events and activities that take place across Leeds each week. Discover all about our museum collections and how we store and care for them.

- **Leeds City Council Welfare Rights Unit**

The Compton Centre  
322 Harehills Lane  
Leeds  
LS9 7BG  
Public phone: 0113 376 0452  
Email: [welfare.rights@leeds.gov.uk](mailto:welfare.rights@leeds.gov.uk)

- **Leeds Libraries – children and young people’s service**

Leeds Libraries - children

Explore a great range of services, information and activities for free right across Leeds.

From fantastic author events, performances and activities suitable for different ages we guarantee there is something for everyone

- **Artforms**

<http://www.artformsleeds.co.uk>

ArtForms is the music and arts team within Children's Services at Leeds City Council

- **Breeze**

<http://www.breezeleeds.org/>

The Breeze website is our website aimed at young people. It has information about the best activities, entertainment and events in Leeds for you to enjoy. These include arts and crafts, climbing, canoeing, drama, IT, music, sports, skate parks, youth clubs and many more.

## **Local and National Organisations**

- **Action for Prisoners Families**

[www.prisonersfamilies.org.uk](http://www.prisonersfamilies.org.uk)

Action for Prisoners Families work to reduce the negative impact of imprisonment on prisoner's families. Produces publications and resources and provides advice, information and training as well as networking opportunities.

Unit 21 Carson Court, 116 Putney Bridge Road, London, SW15 2NQ

Tel: 0208812 3600

Email: [info@actionpf.org.uk](mailto:info@actionpf.org.uk)

Advice Line: 0808 808 2003

[info@prisonersfamilieshelpline.org.uk](mailto:info@prisonersfamilieshelpline.org.uk)

- **Addaction**

[www.addaction.org.uk](http://www.addaction.org.uk)

Addaction offers a range of support developed for families and carers affected by substance misuse.

67 – 69 Cowcross Street, London, EC1M 6PU

Tel: 020 7251 5860

Email: [info@addaction.org.uk](mailto:info@addaction.org.uk)

- **Adfam**

[www.adfam.org.uk](http://www.adfam.org.uk)

Works with families affected by drugs and alcohol and supports carers of children whose parents have drug and alcohol problems.

25 Corsham Street, London, N1 6DR

Tel: 020 7553 7640

Email: [admin@adfam.org.uk](mailto:admin@adfam.org.uk)

- **Mediation Leeds**

[www.mediationleeds.org](http://www.mediationleeds.org)

- **Family Group Conference Project**

Nesfield Family Resource Centre

Tel: 0113 272 3102

- **West Yorkshire Family Mediation Service (Leeds)**

[www.wyfms.co.uk](http://www.wyfms.co.uk)

- **Advisory Centre for Education**

[www.ace-ed.org.uk](http://www.ace-ed.org.uk)

Offers free independent advice and information for parents and carers on a range of state education and schooling issues, including admissions, exclusions, attendance, special education needs and bullying.

General advice line: 0808 800 5793

Exclusion advice line: 0808 800 0327

Exclusion information line: 020 7704 9822 (24hr answer phone)

- **BeGrand.net**

[www.begrand.net](http://www.begrand.net)

A website offering information and advice to grandparents,

- **British Association for Adoption and Fostering (BAAF)**

[www.baaf.or.uk](http://www.baaf.or.uk)

Provides information and advice about adoption and fostering and publishes resources.

Saffron House,

6 – 10 Kirby Street,

London,

EC1N 8TS

Tel: 020 7421 2600

Email: [mail@baaf.org.uk](mailto:mail@baaf.org.uk)

- **CAMHS**

Children and Adolescent Mental Health Services

[http://www.leedscommunityhealthcare.nhs.uk/what\\_we\\_do/children\\_and\\_family\\_services/camhs/](http://www.leedscommunityhealthcare.nhs.uk/what_we_do/children_and_family_services/camhs/)

The CAMHS service provides a range of assessments and therapeutic interventions to promote the emotional and psychological well-being of children, young people and their families who live in the Leeds area.



- **Children's Legal Centre**  
[www.childrenslegalcentre.com](http://www.childrenslegalcentre.com)

The Children's Legal Centre provides free independent legal advice and factsheets to children, parents, carers and professionals.

University of Essex, Wivenhoe Park, Colchester, CO4 3SQ  
Tel: 01206 877 910  
Email: [clc@essex.ac.uk](mailto:clc@essex.ac.uk)

Child Law Advice Line: 0808 802 0008  
Community Legal Advice - Education: 0845 345 4345

- **Citizens Advice Bureaux**  
[www.citizensadvice.org.uk](http://www.citizensadvice.org.uk)

Helps people resolve their legal, money and other problems by providing free independent and confidential advice through local bureaux and website.

- **Cruse**  
<http://www.cruse.org.uk/>

Bereavement Care and helpline

Helpline: 0844 4779400  
Or email: [helpline@cruse.org.uk](mailto:helpline@cruse.org.uk)

- **Department for Education**  
[www.education.gov.uk/childrenandyoungpeople/families](http://www.education.gov.uk/childrenandyoungpeople/families)

Lists details of telephone help lines and online services to provide information, advice and support on a range of issues that parents and families may face in bringing up children and young people.

- **Family Fund Trust**  
[www.familyfund.org.uk](http://www.familyfund.org.uk)

The Family Fund Trust helps families with severely disabled or seriously ill children to have choices and the opportunity to enjoy ordinary life. Gives grants for things that make life easier and more enjoyable for the disabled child and their family.

4 Alpha Court, Monks Cross Drive, York, YO32 9WN  
Tel: 0845 130 4542  
Email: [infor@familyfund.org.uk](mailto:infor@familyfund.org.uk)

- **Family Rights Group**  
<http://www.frg.org.uk/>

Family Rights Group (FRG) – Charity that advises whose children are involved or need children's services because of welfare needs or concerns.

Second Floor, the Print House  
18 Ashwin Street  
London  
E8 3DL  
Tel: 020 7923 2628 - Advice line: 0808 801 0366  
E-mail: [advice@frg.org.uk](mailto:advice@frg.org.uk)

- **The Grandparents Association**

<http://www.grandparents-association.org.uk>

The Grandparents Association is a national charity but has a local office in Leeds. The charity supports kinship carers through various ways including local support groups, welfare benefits advice, assistance for people on a low income to have a holiday and sometimes access to needed furniture or white goods. There is a dedicated welfare benefits advice line to assist people with maximising their entitlements.

The Grandparents' Association  
Regional Office  
Third Floor  
6-8 The Headrow  
LEEDS  
LS1 6PT

Office: 07772260403  
Helpline: 0845 4349585  
Welfare Benefits: 0844 3571033

- **Grandparents Plus**

[www.grandparentsplus.org.uk](http://www.grandparentsplus.org.uk)

Grandparents Plus is the national charity which champions the vital role of grandparents and the wider family in children's lives - especially when they take on the caring role in difficult family circumstances.

Grandparents Plus  
18 Victoria Park Square  
Bethnal Green  
London  
E2 9PF  
Tel: 020 8981 8001  
Email: [info@grandparentsplus.org.uk](mailto:info@grandparentsplus.org.uk)

- **Kidscape**

[www.kidscape.org.uk](http://www.kidscape.org.uk)

Bullying advice, helpline, information  
Tel: 08451 205 204

- **The Fostering Network**

[www.fostering.net](http://www.fostering.net)

The Fostering Network – is a national charity leading on foster care and provide advice and information to prospective approved foster carers.

87 Blackfriars Road  
London  
SE1 8BR  
Tel: 020 7620 6400

- **Winston Wish**

<http://www.winstonswish.org.uk/>

Winston's Wish is the leading childhood bereavement charity and the largest provider of services to bereaved children, young people and their families in the UK.

They offer practical support and guidance to families, professionals and anyone concerned about a grieving child. They believe that the right support at the right time can enable young people to live with their grief and rebuild positive futures

Tel: 08452 03 04 05

## **Support with Contact**

- **West North West Contact Centre**

Foxcroft Close in the North West of the city supports contact prior to completion of legal proceedings.

Contact Coordinator, 9 Foxcroft Close, Leeds, LS6 3NT

Tel: 0113 3781584

- **South Contact Centre**

Morley Town hall in the south of the city currently provides contact services prior to completion of the proceedings. They are awaiting new premises.

Contact Coordinator, currently working out of Morley Town hall but awaiting new premises

Tel: 0113 2243612

- **East North East Contact Centre**

Lavender Walk based in the east of the city supports contacts for kinship carers before and after proceedings

Contact Coordinator, 15 Lavender Walk, Leeds, LS9 8TX

Tel: 0113 3781815

- **Families Forward**

[www.familiesforward.org.uk](http://www.familiesforward.org.uk)

Families Forward is dedicated to helping families and children cope with the aftermath of divorce and separation. Provide support in contact matters in private proceedings. The service has a base in Leeds, Bradford and Wakefield and work closely with CAFCASS in private law proceedings.

Tel: 0113 2359322

- **National Association of Contact Centres**

<http://www.naccc.org.uk/>

Can signpost to centres around the locality that offer support for contact services.

There is a centre in Leeds at  
Pudsey Parish Church (St Lawrence and St Paul)  
Church Lane  
Pudsey  
LS28 8BE

Tel: 0845 4500 280.

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## Report of Head of Scrutiny and Member Development

### Report to Scrutiny Board (Children and Families)

**Date: 12 December 2013**

**Subject: Financial Health Monitoring Children's Services- Budget Update April - September 2013/14 and Budget Proposals for 2014/15**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

### Summary of main issues

1. The Scrutiny Board (Children and Families) resolved to consider the budget of Children's Services at appropriate intervals. This is reflected in the work programme of the Scrutiny Board 2013/14. The purpose of this report is to provide Board Members with information with regard to the financial health of Children's Services from April to September 2013/14 (appendix A). Updated information for period 7 will be considered at the Executive Board on the 18 December which will be circulated prior to the Scrutiny meeting.
2. Initial budget proposals for 2014/15 are also due to be considered at the Executive Board meeting on 18 December 2013. The sections of the report relevant to this Scrutiny Board's portfolio will be circulated as soon as the agenda for the Executive Board has been published.
3. The Scrutiny Board will have the opportunity at its meeting to raise any specific questions with regard to budget proposals that fall within its portfolio area. Any comments from the Scrutiny Board will then be forwarded to the Scrutiny Board (Resources and Council Services) in the first instance. Other Scrutiny Boards will undertake a similar exercise in relation to their portfolio areas.
4. The Scrutiny Board (Resources and Council Services) will be taking the Executive's full Initial Budget proposals on 20 January 2014. Any conclusions, observations and

recommendations that are made by Scrutiny Board (Resources and Council Services) will be fed back to Executive Board prior to full Council, and will incorporate the views of each of the Scrutiny Boards within a composite statement, as in previous years.

5. The directorate's Head of Finance have been invited to present the budget information and address any further questions from the Board.

### **Recommendations**

6. Members are asked to:
  - a. note the financial position of Children's Services for April to September 2013/14.
  - b. consider the initial 2014/15 budget proposals relevant to the Scrutiny Board's portfolio.

### **Background documents**

7. None<sup>1</sup>

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<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

CHILDREN'S SERVICES DIRECTORATE

FINANCIAL DASHBOARD - 2013/14 FINANCIAL YEAR  
April to September - Month 6

**Overall**, the month 6 forecast variation for the Children's Services Directorate is an overspend of £2.1m [1.56%] against the net managed budget of £135m. This projection represents a relatively stable position compared to the previous month 5 projections.

**Looked After Children** - the 2013/14 budget strategy recognised the strategic obsession around reducing the need for children to be in care with budget action plans totally £8m around safely reducing placement numbers [-£6m], increasing funding from partners [-£1m] and negotiating procurement savings [-£1.1m]. At this stage in the financial year, the forecast is that these significant budget savings will largely be achieved, but with some potential slippage. In terms of placement numbers, at the end of September 2013, there were 68 children & young people in externally provided residential placements [+3 compared to the financial model] and 246 children & young people in placements with Independent Fostering Agencies [+34] compared with the financial model]. Overall, these placement numbers translate into a potential pressure of £1.4m. In addition, discussions are continuing with partners around achieving the right balance of funding for the most complex placements. The month 6 projections continue to recognise some demand pressures around alternatives to care, including adoptions and special guardianship orders [£0.7m] and care leavers [£0.3m].

**Staffing** - at month 6 the overall staffing budgets are forecast to underspend by £4m across the combined general fund, grant funded and central schools budget functions. These projections recognise the number of vacant posts across the Directorate and also the impact of the predominantly internal recruitment market. The forecast spend on agency staffing is £5.7m and £1.2m on overtime.

**Premises & Supplies & Services** - the projected variation confirms the intention to release the earmarked reserves to support the in-house residential review [£0.2m] and the relocation of the Youth Offending Service [£0.15] in addition to forecast savings from restricting all non-essential spend.

**Transport** - the 2013/14 budget strategy included anticipated savings of £2.8m in the current year from reviewing the way all aspects of home to school transport is provided. The month 6 projections reflect the Executive Board's decision to phase the implementation of the agreed changes to the home to school transport policies in addition to some continuing demand pressures which are mitigated in part through the implementation of some provision changes in the current year, including transport for Looked after Children.

**Income** - the forecast £2.9m variation across the income and funding budgets is due in the main to forecast underspends across the services/functions which are funded by the Central Schools Budget (Dedicated Schools Grant) [£2.3m] in addition to a forecast variation [£0.44m] in respect of nursery fee income, mitigated by an additional £0.3m of performance by results funding in respect of the Families First (Leeds) programme.

Budget Management - net variations against the approved budget

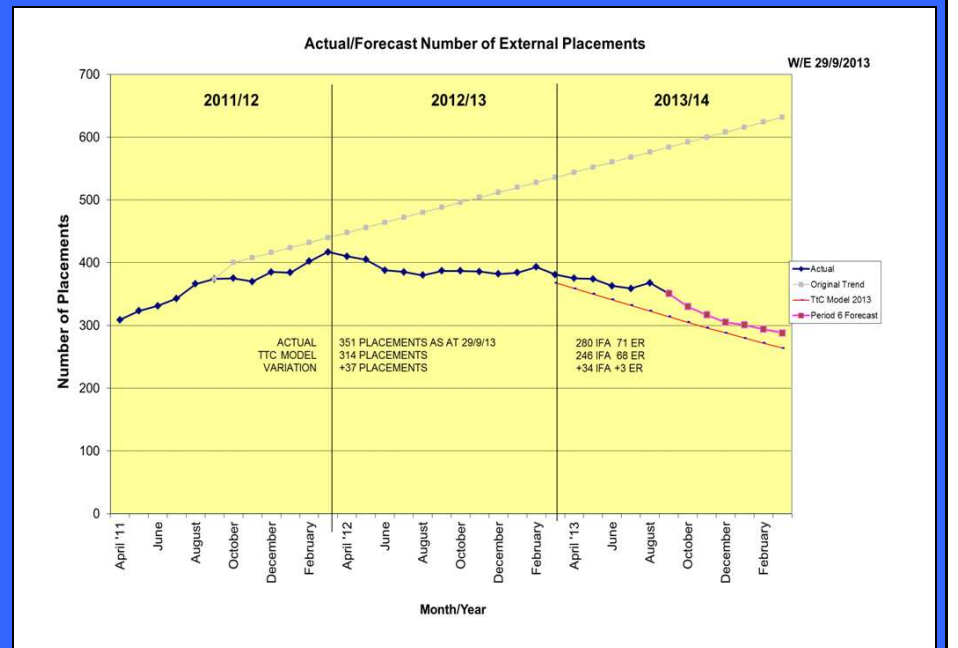
	Budget		Latest Estimate	PROJECTED VARIANCES											Total (under) / overspend
	£'000	£'000		Staffing	Premises	Supplies & Services	Transport	Internal Charges	External Providers	Transfer Payments	Capital	Appropriation	Total Expenditure	Income	
Month 2	291,594	(156,423)	135,171	(3,346)	(227)	25	48	567	904	181	0	0	(1,848)	2,998	1,150
Month 3	292,402	(157,071)	135,331	(2,184)	(235)	29	180	(142)	955	195	0	0	(1,202)	2,391	1,189
Month 4	291,339	(155,876)	135,463	(3,734)	(603)	(464)	2,192	618	1,226	(212)	0	0	(977)	2,591	1,614
Month 5	290,243	(155,508)	134,735	(3,308)	(602)	(28)	2,139	833	870	45	0	0	(51)	2,042	1,991
Month 6	290,560	(155,825)	134,735	(4,035)	(434)	51	2,443	485	717	13	0	0	(760)	2,900	2,140
Month 7															
Month 8															
Month 9															
Month 10															
Month 11															
Month 12															
Outturn															

	Expenditure Budget	Income Budget	Latest Estimate	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Month 12	Outturn
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Partnership, Development & Business Support	17,713	(16,075)	1,638	(410)	(235)	(951)	(814)	(620)							
Learning, Skills & Universal Services	78,802	(55,880)	22,922	(209)	(202)	(402)	(634)	(615)							
Safeguarding, Targeted & Specialist Services	125,747	(29,646)	96,101	1,299	1,809	156	738	303							
Strategy, Performance & Commissioning	68,298	(54,224)	14,074	470	(183)	2,811	2,701	3,072							
<b>Total</b>	<b>290,560</b>	<b>(155,825)</b>	<b>134,735</b>	<b>1,150</b>	<b>1,189</b>	<b>1,614</b>	<b>1,991</b>	<b>2,140</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

FTE & AGENCY NUMBERS		BUDGET	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Month 12	Outturn
Partnership, Development & Business Support	FTE	106.1	91.5	129.7	129.1	133.6	133.0							
	Vacancies		(14.6)	23.6	23.0	27.5	26.9	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	Agency		1.0	4.0	5.0	4.0	5.0							
Learning, Skills & Universal Services	FTE	1,006.3	916.6	907.0	908.8	861.8	868.0							
	Vacancies		(89.7)	(99.3)	(97.5)	(122.5)	(138.3)	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	Agency		34.0	41.3	36.5	29.0	18.7							
Safeguarding, Targeted & Specialist Services	FTE	1,582.3	1,400.1	1,400.0	1,398.9	1,426.2	1,430.4							
	Vacancies		(182.2)	(182.3)	(183.4)	(156.1)	(151.9)	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	Agency		109.0	137.7	130.6	137.9	115.8							
Strategy, Performance & Commissioning	FTE	135.6	126.5	96.0	96.1	95.7	95.8							
	Vacancies		(9.1)	(39.6)	(39.5)	(39.9)	(39.8)	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	Agency		1.0	0.0	2.0	2.0	1.0							
<b>Total</b>	<b>FTE</b>	<b>2,830.3</b>	<b>2,534.7</b>	<b>2,532.7</b>	<b>2,532.9</b>	<b>2,517.3</b>	<b>2,527.2</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
	<b>Vacancies</b>		<b>(295.6)</b>	<b>(297.6)</b>	<b>(297.4)</b>	<b>(291.0)</b>	<b>(303.1)</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
	<b>Agency</b>		<b>145.0</b>	<b>183.0</b>	<b>174.1</b>	<b>172.9</b>	<b>140.5</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

Key Budget Action Plans

	Value £m	RAG
Secure the £1.5m health funding for service transformation	0.7	Yellow
Achieve the budgeted savings of £6m in respect of placements for looked after children	2.5	Yellow
Achieve the budgeted health funding of £1.2m for complex placements	0.6	Yellow
Reduce the cost of transport for looked after children	0.2	Yellow



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**Report of Director of Children’s Services**

**Report to Scrutiny Board (Children and Families)**

**Date: 12<sup>th</sup> December 2013**

**Subject: Director’s Response – Scrutiny Inquiry into Raising Attainment in Maths and English**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**Summary of main issues**

1. Between December 2012 and May 2013, the Children and Families Scrutiny Board conducted an inquiry into raising attainment in maths and English as it was evident there are a number of barriers preventing a significant number of children and young people in Leeds from achieving mathematics and English qualifications.
2. The Board conducted its inquiry over five sessions during which written and oral evidence was presented and discussed. The inquiry heard from a range of key stakeholders involved in supporting young people in this area including council services and schools leaders (including those from Teaching School Alliances).
3. Members of the Board hope that the findings will contribute to providing better outcomes in English and mathematics for young people in Leeds.

**Recommendations**

4. The Board are requested to note the responses to the recommendations, based on their findings.

## 1 Purpose of this report

- 1.1 This report sets out the formal response of the Director of Children's Services to the recommendations of the Children and Families Scrutiny Board inquiry into Raising Attainment in Maths and English

## 2 Background information

- 2.1 In June 2012 the Scrutiny Board was presented with an overview of The Leeds Education Challenge, a city-wide campaign to accelerate improvement in learning outcomes for 180,000 children and young people. The presentation highlighted that whilst general attainment is close to national averages, improvement rates are slow. Comparative data also highlighted that Leeds' position when compared to 151 other authorities was particularly low for GCSE attainment at 5 A\*-C, which included English and maths. As a result, the Board resolved to undertake an inquiry into raising attainment in maths and English as it was evident there are a number of barriers preventing children and young people in Leeds from achieving maths and English qualifications.

- 2.2 The purpose of the inquiry was to make an assessment of and, where appropriate, make recommendations on the following areas:

- The approach of educational establishments to teaching maths and English
- Leadership, strategies and systems for improvement
- Teaching methods, skills and capacity
- Targeted maths and English support for children and young people, monitoring progress, tracking improvement and target setting
- Assisting parents and carers to support children and young people in maths and English education

- 2.3 During the course of the five sessions the inquiry received a range of written and oral evidence from range of key stakeholders involved in supporting young people in this area including council services and schools leaders (including those from Teaching School Alliances)

## 3 Main issues

- 3.1 The response to each of the recommendations of the Board is set out below.

- 3.2 **Recommendation 1 – That the Director of Children's Services in collaboration with Cluster Partnerships undertakes detailed analysis of schools who are achieving in challenging circumstances to identify the source(s) and reasons for their success which may then assist other schools in similar challenging circumstances. The Director is requested to provide a progress report to the Scrutiny Board at the April 2014 meeting.**

- 3.3 This recommendation is accepted by the Director of Children's Services. Building on our comprehensive knowledge of schools in Leeds, we are in the process of undertaking an in-depth analysis of four successful schools (two primary and two secondary) to clearly identify the source (s) and reason for their success (including with vulnerable learners). This analysis will result in case studies which

will then be shared more widely with less successful schools in similar challenging circumstances. Some of these schools have Headteachers who are National/Local Leaders of Education and are therefore already supporting other schools but we will consider how these and other leaders in these schools can be effectively deployed more widely to share their good practice. The EMA Hub programme is a key element of this and we intend to roll out this successful initiative to a wider group of schools.

3.4 **Recommendation 2 – That the Director of Children’s Services undertakes an investigation and detailed analysis to identify the underlying issues that create barriers to achievement in Maths and English for vulnerable children in Leeds. The Director is requested to provide a progress report to the Scrutiny Board at the April 2014 meeting.**

3.5 This recommendation is accepted by the Director of Children’s Services. A ‘deep dive’ of 2013 data is taking place which will provide an up-to-date picture of the current level of (under)achievement in maths and English for vulnerable learners at all stages (Early Years Foundation Stage profile and Key Stages 1,2 and 4). An additional piece of work will also take place with colleagues in other Children’s Services teams to clearly identify the underlying issues - we already know that there is a clear link between levels of deprivation and levels of literacy and numeracy.

3.6 **Recommendation 3 – That the Director of Children’s Services scrutinises the early entry policies for maths and English GCSE examinations for secondary schools in Leeds to ensure that policies are not counterproductive to pupil attainment. The Director is requested to provide a progress report to the Scrutiny Board at the April 2014 meeting.**

3.7 This recommendation is accepted by the Director of Children’s Services. Since the scrutiny inquiry took place there have been some significant announcements at national level about early entry policies in all subject, including English and maths. As a result, Children’s Services has already ensured that awareness of this issue has been raised with senior and middle leaders in Leeds schools in two ways: firstly, a discussion has already taken place between Leeds Headteachers about early entry policies and the potential for this to be counterproductive to pupil attainment. Secondly, detailed discussions have taken place at subject level through Leeds Learning Partnership subject networks. The next stage is to monitor the progress of Y11 cohorts at a selected group of schools (including those who have pursued early entry policies for English and maths and those who have not). The 11-19 learning improvement team will monitor progress during the year and progress to date will be reported at the April 2014 Scrutiny Board although final outcomes will not be known until August 2014 after which we will undertake a detailed analysis to ascertain whether early entry policies have been advantageous to young people or not.

3.8 **Recommendation 4 – That the Director of Children’s Services investigates the viability of collaborating with schools in the design and implementation of city wide standardised reporting format for feeder schools to provide consistent high quality information to secondary schools to aid the**

**transition process. The Director is requested to provide a progress report to the Scrutiny Board at the April 2014 meeting.**

- 3.9 This recommendation is accepted by the Director of Children's Services. There will be a detailed analysis of current reporting formats by which feeder schools provide information to secondary schools. A working party (comprising primary and secondary school leaders, cluster managers and representatives from Learning Improvement and Children's Performance Teams) will then draw up proposals for a standardised reporting format and clear protocols.
- 3.10 **Recommendation 5 – That the Director of Children's Services facilitates dialogue and action at the appropriate level/forum to reinforce the importance of providing accurate and realistic pupil information to secondary schools throughout the whole transition process. The Director is requested to advise the Scrutiny Board of the proposed process for facilitating dialogue in the Director's response.**
- 3.11 This recommendation is accepted by the Director of Children's Services. There are current issues around lack of trust in the accuracy of pupil information passed on to secondary schools (including attainment levels achieved in national assessed SATs). We believe that the way forward to address these issues is to encourage and facilitate more joint working across the primary and secondary phase including cross-phase moderation of pupils' work to develop a deeper understanding of pupil levels. One of the Children Services primary consultants has already begun a specific piece of cross-phase work (involving pupils in year 5 to 8 in Leeds primary and secondary schools) to build a better understanding of different attainment levels in English across the primary and secondary sectors. It is intended to draw this work together into a case-study to share more widely across the city and also offer similar approaches to mathematics. In addition, we intend to highlight good examples of information sharing in relation to vulnerable pupils as they transfer from primary to secondary school – the Closing the Gap team have already begun work on this with specific groups of schools and we intend to share this information more widely.
- 3.12 **Recommendation 6 – That the Director of Children's Services evaluates the improvement in education provision as a result of traded service and School Improvement Service engagement and identifies which interventions and support are the most effective in driving improvement forward. The Director is requested to provide a progress report to the Scrutiny Board at the April 2014 meeting.**
- 3.13 This recommendation is accepted by the Director of Children's Services. The School Improvement Service have begun the process of evaluating the effectiveness of core and traded services on provision and pupil outcomes. Evidence being compiled includes case studies for partnership schools, comments made by Ofsted and HMI about the effectiveness of LA support, evaluation of National/Local Leader of Education support, case studies of best practice, course evaluations and the results of independent questionnaires. The above evaluation will also include the impact of initiatives led by the Closing the Gap team, such as the work with EMA Hubs.

- 3.14 **Recommendation 7 – That the Director of Children’s Services investigates how the service can be effective in raising awareness about the benefits of Teaching School Alliance membership and making more extensive use of National, Local and Specialist Leaders of Education with Headteachers and Governors. The Director is requested to provide a progress report to the Scrutiny Board at the April 2014 meeting.**
- 3.15 This recommendation is accepted by the Director of Children’s Services. We are addressing this matter in a number of ways. One of these is the establishment of a ‘one-stop shop (particularly at secondary level) where schools have access to information about Teaching School Alliance (TSA) support through an on-line resource which will also ensure cross-referencing with support available through Children’s Services. In addition, at secondary and primary level, we will continue to promote the benefit of TSA support through a range of documentation relating to school improvement. Leeds LA is recognised by the National College as an effective broker and commissioner of National and Local Leaders of Education (N/LLEs). The deployment of this group of leaders is strategic and effective. In addition, we intend to capitalise on potential external funding that is available through the National College for Teaching and Learning to further develop N/LLE support partnerships. So far, the use of Specialist Leaders of Education has been underused. However, we are now working closely with TSAs to ensure that this valuable resource is used more effectively to drive school improvement in focused areas across the city.
- 3.16 **Recommendation 8 – That the Director of Children’s Services investigates how Leeds City Council and the YorksITSA can utilise project funding to research Maths and English attainment in Leeds and the action required for improvement. The Director is requested to advise the Scrutiny Board about the progress of the investigation in the Director’s response.**
- 3.17 This recommendation is accepted by the Director of Children’s Services. Children’s Services officers have already had initial discussions with YITSA about this recommendation. Whilst neither the Local Authority nor the Teaching School Alliance currently have any specific funding to support such research, we will apply to external organisations for funding to undertake this valuable piece of research. The evidence relating to other recommendations in this inquiry will be used as key elements in this research project.
- 3.18 **Recommendation 9 - That the Director of Children’s Services reviews the intervention strategies and projects implemented in schools and school collaboratives across the City to identify successful outcomes. Plus, also investigates how, working collaboratively with schools, the effective processes can be expanded and embedded in the city to effectively narrow the gap in Maths and English attainment. The Director is requested to provide a progress report to the Scrutiny Board in April 2014.**
- 3.19 This recommendation is accepted by the Director of Children’s Services. Work is already underway to evaluate the impact of intervention strategies and projects across the city on pupil outcomes. These include an evaluation of school to school support in maths and English and such initiatives as the Arooj project, the EMA hubs, Maths4All. Focused research and effective practice and provision on

mathematics has been undertaken a member of the Learning Improvement team and the findings will be shared with Leeds' schools. At secondary level, there will be a key focus (through the Leeds Learning Partnership) on the effectiveness of Pupil Premium funding and Year 7 Catch-up funding. In addition, the Closing the Gap team will review the effectiveness of projects instigated through that team and will ensure that, where these are successful, they will be rolled out to a wider group of schools. We will also be drawing on the reports from cluster managers to analyse the effectiveness of partnership working. The underlying thrust of the action in relation to this wide-ranging recommendation is to ensure that where an intervention strategy is working well, the impact is shared more widely and the strategy is more widely used across the city.

## **4 Corporate Considerations**

### **4.1 Consultation and Engagement**

4.1.1 The scrutiny process underpinning this report meant that members were able to have face to face consultation with both representatives of the school sector and council services. The recommendations are based on their engagement in this process.

### **4.2 Equality and Diversity / Cohesion and Integration**

4.2.1 Some young people are statistically more likely to have lower attainment and progress levels in English and maths such as those with learning difficulties and disabilities, those from some ethnic minority backgrounds, those with EAL and poor school attenders. The purpose of all the strategic and operational activity relating to this area of work is to reduce the inequalities that prevent young people from achieving their potential in English and maths. Closing the Gap is therefore a key element of our work in relation to many of these recommendations.

### **4.3 Council policies and City Priorities**

4.3.1 Raising Attainment in Maths and English is at heart of the Children's and Young People's Plan and its core outcome relating to children and young people 'doing well at all levels of learning'. Many of the key indicators for this outcome rely on improving levels of achievement in English and mathematics. It is also integral to the Leeds 4 Learning Strategy.

### **4.4 Resources and value for money**

4.4.1 The investment in resources to address this key issue, both at a school level and within Leeds Children's Services is essential if progress is to be sustained. Maintaining and further developing effective communication systems is a key factor here – these include headteacher briefings and other leadership networks and the further development of websites and other on-line resources. Learning Improvement officer contact with schools is extremely valuable in ensuring that lines of communication are maintained with all schools. The core offer adviser work focuses on pupil progress (particularly in English and mathematics) and

identifies opportunities to share and develop good practice – all closely linked to work around the recommendations from this inquiry.

#### **4.5 Legal Implications, Access to Information and Call In**

4.5.1 There are no relevant legal implications to this response to the inquiry.

#### **4.6 Risk Management**

4.6.1 Raising the attainment and progress levels of young people in English and mathematics is vital to their future success and life chances and also to the economic and social success of the city.

### **5 Conclusions**

5.1 Raising the attainment and progress levels of young people in English and mathematics is a powerful indicator of our overall success in educating and supporting young people. If young people fail to fulfil their potential in the core subjects of English and mathematics, it is likely to have major consequences for their future economic wellbeing. To successfully address this issue we need to tackle a wide range of complex issues as highlighted in the inquiry report.

5.2 There is evidence that progress is being made to improve outcomes in this area but we all acknowledge that there is still a long way to go if we are to deliver on our ambition to become a Child Friendly city. The scrutiny process has been useful in bringing a fresh perspective to the issues we face and has highlighted the need for further work around a number of key areas of activity.

5.3 We look forward to reporting on progress in relation to the key recommendations from the inquiry to the Scrutiny Board in April 2014.

### **6 Recommendations**

6.1 The Board are requested to note the responses to the recommendations, based on their findings

### **7 Background documents<sup>1</sup>**

7.1 None

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<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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**Report of the Head of Scrutiny and Member Development**

**Report to Scrutiny Board (Children and Families)**

**Date: 12 December 2013**

**Subject: Work Schedule**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**1 Purpose of this report**

1.1 The purpose of this report is to consider the Scrutiny Board's work schedule for the forthcoming municipal year.

**2 Main Issues**

2.1 A draft work schedule is attached as appendix 1. The work programme has been provisionally completed pending on going discussions with the Board. The work schedule will be subject to change throughout the municipal year.

2.2 Also attached as appendix 2 is the minutes of Executive Board for 6 November 2013.

**3. Recommendations**

3.1 Members are asked to:

- a) Consider the draft work schedule and make amendments as appropriate.
- b) Note the Executive Board minutes

**4. Background papers<sup>1</sup> - None used**

<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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**Draft Scrutiny Board (Children and Families) Work Schedule for 2012/2013 Municipal Year**

Area of review	Schedule of meetings/visits during 2013/14		
	June	July	August
<b>Inquiries</b>		<u>Directors Response</u> NEET Inquiry	
<b>Annual work programme setting - Board initiated pieces of Scrutiny work (if applicable)</b>	Consider potential areas of review		
<b>Budget</b>		Budget Update 2013/14	
<b>Exec Board Request for Scrutiny – Youth Offer</b>		Working group - With Scrutiny Board, Sustainable Economy and Culture	
<b>Policy Review</b>		Public request for Scrutiny Transport Policy	
<b>Recommendation Tracking</b>		Comprehensive Progress Report – Private Fostering Inquiry, LSCB and Director of CS	
<b>Performance Monitoring</b>	Quarter 4 Performance Report	Leeds Safeguarding Children – Draft Annual Report	
<b>Working Groups</b>		<i>Youth Provision Working Group</i>	

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\*Prepared by S Pentelow

Key: SB – Scrutiny Board (Children and Families) Meeting

WG – Working Group Meeting

**Draft Scrutiny Board (Children and Families) Work Schedule for 2012/2013 Municipal Year**

Schedule of meetings/visits during 2013/14			
Area of review	September	October	November
<b>Inquiries</b>	<u>Agree scope of review for **</u> 1) School Transport  <u>Board Agree Reports*</u> Supporting Children to achieve in Maths and English  <u>CTB Response</u> Partnership Inquiry	<u>Agree scope of review for **</u> 2) Cluster Inquiry	<u><b>Evidence Gathering</b></u> <b>2) Cluster Inquiry</b>
<b>Recommendation Tracking/Scrutiny</b>		Comprehensive Progress Report – NEET Inquiry	Private Care Homes Inquiry – Recommendation including report on the Residential Home Charter.
<b>Policy Review</b>	Basic Need – (Exec Board July)	Co-opted Membership Review*	New Government requirements for Education (Academies, Free Schools....) Ref resolution meeting Dec 12
<b>Performance Monitoring</b>			
<b>Working Groups</b>	<i>Youth Provision Joint Working Group</i>		

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\* Prepared by S Pentelow

**Draft Scrutiny Board (Children and Families) Work Schedule for 2012/2013 Municipal Year**

Area of review	Schedule of meetings/visits during 2013/14		
	December	January	February
<b>Inquiries</b>	<b><u>Evidence Gathering</u></b> <b>2) Cluster Inquiry</b>  <u>Directors Response</u> Supporting Children to achieve in Maths and English	<b><u>Evidence Gathering</u></b> <b>2) Cluster Inquiry</b>	<u>Agree scope of review for**</u> 3) Free School Meals  <u>Board Agree Reports*</u> The Best Start – providing good foundations in early life for children to succeed.
<b>Budget</b>	Initial Budget Proposals 2014/15 and Budget Update		
<b>Policy Review</b>	Developing the Leeds Offer for Kinship Carers		
<b>Recommendation Tracking</b>			<ul style="list-style-type: none"> <li>• Child Poverty Update and Recommendation Tracking</li> <li>• Attendance Inquiry</li> <li>• Young Carers</li> </ul>
<b>Performance Monitoring</b>			Progress on Supporting Children and Families, Strengthening Social Care, 9 point plan including Social Services Care System update and impact report.
<b>Working Groups</b>	<i>Youth Provision Joint Working Group</i> <b>1) Evidence Gathering School Transport - session via working group</b>	<b>1) Evidence Gathering School Transport - session via working group</b>	<b>1) Evidence Gathering School Transport - session via working group</b>

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\*Prepared by S Pentelow

**Draft Scrutiny Board (Children and Families) Work Schedule for 2012/2013 Municipal Year**

Area of review	Schedule of meetings/visits during 2013/14		
	March	April	May
<b>Inquiries</b>	<u>Evidence Gathering</u> <b>3) Free School Meals</b>  <u>Board Agree Reports*</u> 2) Cluster Inquiry	<u>Evidence Gathering</u> <b>3) Free School Meals</b>  <u>Board Agree Reports*</u> 1) School Transport  <u>Directors Response</u> The Best Start – providing good foundations in early life for children to succeed.	
<b>Partnership Review - Children's Trust Board</b>	Partnership Review - To review the performance of the Children's Trust Board		
<b>Budget and Policy Framework?</b>			
<b>Recommendation Tracking</b>	<ul style="list-style-type: none"> <li>• Service Redesign Inquiry</li> <li>• External Placement Inquiry</li> </ul>		
<b>Performance Monitoring</b>	Performance report		
<b>Working Groups</b>		<i>Youth Provision Joint Working Group – if required</i> <b>3) FSM – Visits/meeting young people</b>	

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Need to schedule any Ofsted inspection information

\*Prepared by S Pentelow

Last Updated - 3<sup>rd</sup> December 2013

Key: SB – Scrutiny Board (Children and Families) Meeting

WG – Working Group Meeting

## Draft Scrutiny Board (Children and Families) Work Schedule for 2012/2013 Municipal Year

### **Inquires reserve list**

- 4) Staying Safe in School – Bullying – review January 2014 for possible April Session.
- 5) Voice and Influence
- 6) SILC Partnerships

### **Directors Response in next municipal year**

- 1) School Transport – July 2014
- 2) Cluster Inquiry – July 2014
- 3) Free School Meals – September 2014

### **Recommendation Tracking for early in next municipal year**

NEET Inquiry

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## EXECUTIVE BOARD

WEDNESDAY, 6TH NOVEMBER, 2013

**PRESENT:** Councillor J Blake in the Chair

Councillors S Golton, M Dobson, P Gruen,  
R Lewis, L Mulherin, A Ogilvie and  
L Yeadon

**SUBSTITUTE MEMBER** Councillor J Procter

**106 Chair of the Meeting**

Under the terms of Executive and Decision Making Procedure Rule 3.1.5, in the absence of the Leader, Councillor Wakefield, who had submitted his apologies for absence from the meeting, Councillor Blake, as Deputy Leader, presided as Chair of the Board for the duration of the meeting

**107 Substitute Member**

Under the terms of Executive and Decision Making Procedure Rule 3.1.6, Councillor J Procter was invited to attend the meeting on behalf of Councillor A Carter, who had submitted his apologies for absence from the meeting.

**108 Exempt Information - Possible Exclusion of the Press and Public**

**RESOLVED** – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during consideration of the following parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present there would be disclosure to them of exempt information so designated as follows:-

- a) Appendix A to the report entitled “Park and Ride” referred to at Minute 121 is designated as exempt in accordance with paragraph 10.4(3) of Schedule 12A(3) of the Local Government Act 1972 on the grounds that it contains information relating to the financial or business affairs of any particular person (including the authority holding that information), which if disclosed to the public would, or would be likely to, prejudice the commercial interests of that person or of the Council. The appendix sets out the detail of the tender returns from the bus operators and recommends the preferred bidder; and as the award of the contract is yet to be announced, it is therefore deemed in the public interest not to disclose this information at this time for reasons of commercial confidentiality and proper contract procedures
- b) Appendix A to the report entitled “Sovereign Square” referred to in Minute 124 is exempt under Access to Information Rule 10.4 (3) of Schedule 12A(3) of the Local Government Act 1972 as it contains information relating to the financial or business affairs of any particular

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person (including the authority holding that information). The appendix sets out the details of the budget requirements for the delivery of the whole scheme and it is considered that the public interest in maintaining the exemption in relation to this confidential appendix outweighs the public interest in disclosing the information by reason of the fact that it contains information and financial details which, if disclosed would adversely affect the business of the Council and may also adversely affect the business affairs of the other parties concerned.

**109 Late Items**

A late item of business entitled, 'Parking Permit Charges" was admitted to the agenda. There was a need to consider the report as a late item of business in order that the matter could be taken into account during forthcoming 2014-15 budget round considerations; to enable the development of a forward strategy for the future management of Residents Parking schemes to commence; and to draw to an early conclusion the present consideration of this matter and provide feedback to the public (Minute No. 125 refers).

**110 Declaration of Disclosable Pecuniary Interests**

There were no declarations of disclosable pecuniary interests

**111 Minutes**

**RESOLVED** – That the minutes of the previous meeting held 9<sup>th</sup> October 2013 be agreed as a correct record

**CHILDREN'S SERVICES**

**112 Basic Need Programme : Permission to Consult on School Expansion Proposal; Decision to Delay Implementation of opening of Nightingale Primary Academy and Design and Cost Reports for Three Expansion Projects**

The Director of Children's Services submitted a report seeking permission to consult on three primary school expansions intended to take effect from September 2015 and seeking approval for the capital proposals outlined for each school development in order to meet the authority's statutory duty to secure sufficient school places. Additionally, approval was sought for a revised opening date for the Nightingale Academy and the report presented Design and Cost Reports for three school expansion projects.

Each of the proposals were detailed in Appendices A to D attached to the report.

A comment made by a Member in respect of the need to establish a comprehensive city wide policy for school places provision was noted. In response, officers confirmed that work was ongoing to continue to develop the draft strategy previously presented to Executive Board on 17<sup>th</sup> July 2013 in partnership with City Development and Scrutiny Board in order to identify appropriate provision. Officers also provided further detail on the difficulties

experienced in developing the Rufford Park expansion proposals and the establishment of the new Nightingale Primary School

**RESOLVED –**

- a) That in respect of the proposals contained within **Appendix A**, approval be given for consultation to commence on proposals to expand Broadgate Primary School from a capacity of 210 pupils to 420 pupils with an increase in the admission number from 30 to 60 with effect from September 2015;
- b) That in respect of the proposals contained within **Appendix B -**
  - Approval be given for the opening of the Nightingale Academy on 1 September 2014.
  - Authorisation be granted for the programme expenditure of £10,026.3k and Authority to Spend from capital scheme number 16505/FLS/000 to build the new Nightingale Primary Academy at Florence Street.
  - That the programme dates identified in the submitted report in relation to the implementation of this decision be noted. The final delivery date for this scheme is September 2015.
  - To note that the Director of Children’s Services is responsible for implementation.
- c) That in respect of the proposals contained within **Appendix C**
  - Authorisation be given for expenditure of £2.141m from capital scheme number 16585/SHL/000 to enable the construction of additional accommodation at Sharp Lane Primary School.
  - That the programme dates identified in this report in relation to the implementation of this decision be noted. The final delivery date for this scheme is December 2014.
  - To note that the Director of Children’s Services is responsible for implementation.
- d) That in respect of the proposals contained within **Appendix D**
  - That Option 1 be approved - to deliver an expansion of Rufford Park Primary School, where the PFI provider delivers the expansion scheme and risk is transferred to the Council, and ultimately to the Trust if the school converts.
  - That authorisation of expenditure of £1,430,000 from capital scheme number 16585/RUF/PH2 be granted for Phase 2 works to construct a new two storey extension at Rufford Park Primary School.
  - To note the programme dates identified in this report in relation to the implementation of this decision. The final delivery date for this scheme is September 2014.
  - To note that the Director of Children’s Services is responsible for implementation.

**113 Outcome of Supplementary Consultation and review of Children's Services School Transport Policy**

The Director of Children’s Services submitted a report presenting the outcomes from the recent supplementary public consultation on the current

Children's Services Home to School Transport Policy. Approval was sought for recommendations to be included in a new policy for implementation from 1st December 2013.

A copy of the proposed Policy was contained within Appendix 1 to the report.

In relation to proposals for post 16 SEN transport, the Board noted the intention to present a further report, assessing the implications of the Children and Families Bill once it had been enacted next year. The Board noted the individual comment made by a Member opposing the Policy.

**RESOLVED –**

That approval be given to the following changes to the current policy:

- a) To remove discretionary free travel on the basis of non-faith or belief;
- b) To remove discretionary free travel on the basis of parental preference on the grounds of the parents' religion or belief for their child to be educated in a single sex educational setting;
- c) To implement the policy for all new applicants from 1st December 2013, but provide transitional discretionary free travel for existing recipients until 31<sup>st</sup> August 2015. This would be in line with the Board's decision on 17<sup>th</sup> July 2013, in relation to the removal of discretionary free travel for students on the basis of faith and for those attending school/college (over sixteen).
- d) To note that the Director of Children's Services (the Director) will submit a further report to the Executive Board during 2014 in relation to updated proposals for post 16 SEN transport. This will take place as soon as formal proposals have been designed and agreed, and after the new Children and Families Bill has been enacted.
- e) To note that the Director will publish a new Children's Transport policy on 1st December 2013 (subject to due governance processes). This will be available on the Council's internet pages.

**ENVIRONMENT**

**114 Affordable Warmth in Leeds**

The Director of Environment and Housing submitted a report providing an update on the significant external funding opportunities available to increase domestic energy efficiency and improve access to affordable warmth. The report highlighted the leading role the Council had taken in developing and delivering ECO funding initiatives and the opportunities and challenges that this funding presents.

The Executive Member for Environment in presenting the report advocated Member involvement in identifying residents who could benefit from the initiative. The Executive Member for Health and Wellbeing expressed support for the initiative and highlighted how the initiative supported the City's Health and Wellbeing Strategy. In response to comments regarding the targeting of the initiative, the Executive Member for the Environment provided assurance of the wide remit of the scheme to ensure the scheme would provide benefits to the city as a whole. Comments in respect of the re-emphasis of any future Bulk Fuel purchasing initiatives were also noted.

## **RESOLVED**

- a) To note the contents of the report and that the Board extends support to the ongoing work to secure ECO and other funding to improve access to affordable warmth.
- b) To delegate authority to the Director of Environment and Housing to submit a proposal to DECC for a share of the £20m funding available for area based Green Deal/ECO schemes

## **LEADER OF COUNCIL'S PORTFOLIO**

### **115 Monthly Financial Health Report**

The Deputy Chief Executive submitted a report presenting the Council's projected financial health position for 2013/2014 after six months of the financial year.

Comments made in respect of budget for the Sports and Active Recreation service were noted.

**RESOLVED** – That the projected financial position of the authority after six months of the financial year 2013/14 be noted

### **116 Capital Programme 2013-16: Quarter 2 Update**

The Deputy Chief Executive submitted a report providing the Quarter 2 update for the Capital Programme 2013-16

#### **RESOLVED –**

- a) To note the increase in the General Fund and HRA Capital Programme 2013-16 of £41.4m since Quarter 1 largely due to confirmation of additional funding allocations such as Targeted Basic Need and Flood Alleviation;
- b) To note that the borrowing required to fund the Capital Programme in 2013/14 has reduced by £22m, therefore the Capital Programme is affordable within the approved debt budget for 2013/14, and that further work is underway to ensure that future debt costs are maintained within the overall Medium Term Financial Plan;
- c) To approve the injection into the capital programme of the following:
  - £14,589.8k funded by Targeted Basic Need grant to contribute to the delivery of school expansions schemes at five primary schools and two special schools in the city, as detailed in paragraph 3.2.3;
  - £542.3k in relation to Capital Receipts to be utilised by ward Councillors under the Capital Receipts Incentive Scheme (CRIS);
- d) To note that the above decision to inject funding will be implemented by the Chief Officer (Audit & Investment).

### **117 Treasury Management Strategy Update 2013/14**

The Deputy Chief Executive submitted a report providing the Board with a review and update on the 2013/14 Treasury Management Strategy – previously approved by Executive Board on 15<sup>th</sup> February 2013.

**RESOLVED** – To note the contents of the update on the Treasury Management borrowing and investment strategy for 2013/14.

### **118 Citizens@Leeds: Developing a new approach to Poverty and Deprivation**

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The Assistant Chief Executive (Citizens and Communities) submitted a report providing an update on the actions being taken to develop an approach to tackle poverty and deprivation in the City and seeking approval to implement a range of initiatives intended to provide an integrated package of support for key groups. Additionally, approval was sought for an action plan to tackle high cost lending and to develop a new Community Hub approach for face to face service provision.

Discussion followed on the use of the term “Community Council” in the approach proposed for the local decision making model intended to replace the existing Area Committee structure. It was noted that further consideration of this was required, having regard to the provisions of the Local Government and Public Involvement Act 2007.

The four key propositions of the Citizens@Leeds initiative were outlined within the appendices to the report as being:

- To provide accessible and integrated services
- To help people out of financial hardship
- To help people into work and
- To be responsive to the needs of local communities.

Members acknowledged the need to support residents experiencing financial hardship and noted comments regarding the impact of welfare changes and current position in respect of rent arrears. In conclusion, the Board welcomed the approach outlined and in particular the work already undertaken to address the prevalence of high cost lenders in the city, and noted the intention to present a further report to the December Board meeting which would address the issues of helping people into work and being responsive to the needs of local communities.

#### **RESOLVED**

- a) To endorse the “accessible and integrated services” and “helping people out of financial hardship” propositions as detailed in Appendices 1 and 2 of the submitted report;
- b) To support the principle to establish community hubs as a new approach to local face-to-face service provision, in accordance with the draft design principles contained with Appendix 3 of the submitted report, and subject to detailed consultation with services, staff and trade unions;
- c) That, in support of recommendation b) above, the Assistant Chief Executive (Citizens and Communities) be authorised to take forward the development of three ‘pilot’ community hubs at the Compton Centre, St George’s Centre and Armley One Stop Centre working closely with services and partners affected;
- d) To approve the proposed initiatives aimed at providing wrap-around support to the four target groups identified in paragraph 3.6 of the submitted report, delegating authority to the Assistant Chief Executive (Citizens and Communities) to identify funding streams and commission 3<sup>rd</sup> sector services to support the initiatives;
- e) To authorise the Assistant Chief Executive (Citizen and Communities) to take appropriate action to stop high cost lenders promoting and

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advertising their services within and on council facilities and assets and seek support from partners to institute similar arrangements in their areas of influence;

- f) To authorise the Assistant Chief Executive (Citizens and Communities) to take forward those discussions and actions set out in paragraph 3.7.4 of the submitted report to seek support for restricting the advertising of high cost lenders on billboards and other public advertising media;
- g) To receive a progress report on the broader high cost lending campaign to a future Executive Board to coincide with the annual progress report of the Illegal Money Lending Team.
- h) To note that a further report will be presented to the December 2013 meeting detailing the proposals for the “helping people in work” and “responsive to the needs of local communities” propositions.

### **119 Armed Forces Update**

The Assistant Chief Executive (Citizens and Communities) submitted a report on the implementation of the Armed Forces Community Covenant in Leeds – adopted to address the wider community and family based issues which are commonly faced by the local Armed Forces community residing in the city. The report provided an update on activity to embed the aims of the covenant into council and partners’ policies and practices, and also presented information on other activity that is taking place to support the Armed Forces community across Leeds. Proposals were also included to further develop and implement activity to deliver the ambitions of the community covenant and to meet the needs and expectations of the Armed Forces community within Leeds.

Comments regarding the delegation of functions to support the aims of the covenant were noted. The important role of members was emphasised and the need to have a lead member for Armed Forces issues. In considering this Members noted the intention to create an all-party member Champion Group and supported officer proposals that such a group should be led and chaired by an Elected Member who would take on the overall lead member role for Armed Forces issues. The introduction of this new member group to be considered by Member Management Committee. In response to a Member comment regarding measuring the success of the Covenant, it was noted that this would be a matter for the Partnership Group to progress

#### **RESOLVED -**

- a) To support the proposal that nuclear test veterans are specifically included within the Leeds Armed Forces Community Covenant, to recognise and support at a local level their unique service conditions. As such; the Leeds Armed Forces Community Covenant will be amended with immediate effect to reflect this decision.
- b) To agree that lead responsibility for the council’s and city’s response to the Armed Forces Community Covenant is formally delegated to the Assistant Chief Executive (Citizens and Communities) with immediate effect.
- c) To support the proposal to establish a cross party Armed Forces member champion group, with immediate effect, to support and

promote the Leeds Armed Forces Community Covenant and act as a member advisory group for the development of future Armed Forces Day events.

- d) To support the planned activity being co-ordinated by Museums and Galleries to mark the commemorations of the First World War.
- e) To support the proposals to develop the city's annual Armed Forces Day events through a wider partnership approach led by the Assistant Chief Executive (Citizens and Communities).

## **HEALTH AND WELLBEING**

### **120 Leeds Drug and Alcohol Strategy and Action Plan 2013 - 2016**

The Director of Public Health submitted a report describing how the Leeds Drug and Alcohol Strategy and Action Plan (2013 – 2016) will be used to tackle the impact of drug and alcohol misuse in Leeds. The report also sought approval for the implementation of the Plan ahead of a process of re-tendering drug and alcohol treatment services in 2014.

In presenting the report, the Executive Member for Health and Wellbeing highlighted the partnership working undertaken with the Children's Trust Board and Safer Leeds to produce the Plan and reported an update to the figures presented for the number of on and off-licensed premises for the sale of alcohol in Leeds.

#### **RESOLVED -**

- a) To note and approve the Leeds Drugs and Alcohol Strategy and Action Plan for implementation between 2013 and 2016 by the Leeds Drugs and Alcohol Management Board
- b) To delegate responsibility for the implementation of the Leeds Drugs and Alcohol Strategy and Action Plan to the Director of Public Health.
- c) To note that a further report is scheduled for the January 2014 Executive Board setting out plans to re-tender drug and alcohol services in Leeds.

## **DEVELOPMENT AND THE ECONOMY**

### **121 Response to Council Deputation - Swillington Oulton Woodlesford HS2 Action Together (SOWHAT) Regarding High Speed Rail**

The Board considered the report of the Director of City Development setting out the Departmental response to the Deputation presented to the September Full Council meeting by the Swillington, Oulton and Woodlesford HS2 Action Together (SOWHAT) campaign group concerning the Government's proposals for the HS2 Phase 2 route (Birmingham to Leeds) in the vicinity of their communities.

The report considered the request from SOWHAT for support for their campaign to relocate the HS2 route and for a better compensation package for those affected. Members acknowledged the need to balance and separate the strategic and positive impact that HS2 as a national infrastructure project would bring to the City against the perceived local impact.



The report highlighted that Central Government had responsibility for all matters concerning the development of the proposals, including compensation. The Board noted that work would continue to try to secure the best route for Leeds.

**RESOLVED –**

- a) To note the content of the report and the response to the Deputation;
- b) To recognise the significant and understandable concerns of the local communities situated on the initial proposed route of HS2 and the present limited scope of the Exceptional Hardship Scheme for compensation;
- c) To request that a further report detailing the proposed City Council response to HS2 Phase 2 be submitted for the Board's consideration; and
- d) To note:
  - The timescales for implementation as outlined in section 3.13
  - That the Head of Transport Policy will be responsible for implementation

**122 Elland Road Park and Ride**

The Director of City Development submitted a report updating the Board on the progress made since April 2013 on proposals for a bus based park and ride site on land adjacent to Elland Road Stadium and seeking approval for the construction and operation of the site.

The report provided detail on the scheme specification, the progress of the associated planning consents, bus service proposals and arrangements for match day car parking provision.

In responding to comments made regarding the viability of the scheme, the Executive Member for Development and the Economy noted that the scheme would take some time to become popular but provided reassurance in respect of the business case. The Board further noted comments in respect of the measures available to ensure the bus service travelled effective routes.

Following consideration of Appendix A to the report, designated as exempt under the provisions of Access to information Procedure Rule 10.4(3), which was considered in private at the conclusion of the meeting, it was

**RESOLVED –**

- a) To approve the construction of the park and ride site, associated link road and bus priority at an estimated cost of £2,800,000;
- b) To approve the injection of an additional £490,000 into the city development capital programme for this scheme (The scheme is currently in the capital programme at £2,310,000), funded from section 106 receipts £175,000, a capital receipt £275,000, and LTP Transport Policy grant £40,000
- c) That authority be given to incur expenditure of £2,800,000 (comprising of works costs £2,330,000, staff fee costs £465,000, and legal / other costs £5,000), funded from the LTP Transport Policy Capital Programme £2,350,000, section 106 receipts £175,000, and a capital receipt £275,000

- d) To endorse Metro entering a 5 year contract for the bus service with the preferred bidder as detailed in Appendix A of the submitted report
- e) To approve the granting of a licence to the preferred bidder to operate from the site and charge a license fee as detailed in Appendix A
- f) And to note:
  - The stages required to implement the decision as outlined in section 3.18 of the submitted report
  - Proposed timescales for implementation as outlined in section 3.18 of the submitted report
  - That the Head of Transport Policy will be responsible for implementation

**123 Chapeltown to City Centre Cycle Route - Capital Scheme Number: 16426 / 000 / 000**

The Director of City Development submitted a report on the development of the Chapeltown to City Centre Cycle route, seeking authority to fund construction of the works and related fees. Additionally, authority was sought to advertise the proposed amendments to existing Waiting Restriction Traffic Regulation Orders and the provision of new Waiting/Loading Restriction Orders and if no valid objections are received, then to make, seal and implement the orders. The total estimated cost of the proposed scheme was detailed as £1,500,000.

In presenting the report, the Executive Member for Development and the Economy highlighted that this route would provide connectivity between existing and proposed routes with the city centre. A Member comment regarding the safety of the route through Sheepscar Interchange was discussed, noting that this scheme provided segregation for cyclists at this point to ensure their safety.

**RESOLVED –**

- a) To note the proposals contained in this report which are a key element of the Cycle City Ambition Grant.
- b) That authority be given to incur expenditure of £1,310,000 works costs, £140,000 staff costs and £10,000 legal costs, to be funded £1,010,000 from the LTP Transport Policy Capital Programme, and £450,000 from the Sustrans' Link to Communities fund. In addition to this, authority is given to incur expenditure of £40,000 staff fees funded from the LTP Transport Policy capital programme was approved on an initial design and cost report in October 2011.
- c) To note the report and approve (subject to TROs) the proposed highway works as outlined in Section 3.1 of the submitted report and indicated on the overview drawing included as Appendix 1 and General Arrangement drawings HDC/716426/GA/01c and HDC/716426/GA/02b contained in Appendix 2, at an estimated total cost of £1,500,000
- d) To approve the areas of footway to be converted to cycle track (as detailed in drawings TPP 32-02-009-SU1 and 2 included in Appendix 4), and fulfill the requirements of the Highways Act 1980, that allow this (as detailed in paragraph 4.6.3 of the submitted report);
- e) To instruct the City Solicitor to revoke relevant items currently in force in an existing movement restriction and waiting restriction Traffic Regulation Orders and to advertise draft Traffic Regulation Orders in

relation to extending the length covered by various waiting and loading restrictions as indicated on drawing referenced HDC-716426-TRO-01 (see appendix 3) and, if no valid objections are received then make, seal and implement the orders.

- f) To note:
- that should approval be forthcoming, works will be issued to term contractors once the call-in procedure has been cleared.
  - the proposed timescales for implementation as outlined in paragraph 3.2 of the report
  - that the Head of Transport Policy will be responsible for implementation

#### **124 Bridgewater Place**

The Director of City Development submitted a report seeking approval from the Executive Board to hold in abeyance the Council's current commission with consultants to design highway baffles across Water Lane on the grounds that Bridgewater Place's owners had confirmed in writing they would progress a comprehensive wind mitigation scheme, including the highway baffles, through design and planning permission.

##### **RESOLVED –**

- a) To note the latest developments and to agree that the Council holds in abeyance its commission with consultants to design baffles across Water Lane. This follows the receipt of written confirmation from the agents acting on behalf of the owners of Bridgewater Place, that they will progress through design and planning permission the three identified wind mitigation measures, comprising baffles across Water Lane, a canopy and vertical screens to the building.
- b) To note that:
- As this report is concerned with agreeing to hold in abeyance the design work on a scheme, the action will be complete when approval is granted by the Executive Board
  - The decision will take immediate effect
  - The Chief Officer of Highways and Transportation will be responsible for advising the owners of Bridgewater Place of the Council's decision.

#### **125 Design and Cost Report for Sovereign Square Green Space**

The Director of City Development submitted a report providing Members with an update on the current proposals for the Sovereign Street green space (Sovereign Square) and seeking authority to spend for the creation of the new public square. The estimated cost for the delivery of the green space proposals were detailed in Appendix A of the report.

Following consideration of Appendix A to the report, designated as exempt under the provisions of Access to information Procedure Rule 10.4(3), which was considered in private at the conclusion of the meeting, it was

##### **RESOLVED –**

- a) That authority be given to incur expenditure as set out in confidential Appendix A for the first 2 phases (1&1a) of Sovereign Square, to be funded from the capital programme. Further phases being delivered as

the development plots are completed utilising funds from section 106/CIL payments which will be specifically allocated for this purpose

b) To note:

- the works as outlined in section 3.1 of this document and as detailed in the drawing contained in Appendix B at the estimated cost set out in the confidential Appendix A.
- the proposed timescales for implementation as outlined at paragraph 3.2 of the submitted report
- that the Chief Asset Management and Regeneration Officer will be responsible for implementation.

## **126 Late Item - Parking Permit Charges**

The Director of City Development submitted a report providing an update on the progress and consultation on initial proposals for the introduction of a charge for resident's parking permits and seeking a decision on the further progress of this matter.

The report detailed the outcome of consultation undertaken so far, the findings of a Scrutiny Board review and the outcome of a recent court case - R (on the application of David Attfield) v London Borough of Barnet and discussed the implication of this case on the proposals.

The report concluded that, following completion of the survey and consultation and in the light of the scrutiny review; the initial proposals had been reviewed and reconsidered; and whilst there clearly was a case for considering alternative measures to ensure the longer term and fundability of this service area, at the same time there were a range of issues arising from the consultation process which give reason to reconsider the initial proposal to develop charging proposals. In view of the findings, it was therefore recommended that the present proposals should not be progressed at the present time

In presenting the report, the Executive Member for Development and the Economy noted and welcomed the high public response rate to the consultation and reported that further work would be done to review the usefulness of existing schemes

### **RESOLVED –**

- a) To note the contents of the report and the outcomes of the consultation and survey on initial proposals for making a charge for residents parking permits;
- b) To consider and note the comments of the Scrutiny Board (Sustainable Economy and Culture);
- c) Not to proceed further with the introduction of a charge for residents' parking permits at this time on the basis of the responses and issues raised through the consultation exercise, whilst noting the costs associated with providing this service and the Council's overall challenging budget position;
- d) To request officers further consider the views of residents, with a view to re-evaluating the criteria used to determine residents' parking schemes, ensuring a tailored approach to address the different needs

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across the city, reviewing those schemes which are no longer deemed appropriate by the public and considering how further economies can be made in relation to this service.

## **NEIGHBOURHOODS, PLANNING AND SUPPORT SERVICES**

**127 Deputations to Council and South (Outer) Area Committee on behalf of Residents of Angel Row, Rothwell, and Middleton Lane and Middleton Avenue, Rothwell, opposing the potential housing on site 3081A and B, Hope Farm, Wakefield Road, Rothwell**

The Director of Environment and Housing submitted a report setting out the Council's response to the Deputations made to Full Council and South (Outer) Area Committee opposing the potential housing on site 3081A and B, Hope Farm, Wakefield Road, Rothwell.

The verbatim of the Deputation presented to Full Council on 11<sup>th</sup> September 2013 was included as Appendix 1 to the report with the minutes of the South (Outer) Area Committee held 16<sup>th</sup> September 2013 included at Appendix 2.

The report addressed a number of local concerns raised through the deputations, and in presenting the report; the Executive Member for Neighbourhoods, Planning and Support Services highlighted that the issues raised were currently being considered as part of the Core Strategy Examination process and preparation of the Site Allocations plan.

**RESOLVED** – To note the contents of the report

**128 2014/15 Council Housing Capital Programme**

The Director of Environment and Housing submitted a report on the potential resources available to support the Council Housing Capital Programme in 2014/15. The report outlined the approach proposed to develop the Programme and provided a headline summary of the proposed Programme including the four priority areas used to identify the order of the Programme. Additionally, the report highlighted that the proposed Programme would continue to be developed and consulted upon during the coming months; with the final Capital Programme being reported to the Housing Advisory Board and then included within the Council Budget report to Executive Board in February 2014.

In presenting the report, the Executive Member for Neighbourhoods, Planning and Support Services addressed comments made regarding references to the status of the Programme contained in the recommendations to the report and agreed an amendment in order to refer to the Programme as "draft"

**RESOLVED**

- a) That the increase in HRA capital resources available in 2014/15 be noted;
- b) To agree the proposed approach for the prioritisation of resources in the draft 2014/15 Council Housing Capital Programme as outlined in the report;
- c) To note the Capital Programme for 2014/15;

Draft minutes to be approved at the meeting  
to be held on Wednesday, 18th December, 2013

- d) To agree the next steps to finalise the Capital Programme which will be submitted to Executive Board for approval as part of the Council's Annual Budget Report in February 2014.

**DATE OF PUBLICATION:** 8<sup>th</sup> NOVEMBER 2013

**LAST DATE FOR CALL IN  
OF ELIGIBLE DECISIONS:** 15<sup>TH</sup> NOVEMBER 2013

(Scrutiny Support will notify Directors of any items called in by 12.00noon on Monday, 18<sup>th</sup> November 2013)